

Uxbridge Historical Commission
21 South Main Street
Uxbridge, MA 01569

POSTED UXB TOWN CLERK
2022 NOV 15 PM12:39

SUBJECT: Minutes of 17 February 2022 meeting

1. The 17 February 2022 meeting of the Uxbridge Historical Commission was called to order at 3:30PM in the lower town hall. Members present were Mary Beauchamp, David Moriarty, Peter Emerick, Jeffrey Brochu, Faye McCloskey, Roy Henry, and Michael Potaski. Absent was Diane Dearborn. James Beauchamp represented the Historical Society.
2.
 - a) The minutes of the 21 October 2021 meeting were taken up. David Moriarty moved that they be accepted and Faye McCloskey seconded. The motion passed unanimously.
 - b) The minutes of the 1 December 2021 meeting were taken up. David Moriarty moved that they be accepted and Jeffrey Brochu seconded. The motion passed unanimously.
 - c) The minutes of the 16 December 2021 meeting were taken up. Roy Henry moved that they be accepted and Faye McCloskey seconded. The motion passed 6-0-1 with David Moriarty abstaining.
3. Peter Emerick briefed the Commission on his effort to draft a Request for Proposals (RFP) for the restoration of the Farnum House based on the criteria provided in the "Architectural Survey and Feasibility Study" developed by Spencer, Sullivan, and Vogt (SSV). The RFP is based on requirements mandated by the Town Manager/Chief Procurement Officer. The goal is to set the following schedule:
 - a) 1 March issuance/publication of the RFP;
 - b) 22 March open house for prospective bidders to inspect the Farnum House;
 - c) 29 March receipt of questions/requests for clarification from prospective bidders;
 - d) 12 April deadline for responses to prospective bidder's questions/ requests for clarification;
 - e) proposals to be received not later than 2PM on 26 April;
 - f) the Historical Commission will open and evaluate the proposals submitted for the restoration of the Farnum House. The Commission will select the 3 best proposals and submit them to the Town Manager and Capital Planning Committee for review. The goal is to submit a request for funding at the fall Town Meeting or perhaps a special town meeting during the summer.

Messrs. Francis Cove and Philip Wheelock provided public comment and posed questions about the study and its findings. Mr. Wheelock took a copy of the study for review.

Michael Potaski moved and Mary Beauchamp seconded that the draft RVP and its timeline be submitted to the Town Manager/Chief Procurement Officer for issuance/publication. The motion passed unanimously.

4. There being no further business, Michael Potaski moved that the meeting be adjourned and Faye McCloskey seconded. The motion passed unanimously.

Respectfully submitted,

Michael R. Potaski
Clerk/Secretary

Mary Beauchamp
Faye McCloskey
Beth Bernal
Dorothy Henry
Jeh
Robert H. H.