



TOWN OF UXBRIDGE
21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600
BOARD OF SELECTMEN'S MEETING MINUTES
BOARD OF SELECTMEN'S MEETING ROOM
MONDAY, FEBRUARY 14, 2011 – 7:00PM

MAR 15 '11 PM 9:46



Present: Chair Beth A. Pitman, Vice-Chair Bruce Desilets, Clerk Jay Cahill, Selectman Cari Kay Robertson and Selectman Peter Baghdasarian. Also present Town Manager Michael Szlosek and Administrative Assistant Tracey G. Lutton.

NOTE: Some matters may have been taken out of agenda order but are presented below based on agenda order for ease of location information.

CALL TO ORDER

- A. Announcements – The Town Manager thanked the Fire Department for their assistance of snow removal at Town Hall. Dr. Lutton submitted a letter of resignation from the Council on Aging. The Board thanked Mr. Lutton for his service. Ms. Pitman read the Town Clerk's Announcements (attached to the minutes).
- B. Citizen's Forum – None

MEETING MINUTES

- Approve 1/27/11 - Meeting Minutes – **MOTION** by Mr. Desilets to approve the 1/27/11 Meeting Minutes. **Seconded by Mr. Baghdasarian, the motion carried unanimously.**
- Approve 1/31/11 - 6:00PM Meeting Minutes - **MOTION** by Mr. Cahill to approve the 1/31/11 – 6:00PM Meeting Minutes. **Seconded by Mr. Desilets, the motion carried 4-0-1 (Mr. Baghdasarian abstained).**
- Approve 1/31/11 - 7:30PM Meeting Minutes – **MOTION** by Ms. Robertson to approve the 1/31/11 7:30PM Meeting Minutes, as amended. **Seconded by Mr. Baghdasarian, the motion carried unanimously.**
- Approve 1/31/11 – Executive Session Meeting Minutes – **MOTION** by Mr. Baghdasarian to approve the 1/31/11 Executive Session Meeting Minutes. **Seconded by Ms. Robertson, the motion carried unanimously.**
- Approve 2/3/11 - Meeting Minutes – **MOTION** by Mr. Cahill to approve the 2/3/11 Meeting Minutes, as amended. **Seconded by Desilets, the motion carried unanimously.**

OLD BUSINESS

- A. New High School Project/SBC Meeting Update – Mr. Desilets updated the Board as the status of the project. The next scheduled SBC Meeting is 2/16/11.
- B. DPW Update – Mr. Benn Sherman was present and provided an update of Miscellaneous DPW Projects (attached to the minutes). He also discussed the FY2010 Snow and Ice Removal Summary (attached to the minutes). There was general discussion relating to staffing, ongoing snow removal, equipment and potholes/patching.

NEW BUSINESS

- A. New High School Project – Discussion/Action MSBA Budget Transfer of \$46,490 from Owner's Contingency to A&E Wetlands – The Board discussed the budget transfer. **MOTION** by Ms. Robertson that the Board approve the Project Funding Agreement, Budget Revision Request #2 to transfer funds in the amount of \$46,490 from Classification Code 0801-0000 Owner's Contingency to Classification Code 0204-0500 A&E Wetlands and authorize the Chair to sign all necessary documentation. **Seconded by Mr. Desilets, the motion carried unanimously.**

