

**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
LOWER TOWN HALL MEETING ROOM
21 SOUTH MAIN STREET, UXBRIDGE, MA
MONDAY, OCTOBER 2, 2023 – 6:30 PM**

SEAL AND TOWN CLERK
2024 FEB 14 AM 10:00

This meeting was held in-person & via Zoom.

As it pertains to Massachusetts General Laws Chapter 30A Section 20(f), Board meetings are being recorded; anyone wishing to record a meeting should notify the Board Chair as soon as possible before recording.

Present: Chairman Jeffrey Shaw, Vice Chairman John Wise, Clerk Brian Plasko, and Members Peter DeMers and Stephen Mandile

Also Present: Town Manager Steve Sette, Administrative Assistant Alexandra Clauss

- 1) CALL TO ORDER – Chairman Shaw called the meeting to order at 6:30 PM and the Pledge of Allegiance was recited.
- 2) CITIZENS' FORUM – no one wished to speak.
- 3) BUSINESS
 - a) **PUBLIC HEARING:** Intent to lay out as a Public Way: Donna Court – Review and Vote

MOTION: Mandile

SECOND: Wise

VOTE: that the Board of Selectmen open the Public Hearing to discuss intent to layout Donna Court as a Public Way. All in favor. The motion carried 5-0-0.

DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

MOTION: Wise

SECOND: Plasko

VOTE: that the Board of Selectmen close the Public Hearing for the intent to lay out Donna Court as a Public Way. All in favor. The motion carried 5-0-0.

DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

Donna Court was approved by the Planning Board for laying out as a public way with conditions as listed in their Letter of Recommendation to be satisfied by the DPW by the day before the Fall Town Meeting scheduled for October 24, 2023; conditions included removing sedimentation from the detention pond and stabilizing the pond by hydro-seeding. The Board of Selectmen need to vote their intent to lay the road out for Town Meeting approval; extensive discussion ensued accordingly. Attorney Joe Cove was present in person to provide an update on Donna Court, including the information provided above; present via Zoom: DPW Assistant Director Paul Hutnak, to provide the DPW update on Donna Court, as well as Chair of the Planning Board, Eli Laverdiere. Coordination among departments will occur to meet with the engineer and finalize documents.

MOTION: Mandile

SECOND: Plasko

VOTE: that the Board of Selectmen vote to lay out Donna Court as a Public Way and move to support the acceptance as a Town Road to the Fall Annual Town Meeting. All in favor. The motion carried 5-0-0. *DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE*

- b) Fall Annual Town Meeting: Tuesday, October 24, 2023 at 7 PM – Warrant Articles, Make Recommendations and/or Take any Action Related thereto

The Board of Selectmen are required to vote their recommendations for each Article on the Town Meeting Warrant to be available to the public prior to the Fall Town Meeting on October 24, 2023; extensive discussion ensued accordingly, with the following Votes on each article recorded.

ARTICLE 1: BILLS OF PRIOR YEAR(S) – brief discussion ensued including discussion regarding a presentation on the history of this at Town Meeting.

To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money to pay outstanding bills from prior fiscal year(s) for which no appropriation then existed or take any other action relating thereto.

MOTION: Mandile

SECOND: Wise

VOTE: that the Board of Selectmen vote Favorable Action on Article 1. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 2: FUNDING OF FISCAL YEAR 2023 GOVERNMENTAL FUNCTION DEFICITS – brief discussion occurred to include new payroll employees and health care costs.

To see if the Town will vote to transfer from funds appropriated previously, in the amounts and from the articles and town meetings specified below, where the projects at issue are completed and such funds are no longer needed, to cover the Town's FY2023 Operating Budget deficit, or take any other action relating thereto.

MOTION: Mandile

SECOND: Plasko

VOTE: that the Board of Selectmen vote Favorable Action on Article 2. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 3: STABILIZATION TRANSFER – PASS OVER

ARTICLE 4: APPROVE FISCAL YEAR 2024 BUDGET ADJUSTMENT – HOLD FOR 10/3 MEETING; discussion regarding best fiscal year practices occurred, including not taking funds from stabilization and, raising and appropriating funds to stabilization.

ARTICLE 5: UNANTICIPATED PRESCHOOL EXPENSES – HOLD FOR 10/3 MEETING; brief discussion regarding separate costs for separate projects/initiatives occurred.

ARTICLE 6: UNANTICIPATED REDUCTIONS IN FEDERAL ENTITLEMENT GRANTS – PASS OVER

ARTICLE 7: UNANTICIPATED EXPENSES – GENERAL – PASS OVER

ARTICLE 8: TOWN-WIDE FORENSIC AUDIT – HOLD FOR 10/3 MEETING; previous discussion regarding this Audit occurred at prior Board of Selectmen meetings; further discussion ensued to confirm what Funds should be included in the Audit. Town Accountant Kurt Ginthwain was present via Zoom for discussion to include specific Fund Notes.

ARTICLE 9: FIRE DEPARTMENT – MEDICAL SUPPLIES INCREASE – brief discussion occurred.

