

Uxbridge Board of Library Trustees

Meeting Minutes February 20, 2024

Call to Order: 7:00 P.M.

Attendees: Mark Francis, Judy Lynch, Chris Powloka, Jackie Wheelock, Ann Fields, Mary Anderson, Allison Lurie, Cristina Silva, Lisa Bertonazzi, MaryJo Bazarian Murray, Sonya Campbell, Mark Wickstrom

The Board gave a warm welcome to new Library Trustee Jackie Wheelock.

Motion made by J. Lynch, 2nd by C. MJ Bazarian Murray to approve minutes from January 16, 2024 meeting. All in favor. Motion passed.

Motion made by C. Silva, 2nd by J. Lynch to approve minutes from February 12, 2024 meeting. All in favor. Motion passed.

J. Lynch made a motion to exit Executive Session, 2nd by A. Fields. Roll Call taken. All in favor.

The Board decided to pass on the vote to put warrant articles on the May Town Meeting. The vote will be taken at the next meeting to be held on Tuesday, March 12, 2024. C. Powloka will follow up with Town Manager to confirm warrant article language.

Old Business:

New Business:

J. Lynch made a motion to authorize the amended amount of \$2,825 to fund renewals of various museum passes. M. Wickstrom 2nd the motion. All in favor. Motion passed.

Sean Kollof from Merrill Lynch will attend our June meeting

Treasurer's Report – L. Bertonazzi made a motion to approve the Treasurer's Report as written and presented. MJ Bazarian Murry 2nd the motion. All in favor. Motion passed.

Director's Report – written report provided

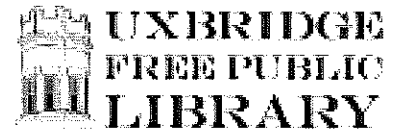
Motion to adjourn made by J. Lynch, 2nd by M. Wickstrom. All in favor. Motion passed. Meeting adjourned at 8:33PM.

Next meeting will be held at 7:00PM on Tuesday, March 12, 2024.

Chris Powloka
Mark Francis
Mary Anderson
Judy Lynch
Ann Fields
Jackie Wheelock
Sonya Campbell
Mark Wickstrom

REC'D UXB TOWN CLERK
2024 MAR 25 PM 2:18

March 2024 Director's Report



Trends in Review: February saw slightly lower foot traffic and program attendance than in January, but overall collection use was strong again this month. Physical circulation in February totaled 4,918, a 14.6% year-to-year increase — adult books and children's books saw 19% and 11% year-to-year increases respectively. Libby usage decreased by 8% from its January record high but still saw a 47% overall year-to-year increase, totaling 2,556. There were 48 new library card sign-ups in February.

Finances and Account Balances: As of March 11, approximately \$68,398 in orders have been placed — these expenditures account for 87% of the Library's Materials Expenditure Requirement.

Since the Board's February meeting, the Library has received an additional \$207 in donations in memory of former Trustee Jerry Lemire.

Since July 1, we have used \$15,577.71 from the Mary Wellman Memorial Gift to fund library programming. The Wellman memorial gift totaled \$25,000.

State Aid: \$128,834.99

General Library Donations: \$20,388.58

Revolving Fund: \$18,481.81

Minute Madness: The Library is currently participating in the Minute Madness interlibrary reading competition and has made it to Round 2. In the first week, we were the sixth highest-ranked library in terms of reading minutes — nearly 70 readers logged 28,471 minutes. We are now in a head-to-head matchup against Dedham that runs until this Thursday at 2pm. Readers can register at any time on the Beanstack app or in-person at the Library.

Facility Condition Assessment: We have signed a contract with Worcester-based Building Evolution (BEC) to complete the Library's Facility Condition Assessment and Capital Plan. The condition assessment is a requirement for our construction grant application. The Director will provide BEC with documentation that will assist them with their assessment. BEC has scheduled a building site visit for later this month.

FY25 Budget Updates: Despite initial worries regarding the School's FY25 Budget, we are not anticipating any trickle-down budget impacts to the Library. There will be no override vote at the Spring Town Meeting.

New Library Catalog: The new library catalog is now online — the reception among patrons has mostly been positive. Some of the new features on our Uxbridge-specific catalog page will be incorporated into the Library's new website, which should be released later this month.

Financing Requests

<u>Request</u>	<u>Recipient/Vendor</u>	<u>Total Cost</u>
Trustees of Reservations GoPass Renewal Provides free family-level admission for 4 adults and children under 18 are free to Trustees properties: Fruitlands, discounted rate to the Crane Estate, and Naumkeag.	The Trustees of Reservations	\$180
Davis Farmland Pass Renewal Provides discounted admission for up to four people	Davis Farmland	\$399
		Total: \$579.00