- B. Senior Center Update – Ms. Marsha Petrillo was present and updated the Board as to the upcoming activities at the Senior Center (attached to the minutes). Ms. Petrillo thanked Mr. Richardson, Store Manager at Hannaford’s Supermarket for the contributions for the Senior Center Valentine celebration. Mr. Cahill suggested the Board send a thank you letter. Action Item: Mr. Cahill will draft a letter for the Chair to sign.
- C. Discussion/Action Cable Advisory Committee – Mr. Mark Stacy and Mr. Barry Giles were present and provided an Update of Contract Discussions (attached to the minutes) – The Board discussed that the CAC should not negotiate the contract. There has been no quorum for a majority of the meetings. **MOTION by Ms. Robertson to amend the Cable Advisory Committee Charge and remove the language “subsequently negotiate” (amended charge attached to the minutes). Seconded by Mr. Desilets, the motion carried 4-1 (Mr. Baghdasarian opposed).** **MOTION by Mr. Cahill that Ms. Robertson participate as a voting member on the Cable Advisory Committee. Ms. Robertson declined. The motion was not seconded. MOTION by Mr. Cahill that Mr. Baghdasarian participate as a voting member on the Cable Advisory Committee. Mr. Baghdasarian declined. The motion was not seconded. MOTION by Ms. Pitman that the Board authorize the Chair of the Board of Selectmen to be a voting member of the Cable Advisory Committee. Seconded by Mr. Desilets, the motion carried 3-2 (Ms. Robertson and Mr. Baghdasarian opposed).**
- D. Discussion/Action Town Manager Goals/Contract - **MOTION by Mr. Baghdasarian to notify the Town Manager that the Board will renew his contract and welcome his input/changes to the contract. Seconded by Ms. Robertson, the motion was 2-3 (Ms. Pitman, Mr. Desilets and Mr. Cahill opposed). MOTION FAILED.** MOTION by Ms. Pitman to continue the Town Manager Contract as is, not renewing, and move forward searching for another Town Manager for the Town of Uxbridge for FY 2012. The motion was not seconded. Ms. Pitman expressed concerns with the Town Manager’s performance and goals. Ms. Robertson said no concerns or issues have been raised by any Board members. She commented on his success and good guidance. Mr. Baghdasarian said he was a great asset. Mr. Baghdasarian said the Board of Selectmen do not do their job. Mr. Cahill inquired as to the contract renewal process and the next steps, seeking other candidates and he also encouraged the Town Manager to re-apply for the position. Mr. Desilets expressed concerns with the Town Manager not making decisions, computers, personnel/raises, contract adjustment, A/C unit and concerns with the Town Accountant position. The Board will continue discussions at their next scheduled meeting to review the Town Manager’s performance to date.
- E. New High School Project -Discussion/Action Receipt of Permits and Construction Start Date – Municipal and NHESP permitting is in process. The Town Manager and Town Counsel will continue to work on the Conservation Restriction document. Town Counsel is negotiating with Natural Heritage. Mr. Sherman, DPW Director will follow-up with Shawmut and the BSC Group to make sure everyone is in agreement with the current status. The construction start date is now scheduled for 2/25/11.
- F. Discussion/Action Request for Street Name – Definitive Subdivision for James Smith – “Compound Drive” – **MOTION by Mr. Baghdasarian to approve the request for street name of Compound Drive for Definitive Subdivision for James Smith. Seconded by Mr. Cahill, the motion carried unanimously.**
- G. Preliminary Budget Discussion – Mr. David Genreux was present and discussed the FY2012 Budget Projection Memorandum dated 2/10/11 (attached to the minutes). He advised the budget is balanced. The revenue share agreement is still questionable. Discussion also included inspectional stipends, review/cuts at the Senior Center, Library and other municipal departments. There was also discussion relating DPW staffing levels. The Board requested the Finance Director and Town Manager come up with \$60k for a new hire at DPW.

V. MEMBER ISSUES

The Board had general discussions.

V. MEMBER ISSUES

The Board had general discussions.

VI. TOWN MANAGER

The Town Manager discussed the meeting he attended in Holliston with DCS Energy relating to solar energy for town buildings. He also attended a meeting for joint dispatch and is moving forward with a feasibility study. Douglas has taken the lead based on a grant they received. A public presentation would be in 10 months. There is a potential savings in FY 2013 for Douglas, Uxbridge, Sutton, Upton and Millville. The office is compiling a list of the departmental fees. A hearing for the water and sewer rates is scheduled for March. Fire negotiation union meeting is scheduled for tomorrow.

VII. EXECUTIVE SESSION

There was no Executive Session.

VIII. ADJOURNMENT: Next BOS Meeting Monday 2/28/11

At 12: 05AM, MOTION by Mr. Cahill to adjourn the meeting. Seconded by Mr. Baghdasarian, the motion carried unanimously.

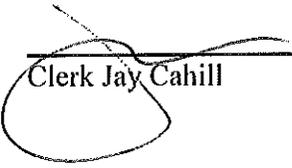
Minutes respectfully submitted by, Jay Cahill and Tracey Ante
Minutes approved by Board of Selectmen:



Chair Beth Pitman



Vice Chair Bruce Desilets



Clerk Jay Cahill



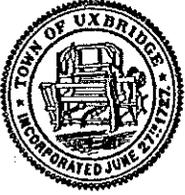
Selectman Peter Baghdasarian



Selectman Cari Kay Robertson

3/14/11

Date Approved



FEB 10 11 PM 12:27



TOWN OF UXBRIDGE
21 S. MAIN STREET, UNXBRIDGE, MA 01569 – 508-278-8600
BOARD OF SELECTMEN'S MEETING
BOARD OF SELECTMEN'S MEETING ROOM
MONDAY, FEBRUARY 14, 2011 – 7:00PM

Authorized Signature _____ *T M Ante*

I. CALL TO ORDER

- A. Announcements
- B. Citizen's Forum

II. MEETING MINUTES

- Approve 1/27/11 - Meeting Minutes
- Approve 1/31/11 - 6:00PM Meeting Minutes
- Approve 1/31/11 - 7:30PM Meeting Minutes
- Approve 1/31/11 – Executive Session Meeting Minutes
- Approve 2/3/11 - Meeting Minutes

I. OLD BUSINESS

- A. New High School Project/SBC Meeting Update
- B. DPW Update

II. NEW BUSINESS

- A. High School Project – Discussion/Action MSBA Budget Transfer of \$46,940⁴⁹⁰ from Owner's Contingency to A&E Wetlands
- B. Senior Center Update
- C. Discussion/Action Cable Advisory Committee
- D. Discussion/Action Town Manager Goals/Contract
- E. New High School Project:
 - Discussion/Action Receipt of Permits and Construction Start Date
- F. Discussion/Action Request for Street Name – Definitive Subdivision for James Smith – “Compound Drive”
- G. Preliminary Budget Discussion

III. MEMBER ISSUES

IV. TOWN MANAGER

V. EXECUTIVE SESSION

VI. ADJOURNMENT: Next BOS Meeting Monday 2/28/11

Town Clerk's Announcements

The Annual Town Census was mailed to all town residents on January 4th, Please review all information, make changes if necessary, sign the form and mail back to the Town Clerk's office in the envelope provided. PLEASE DO NOT INCLUDE YOUR REAL ESTATE TAX, WATER/SEWER OR EXCISE TAX PAYMENT AS THIS WILL DELAY PAYMENT POSTING TO YOUR ACCOUNT!