To see if the Town will vote to raise and appropriate or transfer from available funds a total sum of \$45,000.00, more or less, to the Fire Department Medical Supplies account (10-220-5500) or take any other action relating thereto.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen recommend Favorable Action on Article 9. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 10: COMMUNITY NEEDS ASSESSMENT, AGING IN UXBRIDGE

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$35,000.00 to conduct a Community Needs Assessment, Aging in Uxbridge, or take any other action relating thereto.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen recommend Favorable Action on Article 10. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 11: OTHER POST-EMPLOYMENT BENEFITS – PASS OVER

ARTICLE 12: CAPITAL STABILIZATION TRANSFER – PASS OVER

ARTICLE 13: CAPITAL PURCHASES – brief discussion occurred.

To see if the Town will vote to raise and appropriate or transfer from available funds a sum or sums of money for capital purchases and/or projects as recommended by the Town Manager in conjunction with the Capital Planning Committee or take any other action relating thereto.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen recommend Favorable Action on Article 13. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 14: AMENDMENT TO CHAPTER 2 OF THE TOWN'S GENERAL BYLAWS

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E ½, to amend Chapter 2 of the General Bylaws of the Town of Uxbridge, Department Revolving Accounts, to establish a new revolving fund entitled, "Shared Animal Control", and for such purposes, to amend the chart appearing in Section 2-4 of the Uxbridge General Bylaws by inserting a new row so providing as follows, and further, to establish a new revolving fund entitled, "Shared Planning Services", and for such purposes, to amend the chart appearing in Section 2-4 of the Uxbridge General Bylaws by inserting a new row so providing, as follows, or take any other action relating thereto.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen recommend Favorable Action on Article 14. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 15: AMENDMENT FOR REVOLVING FUND SPENDING LIMITS – brief discussion occurred.

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, to establish Revolving Fund expenditure limits for those funds appearing in Section 2-4 of the Town Bylaws, with new revolving funds and expenditure limits set forth in bold, with such expenditure limits to remain applicable from fiscal year to fiscal year until further amended prior to July 1 in any fiscal year, or take any other action relating thereto.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen recommend Favorable Action on Article 15. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 16: CONSERVATION RESTRICTION - 300 QUAKER HIGHWAY – brief discussion occurred.

To see if the Town will transfer the care, custody, and control of a portion of the Town-owned property located at 300 Quaker Highway, containing a total of 102 acres, more or less, and described in a deed recorded with the Worcester South District Registry of Deeds in Book 35525, Page 147, and which portion to be transferred contains 30 acres more or less, and is shown as "Conservation Restriction Easement Area" on a plan entitled "Conservation Restriction Plan of Land", dated February 24, 2011, on file with the Town Clerk, from the Board of Selectmen for the purposes for which it is currently held to the Board of Selectmen for such purposes and for the purpose of granting a conservation restriction thereon, and further, to authorize the Board of Selectmen to grant a permanent conservation restriction on said portion to a qualified entity and to dedicate said portion to conservation purposes in perpetuity, as required by the Comprehensive Management Permit No. 011-180.DFW, or take any other action relating thereto.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen recommend Favorable Action on Article 16. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 17: AMENDMENT TO ZONING BYLAW: SECTION 400-49 BOARD OF APPEALS – brief discussion occurred, to include discussion regarding the Attorney General's Office.

To see if the Town will vote to amend the Uxbridge Zoning Bylaw, §400-49, Board of Appeals, A. Establishment, or take any other action relating thereto.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen recommend Favorable Action on Article 17. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

ARTICLE 18: STREET ACCEPTANCE: DONNA COURT – CITIZENS' PETITION – brief discussion held.

To see if the Town will vote to accept and establish as a town way under the provisions of MGL Chapter 82 as amended, a privately owned street known as Donna Court for a distance of 718.11 feet more or less, together with the drainage easements, appurtenances structures, rounding easements, slope easements and all other supporting rights shown on a plan entitled "Road Acceptance Plan of Donna Court, Uxbridge, MA 2023", prepared by DiPrete Engineering, Uxbridge, MA., a copy of which accompanies this petition, or take any action thereon.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen recommend Favorable Action on Article 18. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

4) MEMBER ISSUES & COMMENTS

- a) Clerk Plasko regarding the Firefighter's Ball with congratulations to Firefighter of the Year – Nick Burke; brief review of recent Girls' Field Hockey and other Uxbridge sports.
- b) Vice Chair Wise regarding Parents for Safe Graduation at the VFW on October 7th for Battle of the Bands; Free Flu Vaccine Clinic at the Uxbridge Senior Center at 9 AM on October 11th.

5) ADJOURNMENT – Next Regularly Scheduled Meeting was October 30, 2023; however, the Board of Selectmen held meetings: October 3, 2023 after their joint meeting with the Finance Committee and, October 24, 2023 before the Fall Annual Town Meeting.

MOTION: Wise

SECOND: Mandile

VOTE: that the Board of Selectmen adjourn their October 2nd, 2023 Meeting at 8:48 PM. All in favor. The motion carried 5-0-0. DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

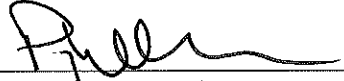
Minutes respectfully submitted by Alexandra Clauss
October 2, 2023 minutes approved by the Board of Selectmen:


Jeffrey Shaw, Chair


Brian Plasko, Clerk


Stephen Mandile, Selectman


John Wise, Vice Chair


Peter DeMers, Selectman

02/12/2024
Date

List of Documents and Other Exhibits Used:

*Agenda Packet
Donna Court Public Hearing Packet
Donna Court Hand Out
10.2.23 FATM WARRANT REPORT
FY2023 Performance Bonds
Fund Notes as provided by Town Accountant*