.....

Dog licenses are now available at the Town Clerk's Office or by mail. For mailing instructions, please visit www.uxbridge-ma.gov, Town Clerk page for instructions.

.....

2011 Hunting/Fishing Licenses are now available at the Town Clerk's Office

.....

Nomination Papers for the upcoming May Town Election will be available for pick up at the Town Clerk's office starting February 1st. Open seats are listed below:

- Board of Selectman-3yr term, 1 seat
- Finance Committee-3yr term, 1 seat
- Board of Health-3yr term, 1 seat
- Moderator-3yr term, 1 seat
- School Committee-3yr term, 2 seats
- Board of Library Trustees-3yr term, 2 seats
- Board of Library Trustees-2yr term, 1 seat
- Edward C. Thayer Fund-3yr term, 1 seat
- Edward C. Thayer Fund-1yr term, 1 seat
- Trustees of Soldiers Memorials Veteran-3yr term, 1 seat
- Trustees of Soldiers Memorials Non-Veteran-3yr term, 1 seat
- Trustees of Soldiers Memorials Veteran-2yr term, 1 seat

2/10/11
Beth: Info available on the website.



TOWN OF UXBRIDGE
DEPARTMENT OF PUBLIC WORKS

Benn S. Sherman, P.E.
Director

147 HECLA STREET
UXBRIDGE, MASSACHUSETTS 01569-1326
508-278-8616 ♦ Fax 508-278-3179

MEMORANDUM

DATE: January 19, 2011
TO: Board of Selectmen
FROM: Benn S. Sherman, P.E. 
RE: Miscellaneous DPW Project Updates

The purpose of this memorandum is to provide the Board with an update on many projects within the Department of Public Works.

DPW Administration

Geographical Information System

Since my last update, there has not been as much progress made. However, I have contracted with our engineering consultant, BETA Group, to update our pavement management system which includes some upgrades to the DPW's GIS system. See comments below under Highway Division.

Highway Division

Route 122 Reconstruction Project

MassDOT has approved the DER (design exception report) and our consultant, BETA Group, is working toward the 75% submittal. Presently we are waiting for 25% comments from the Right-of-Way Division and once received we will be able to schedule a design public hearing approximately eight (8) weeks after receipt of comments. Funding sources for this project include Chapter 90 for the design and TIP monies for the construction which MassDOT will be managing. At the current rate, this project is easily 3-5 years out. We will have a better understanding of the project costs and ability to program the project on the TIP once the 75% design is approved by MassDOT.

Uxbridge Route 122 Bridge Over the Blackstone River

This project is being funded through the MassDOT and the design and construction is being managed through Commonwealth's Accelerated Bridge Program. We anticipate a preconstruction hearing sometime in February 2011 with construction following during the summer.

River Road over Ironstone Brook; Br. No. U-02-030

This project is being funded through federal monies and the design and construction is being managed through Commonwealth's Accelerated Bridge Program. I attended a pre-construction meeting on January 5, 2011 with MassDOT. It is anticipated construction will commence sometime in March-April 2011. The affected portion of River Road will be closed to traffic for a total of 120 days for construction. Coordination efforts are underway with MassDOT regarding the traffic management plan and public notification associated with the closure. This project is a first for Massachusetts and I anticipate a lot of attention throughout the engineering and construction community due to the type of bridge construction employed on this project.



Pavement Management System

Using Chapter 90 funds, I have contracted with BETA Group to upgrade our existing pavement system and GIS systems. This upgrade will allow for better management of Chapter 90 funding distribution through the development of a 3-year capital plan. Once completed, I intend to present the plan to the Board to highlight the direction in which the Chapter 90 funds will be expended going forward.

Bridge and Culvert Study

I am in the process of selecting a consultant to begin the bridge and culvert study approved at the 2010 special town meeting. Upon completion of the study, the DPW will present a capital plan for the rehabilitation of the affected bridges and culvert.

East Hartford Avenue Culvert

As a result of recent issues surrounding the culvert at this location, I have chosen to pull this culvert out of the bridge and culvert study. I have met with our engineering consultant, BETA Group, and should be receiving a design proposal in the near future. Funding for the design will come from current Chapter 90 reserves.

Water Division

Rosenfeld Well and Water main

Local permitting is completed on the well and water main from the well to Quaker Highway. The conservation commission issued an Order of Conditions (OOC) on 01/06/2011. As a result of the school project, we have re-submitted the well plans to NHESP and are waiting on correspondence acknowledging no change from those previously submitted. Tata & Howard anticipates submitting the water main design within Quaker Highway to the conservation commission by the end of January. We anticipate the need for only a RDA (Request for Determination of Applicability) which will be less work and aid in the schedule. The proposed schedule is as follows:

Well

Bid (need four weeks due to filed subbids) – Late January – Late February 2011
Award–March 2011
Construction – April 2011 – April 2012

Quaker Highway Water Main

Submit to Con Com – January 2011
Local permitting through ConCom – February 2011
Bid(need 2 weeks only) – Late February – Mid March 2011
Construction - April 2011 – October 2011 (the end date may change slightly. Upon completion of the design, we may revise based on rock quantities.)

Water Main improvements on Hecla Street

No movement at this time due to budget constraints.

Water Main Capital Improvements

The Water and Sewer Commissioners should consider funding future water main upgrades within Route 122 (North and South Main Streets) prior to the reconstruction of this roadway. The water main located throughout this location is quite old and prone to breakage. In addition, once the roadway is reconstructed, it will be discontinued as a state road and turned over to the Town for maintenance.



Wastewater Division

Clearing of the Cross Country Easements

Project completed and the DPW is implementing a schedule to maintain these easements in the future with DPW staff.

Sewer Jet Truck

This asset was received by the DPW in late summer. To date we have used it on a number of occasions with great success. It should prove to be a great addition to our sewer division fleet.

Preliminary Nutrient Removal Study

We have selected a consultant, GHD Stearns and Wheeler, and they have begun to study the existing wastewater treatment plant and anticipated NPDES permit limits. We have had one workshop with them regarding the plant model and anticipate having a draft report in the near future. Once completed, we anticipate presenting our findings to the Board/Water and Sewer Commissioners.

CC: Michael Szlosek, Town Manager



TOWN OF UXBRIDGE
DEPARTMENT OF PUBLIC WORKS

147 HECLA STREET
UXBRIDGE, MASSACHUSETTS 01569-1326
508-278-8616 ♦ Fax 508-278-3179

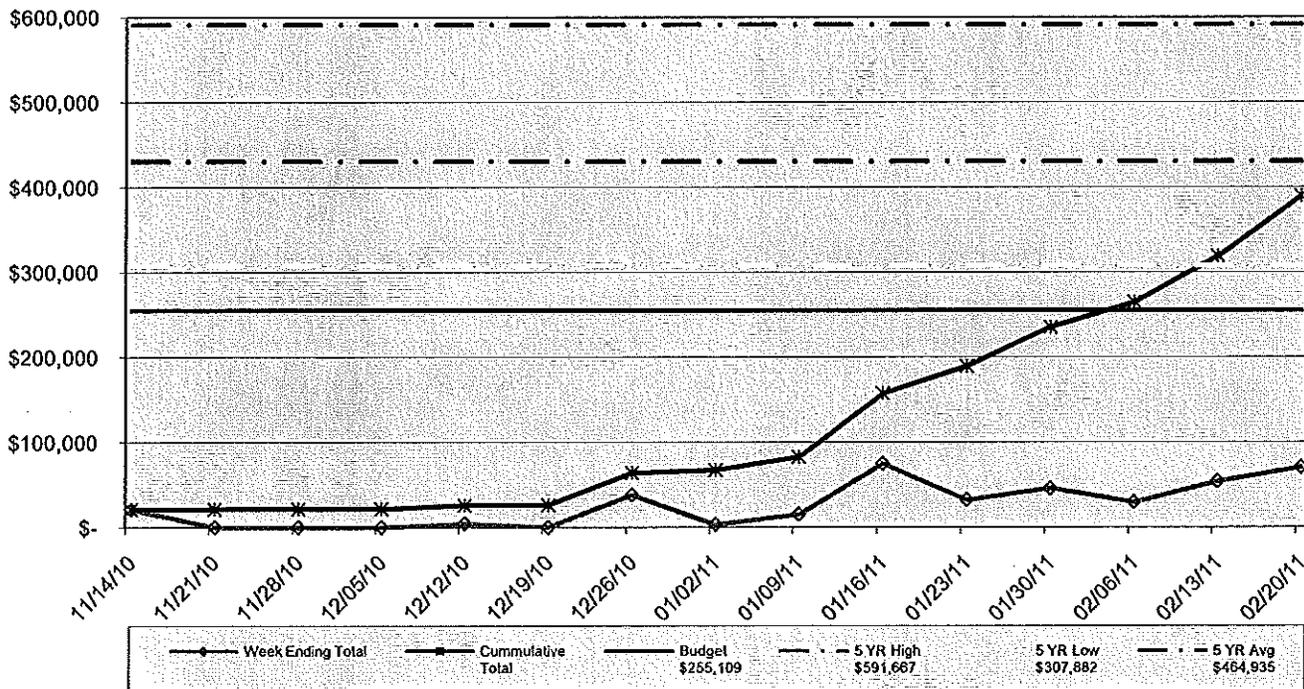
2/14/11 BOS mtg
7:22pm
from Ben Sherman

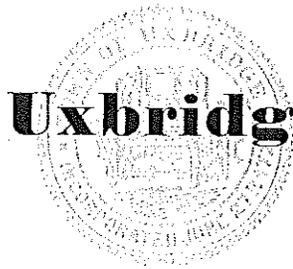
DPW Snow & Ice Removal Summary
FY 2011

Week Ending Date	Internal Labor	Contract Services	Snow & Ice Treatments	Grounds/Equip. Repair & Prep	Other	Week Ending Total	Cummulative Total
11/14/10	\$ 1,237	\$ -	\$ 19,970	\$ -	\$ -	\$ 21,207	\$ 21,207
11/21/10	\$ -	\$ -	\$ -	\$ 278	\$ -	\$ 278	\$ 21,485
11/28/10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,485
12/05/10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,485
12/12/10	\$ 1,074	\$ -	\$ -	\$ 3,351	\$ -	\$ 4,424	\$ 25,909
12/19/10	\$ -	\$ -	\$ -	\$ 22	\$ 35	\$ 57	\$ 25,966
12/26/10	\$ 7,037	\$ 30,310	\$ -	\$ 749	\$ 41	\$ 38,137	\$ 64,103
01/02/11	\$ 3,333	\$ -	\$ -	\$ -	\$ -	\$ 3,333	\$ 67,436
01/09/11	\$ 4,816	\$ 4,643	\$ 4,832	\$ 886	\$ 114	\$ 15,291	\$ 82,727
01/16/11	\$ 9,563	\$ 33,499	\$ 27,782	\$ 2,185	\$ 1,729	\$ 74,759	\$ 157,486
01/23/11	\$ 5,984	\$ 26,205	\$ -	\$ -	\$ -	\$ 32,188	\$ 189,674
01/30/11	\$ 9,539	\$ 24,850	\$ 11,453	\$ -	\$ -	\$ 45,842	\$ 235,516
02/06/11	\$ 4,821	\$ 24,740	\$ -	\$ -	\$ -	\$ 29,561	\$ 265,076
02/13/11	\$ 3,659	\$ -	\$ 49,617	\$ -	\$ 743	\$ 54,019	\$ 319,096
02/20/11	\$ 2,500	\$ 984	\$ 55,776	\$ 10,902	\$ 511	\$ 70,673	\$ 389,769
YTD Total	\$ 53,562	\$ 145,230	\$ 169,430	\$ 18,373	\$ 3,174	\$ 389,769	Overrun (\$134,660)
Budget	\$ 80,000		\$175,109			\$ 255,109	
% of Budget	67.0%	82.9%	96.8%	10.5%	1.8%	152.8%	

XX,XXX Projections based on current weather conditions & purchases currently being processed.

FY 2011 Roadway Snow & Ice Removal Costs





Uxbridge Public Schools

Office of the Superintendent
21 South Main Street • Uxbridge, MA 01569
Telephone (508) 278-8648 • Fax (508) 278-8612

George Zini
Superintendent of Schools

Donald R. Sawyer
Business Manager

February 2, 2011

Ms. Mary Pichetti
Director of Capital Planning
Massachusetts School Building Authority
40 Broad Street
Boston, MA 02109

Ref: Project Funding Agreement - Budget Revision Request #2
District Name: Uxbridge Public Schools
School Name: UXBRIDGE HIGH SCHOOL
MSBA Project ID Number: 200803040505

Dear Ms. Pichetti,

Pursuant to Section 3.6 of the Project Funding Agreement between the Town of Uxbridge Massachusetts (the "District") and the MASSACHUSETTS SCHOOL BUILDING AUTHORITY (the "Authority"), the District hereby requests a revision to the Total Project Budget, Exhibit A, dated July 19, 2010, for the Uxbridge High School Project. As required, the District has provided the information outlined in the table below to indicate the Total Project Budget categories (line items) affected, the amounts needed and the reasons for the proposed revision.

The District acknowledges and agrees that it will not seek reimbursement from the Authority for any costs that exceed the already approved line item limits set forth in Exhibit A until after the Authority has accepted this Total Project Budget Revision Request, and the Authority's ProPay system has been adjusted accordingly.

The District further acknowledges and agrees that in accordance with Sections 3.6 and 3.7 of the Project Funding Agreement, any revisions to the Total Project Budget will not result in an increase to the Total Facilities Grant amount set forth in Section 2.1 of the Project Funding Agreement.

The District further acknowledges and agrees that the need for these revisions to the Total Project Budget have been identified in the OPM Budget Transfer proposal dated January 31, 2011 and approved by the SBC on their meeting of February 3, 2011 and as documented in the OPM January 2011 monthly report as required pursuant to the Contract for Owner's Project Management Services between the District and the OPM.

The District further acknowledges and agrees that all of the information contained in this Total Project Budget Revision Request has been reviewed and approved by the Town of Uxbridge's School Building Committee, and it further certifies and acknowledges that the funds to pay for the costs associated with these proposed revisions are available as indicated by the signatures noted below.

Use Table 1 for identification of expenditures against the Owner's contingency. The Total Owner's Contingency in the Original Total Project Budget, Exhibit A of the PFA dated July 19, 2010 is \$304,413. The Owner's Contingency was reduced to the current amount of \$234,413 by Budget Transfer #1 submitted on August 26, 2010 in the amount of \$70,000.

The following items represent budget transfers which took place subsequent to the issuance of the MSBA Form 3011, dated 7/19/2010, included in the Project Funding Agreement. The Budget Revision Amount, for the budget line items as noted below, directly correlate with the MSBA Form 3011, dated 7/19/2010. The Amount Remaining in Owner's Contingency was affected by the transfer noted below and the net remaining Owner's Contingency will be \$187,923.

The Uxbridge Public Schools believe in equal employment and educational opportunities for its employees and students and does not discriminate on the basis of race, color, creed, national origin or sex in compliance with Title VI and Title IX or disability, in compliance with section 304/ADA or sexual orientation in compliance with G.L. c 151 and 157c.

From Classification Code	From Classification Name	To Classification Code	To Classification Name	Budget Revision Amount
0801-0000	Owner's Contingency	0204-0500	A&E - Wetlands	\$46,490
Reason for transfer (Attach all supporting documentation, e.g., executed contracts, amendments and or supporting invoices for reimbursable expenses)			Amount Remaining in Owner's Contingency	Ineligible/Cost/Scope Items excluded from the Total Facilities Grant
The full scope of Wetlands mitigation measures required by permitting agencies could not be anticipated at project outset.			\$187,923	

By signing this Total Project Budget Revision Request, I hereby certify that I have read and understand the terms of this Request and further certify that the information supplied by the District in the tables is true, accurate, and complete.

By signing this Total Project Budget Revision Request, I hereby certify that I have read and understand the terms of this Request and further certify that the information supplied by the District in the tables is true, accurate, and complete.

By signing this Total Project Budget Revision Request, I hereby certify that I have read and understand the terms of this Request and further certify that the information supplied by the District in the tables is true, accurate, and complete.

 By: Beth A. Pitman
 Title: Chief Executive Officer
 Date: _____


 By: George Zini
 Title: Superintendent of Schools
 Date: 2/3/11


 By: Ernest Esposito
 Title: Chair of the School Committee
 Date: 2/3/11

MASSACHUSETTS SCHOOL BUILDING AUTHORITY

 By: Mary Pichetti
 Title: Director of Capital Planning
 Date: _____

To: Gene Raymond, David Krawitz
From: Leslie Fanger
Re: Uxbridge High School – Permit Update

Date: February 11, 2011
Proj. No. 61067.03

33 Waldo Street
Worcester MA 01608

Tel: 508-792-4500
800-288-8123
Fax: 508-792-4509
www.bscgroup.com

Uxbridge Cons. Comm/DEP-Order of Conditions issued-yes
MADOT access permit issued-yes
MADOT non vehicular access permit (sewer connection)- in process. Not received as of 2/11/11.
MEPA certification issued-yes

NHESP/MESA conservation and management permit-in process.

- Conservation Restriction approved by BOS allowing CMP to be completed by BSC
- On 2/11/11, NHESP provided an email with a list/roadmap of the remaining items we'll need to complete our permitting with them. We have been in close contact with them since the 1/31 BOS meeting and they continue to be very responsive.
- NHESP and the Town (Town Manager and Town Counsel) need to continue to work on the CR language per comments provided by NHESP in a 2/1/11 email. NHESP will have more information from their legal department late next week but both parties can continue to work to update the draft until then. It is unlikely that some of the clauses questioned by the town can change because the template language is approved by the Executive Office of Energy and Environmental Affairs.
- BSC continues to work on the draft recordable plan showing the extent of the CR with meets and bounds. This should be submitted to NHESP late next week (2/18).
- BSC will update the Vegetative Management language based on some comments provided by NHESP. This should be submitted to NHESP late next week (2/18).
- NHESP has verbally approved a requested change in the location of the turtle silt fence barrier near Quaker Highway and will allow the first part of the new water main to be constructed in this area in order to serve Shawmut with water during construction. BSC will have to submit an updated plan of the silt fence layout to NHESP for the record.
- Finally, this will not affect the school timeline but at the NHESP meeting, Selectman Robertson mentioned that the permanent fence will extend along the boundary of the school site to the utility easement, creating a separation between the school and well site. The fence extension was not included with the well permitting plans and NHESP was wondering what is being proposed here. BSC let them know the portion of the fence has nothing to do with the school but we can attempt to find out as a courtesy.
- If all CR language can be agreed on, and all final items can be submitted by the end of next week, NHESP is still trying to work within the existing schedule and complete our permit for the week of 2/21.

ACOE Category 1 General Permit-in process –

- ACOE has requested comments from tribal reps from the Wampanoag and Naragansett by February 24th. Wait to start construction until the NA reps either send letter of support or do not comment on 24th. Assumes no Cat 2. Potential start construction on the 25th.

SWPPP

- SWPPP signed certification pages were e-mailed to all three required parties; Shawmut, Welch, and Town Manager. Originals were asked to be sent via regular mail by all three required parties.
- Signed EPA NOI certifications were sent to all three required parties on February 4, 2011.
 - SDC and Welch have signed the online form and the 1 week waiting period has commenced. Activation should be next week pending any comments the EPA may have.
 - On Thursday 2/10/11, the Town Manager attempted to sign the online form but was unsuccessful due to technical difficulties. BSC has sent TM an email encouraging him to contact the EPA, via their 800 number, so as to resolve the online issue and have the form digitally signed for activation prior to the commencement of construction.
 - Should the technical problems continue to prevent online signature then the TM should mail a hard copy on MONDAY (2/14) of the signed form to the EPA. To expedite the process, BSC has e-mailed a form for the Town Manager to sign and send via OVERNIGHT delivery to the EPA if necessary. There is a 2 week waiting period for the EPA to review the hard copy and activate the NOI.
- NHESP Letter, when received, will be added to the SWPPP book.
- SWPPP training has been scheduled for Feb. 17th at the Town hall. Notification of the training has been sent out. SWPPP books are to be made by BSC and submitted to all three parties during the SWPPP training.
- SWPPP signed certification pages have been received via e-mail from all three parties. Originals were asked to be sent via regular mail and should be en route.

Andrews Survey & Engineering, Inc.

104 Mendon Street | P.O. Box 312 | Uxbridge, MA 01569

Tel. (508) 278-3897 Fax (508) 278-2289

Land Surveying • Civil Engineering • Site Planning

December 20, 2010

Town of Uxbridge
Board of Selectmen
21 South Main Street
Uxbridge, MA 01569

RECEIVED
JAN 4 2011
BOARD OF SELECTMEN
UXBRIDGE, MA

RE: Request for Street Name Approval
Definitive Subdivision for James F. Smith
Albee Road – Uxbridge, MA
ASE Project No.: 2007-393

Dear Board Members:

On behalf of James F. Smith and pursuant to the Rules and Regulations Governing the Subdivision of Land in the Town of Uxbridge, please accept this letter as a formal request for written endorsement by the Board approving a proposed street name. The applicant for the above referenced definitive subdivision requests approval to use "Compound Drive" as the street name for a proposed residential subdivision off Albee Road to serve two (2) lots to be occupied by members of the applicant's family.

We hope this serves your needs at this time. Should you have any questions or require further assistance please contact this office.

Very truly yours,
ANDREWS SURVEY & ENGINEERING, INC.



Stephen J. O'Connell, E.I.T.
Senior Project Manager

C: Uxbridge Planning Board
James F. Smith

F:\Acad\2009-235\documents\street name request.doc

cc: Freitas - OK
Ostrosky - OK

from
Maisha

BOS mtg
2/14/11

Madame Chair, Board Members, - Thank you for placing us on your agenda this evening.
I am here to

- share some statistics,
- talk about some of our services
- spread the word about some of our upcoming programs.

Fuel Assistance

- Center isn't just for seniors
- We help low-income families and individuals
- Fuel assistance funds are administered through SMOC – So. Middlesex Opportunity Council
- Joe 4 Oil runs through 2/24
- Call 877 563 4645
- Meg works 15 hours W, Th, & Fri from 9:30 – 2:30 pm
- We invite you to stop by to meet her and get to know more about our services

Circuit Breaker Tax Credit

- Free IRS tax preparation on Fridays
- 65 & older
- Ones real estate tax plus 50% water & sewer charges exceed 10% of income,
- Eligible for \$970 this year
- Prepare their roots in the spring

Work off Program

- Passed at town meeting in May of 2003
- 60 years or older
- Volunteer services in exchange for a reduction on their property tax bill
- 62.5 hours of time
- \$8 minimum wage
- Typically we have \$7500
- 15 individuals to work

This week at the Center

- Valentine's Day Party – Mike Richardson \$100 for Shane Wood
- Parting gifts hand crafted by Linda & Ruth
- Tomorrow, Tues- Free Vital Signs Clinic
- Weds, Free Hearing Screen with Steve Senna
- Mass Audiology
- First Come First Served @ 1 pm

Upcoming Events

- March 3rd St. Patty's Day Program
- 6:30 PM
- Sponsored by Uxbridge Library

- Celebrating Ireland an all Irish program embracing Irish history & culture in Story and Song and Dance
- Thank Jane Granation for organizing the event
- Kevin & Ryan F for their generous support to help make this possible for our community
- Next pancake breakfast @ Senior Center Sunday, March 27th 7-11 am
- Partnership with First Night

Does anyone have any questions?

Thank you for this time.

RAFFLE BASKET

**Proceeds to benefit Uxbridge Senior Center
In memory of recently deceased members of the
Uxbridge Polish American Social & Civic Corp.**

*Mathew Staszczak
Stephen "Bucko" Jeziorski
Richard "Dick" Saucier
Rena Lisak
Doris Ostroskey
Stanley Stefanick
Benjamin Wisniowski
Stanley Banas
Stanley Oleksyk*

**Basket includes:
\$100 in Lottery Scratch Tickets
plus 2 bottles of cheer !**

**Drawing will be February 13th, after the Polish Hall Breakfast
TICKETS: 6 for \$5.00 (Put name and phone number on tickets)**

Uxbridge Seniors are one of the fastest growing populations.

- 97 Uxbridge registered voters turned 65 in 2010
- 127 registered voters will turn 65 in 2011
- 143 registered voters will turn 65 in 2012 (the population is growing)

- As of Dec. 31, 2010 there were 295 - 80 year olds and above

- 2011 - 47 Uxbridge residents will turn 80
- 42 will turn 85
- 27 will turn 90

There will be 591 individuals in the age bracket of 80 to 100 years old

There will be 2143 people in the age bracket of 62 to 100 years old

Increased Participation at the Uxbridge Senior Center

- Participation at our meals program has tripled since 2005; from 5-6 participants per day to 15-20 participants
- Medical Transportation has increased by 50% from 2-3 appointments per day to an average of 4-6 appointments per day in 2011
- The average age of elderly participants at the Senior Center is 80. (which is hard for me to believe because everyone looks so young!)
- Approximately 70% of senior center participants are women; many of them live alone in their own homes.
- 75% of our participants visit the center 5 times per week. Each averaging 5 hours + per week at the Center and another 2-3 hours per week using our transportation services out in the community.
- 33% of our senior participants live in local subsidized senior housing. (This speaks to wide range of wealth inequality in this age group and the impact, over time, of living on a fixed income -- remember, seniors range in age from 60-100, that's 40 years! Individuals seek services at the Senior Center at different times along this continuum for a variety of different reasons.)
- The Uxbridge Senior Center also serves families and individuals in need, as well as persons with disabilities – fuel assistance & food stamps, MassHealth questions and transportation questions.

Uxbridge Seniors are one of the fastest growing populations.

8:15pm
2/14/11 Basnif
Maisha

- 97 Uxbridge registered voters turned 65 in 2010
- 127 registered voters will turn 65 in 2011
- 143 registered voters will turn 65 in 2012 (the population is growing)

- As of Dec. 31, 2010 there were 295 - 80 year olds and above

- 2011 - 47 Uxbridge residents will turn 80
- 42 will turn 85
- 27 will turn 90

There will be 591 individuals in the age bracket of 80 to 100 years old

There will be 2143 people in the age bracket of 62 to 100 years old

Increased Participation at the Uxbridge Senior Center

- Participation at our meals program has tripled since 2005; from 5-6 participants per day to 15-20 participants
- Medical Transportation has increased by 50% from 2-3 appointments per day to an average of 4-6 appointments per day in 2011
- The average age of elderly participants at the Senior Center is 80. (which is hard for me to believe because everyone looks so young!)
- Approximately 70% of senior center participants are women; many of them live alone in their own homes.
- 75% of our participants visit the center 5 times per week. Each averaging 5 hours + per week at the Center and another 2-3 hours per week using our transportation services out in the community.
- 33% of our senior participants live in local subsidized senior housing. (This speaks to wide range of wealth inequality in this age group and the impact, over time, of living on a fixed income -- remember, seniors range in age from 60-100, that's 40 years! Individuals seek services at the Senior Center at different times along this continuum for a variety of different reasons.)
- The Uxbridge Senior Center also serves families and individuals in need, as well as persons with disabilities -- fuel assistance & food stamps, MassHealth questions and transportation questions.

CABLE ADVISORY COMMITTEE CHARGE
(revised by the BOS 2/14/11)

- Inform and educate the public about cable television service.
- Assess the cable needs of the community and recommend policy changes.
- Seek out contracts with cable operators in the best interest of the Town of Uxbridge.
- Conduct regular meetings with cable company representatives to discuss matters of mutual interest.
- Report to IA (Issuing Authority) on company compliance with the license.
- Oversees the day-to-day operation of PEG in concert with the PEG Coordinator and other subsequent staff. This would include: budget requests, studio space, staff management, technical issues and any other topics that arise.
- Supervise the company's response to complaints and respond to citizen questions regarding the cable system.
- Keep abreast of community programming issues.
- Develop policies and operating procedures for PEG access television in concert with the IA.

Attended
8:27PM

CABLE ADVISORY COMMITTEE
2/14/11 Update of Contract Discussions

CONTRACT ADDITIONS

The following points have been discussed for inclusion in the new Charter contract:

1. Equip all Town buildings with fiber.
2. Increase the Senior Citizen discount from 10% to 20%.
 - 2.1. For all packages ideally
3. Add additional Customer Service hours to the Grafton office.
 - 3.1. Open on Saturdays, or
 - 3.2. Open until 7:00 PM one evening per week
4. Amend the license to lease back 1 channel to Charter.
 - 4.1. A potential revenue source: need to discuss possibility with Charter
5. Increase the Basic package at the Senior Center to Plus, without a fee.
6. Run new fiber from Uxbridge to Oxford to improve signal quality.
7. Equip the following Town buildings with fiber data/video:
 - 7.1. Town Hall/Fire Station/Senior Center
 - 7.2. Police Station
 - 7.3. Library
 - 7.4. Schools
 - 7.5. New High School
 - 7.6. Sewer Treatment Plant
 - 7.7. DPW (DATA ONLY)

NEGOTIATING OPTIONS

The following are the negotiating options for the new Charter contract:

1. Charter will run a new fiber link to Oxford to fix our signal quality issues. This will include the same \$105K cash payment for next 10 years. Change the license fee to 4.00%.
2. If Charter will not agree to #1 above, then we ask for \$300K cash option in order to run the fiber link ourselves. Maintain the license fee at 4.25%.
3. Change the license fee to be reviewed and/or adjusted every 2 years. For example, initially set the fee to 4% for Year One and Year Two. Then after 2 years, either lower the fee or raise it to the maximum of 4.25%.
4. Amend the contract to lease back 1 channel, resulting in revenue to the Town.
5. Increase senior citizen/disabled persons discount to 20% for the Basic package.
6. Upgrade the Senior Center from Free Basic to Free Basic + Plus tier.
7. Run/Install fiber to the New High School.
8. Provide new INET to all Town buildings listed in Item 7 above.