

TOWN OF UXBRIDGE
21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600
BOARD OF SELECTMEN'S MEETING MINUTES
BOARD OF SELECTMEN'S MEETING ROOM
MONDAY, JANUARY 23, 2012 – 7:00PM

Present: Vice Chair Beth A. Pitman, Clerk Peter A. Petrillo, Selectman Cari Kay Robertson and Selectman Jay Cahill. Also present Town Manager Sean Hendricks and Administrative Assistant Tracey Ante.

Absent: Chair Bruce Desilets.

I. CALL TO ORDER (not to exceed 20 minutes)

A. Announcements – Ms. Pitman announced that the Board received an email complimenting Officer Brian MacDonald, Officer Jody Dwight, Officer Mike DiVitto and Lt. Peter Emerick on their quick response and professionalism during a recent call from a resident. The Board thanked them for their efforts. Mr. Cahill announced that he attended the CMRPC Meeting. Discussion included fee participation, Blackstone Valley Corridor National Park and the Blackstone Valley Bikeway. Mr. Hendricks provided additional comments on the development of the bikeway. Ms. Pitman announced that Mr. Ernie Esposito has resigned from the Planning Board. She thanked him for his service to the Town. Ms. Robertson announced Supt. George Zini has resigned. His last date of employment is 6/30/12.

B. Citizen's Forum – No one was present.

II. MEETING MINUTES – Discussion/Action/Vote

1/9/12 Meeting Minutes – **MOTION: I, Mr. Cahill, move that the Board approve the 1/19/12 Meeting Minutes. Seconded by Mr. Petrillo, the motion carried unanimously.**

1/9/12 Executive Session Meeting Minutes – **MOTION: I, Mr. Cahill, move that the Board approve the 1/19/12 Executive Session Meeting Minutes. Seconded by Mr. Petrillo, the motion carried unanimously.**

III. OLD BUSINESS - Discussion/Action/Vote

A. New High School Project/SBC Meeting Update – Ms. Pitman provided an update to the Board. Following discussion, the next scheduled joint BOS/SBC meeting is Wednesday 2/22.

B. Town Manager Agreement – The Board reviewed the recommended changes provided by the Town Manager. Following discussion, the Board will continue discussions at their next scheduled meeting.

C. Building Dept. Permit Fees – Following discussion, **MOTION: I, Mr. Cahill, move that the Board adopt the new Building Dept. Fee Schedule dated January 2012 (attached to the minutes and made part of the record). Seconded by Mr. Petrillo, the motion carried unanimously.**

D. BOS Policies

- Boot Drive Policy – **MOTION: I, Mr. Cahill, move that the Board approve the Board of Selectmen Policy Regarding “Boot Drives” or Other Fundraising Events on Public Ways. Seconded by Ms. Robertson, the motion carried unanimously.**
- Alcoholic Beverages Policy – **MOTION: I, Mr. Cahill, move that the Board approve to amend the Policy of the Board of Selectmen Alcoholic Beverages Rules, Regulations and Enforcement governing establishments licensed pursuant to Massachusetts General Laws Chapter 138. Seconded by Ms. Robertson, the motion carried unanimously.**
- Procedure for review of Police Dept. Policies – Following discussion, this policy is not required by Mass General Law. **MOTION: I, Mr. Cahill, move that the Board delete the Procedure for review of Police Dept. Policies. Seconded by Ms. Robertson, the motion carried unanimously.**

IV. NEW BUSINESS - Discussion/Action/Vote

- A. Street Light Restoration Request – Dave LeFleur, 3 Pond Street – **MOTION: I, Mr. Cahill, move that the Board deny the Street Light Restoration Request for 3 Pond Street. Seconded by Ms. Robertson, the motion carried unanimously.**
- B. Community Garden – 100 Acre Lot, Sutton Street – The Town Manager discussed the Community Garden project. **MOTION: I, Mr. Cahill, move that the Board approve the use of 3+/- acres of land on the 100 Acre Lot for the Community Gardens. Seconded by Mr. Petrillo, the motion carried unanimously.**
- C. Set emergency winter services rate – Winter Maintenance Policy on Unaccepted Subdivision Streets and Private Ways – **MOTION: I, Ms. Robertson, move that the Board set the emergency winter services rate at \$250.00 for FY12. Seconded by Mr. Petrillo, the motion carried unanimously.**
- D. Town Manger Goals - Mr. Cahill discussed his memorandum dated 1/23/12 (attached to the minutes). Mr. Cahill advised the Board that he conducted a series of discussions and interviews with various people. Topics included Town Manager and Board of Selectmen goals, evaluation criteria, timeline and process. Mr. Cahill recommended the Board form a subcommittee consisting of 5 members to address these topics. Following discussion, **MOTION: I, Mr. Cahill, move that the Board create a subcommittee to address the long term framework for the timely and orderly creation, review and evaluation of Town Manager goals. Seconded**

by Mr. Petrillo, the motion carried unanimously. Anyone interested in volunteering on this subcommittee, please contact Jay Cahill or the Town Manager's office on or before 2/9.

Due to the current timeline for FY'12, Mr. Cahill recommended 3 short term goals. The goals are as follows:

Goal #1 – To develop and communicate to the Board of Selectmen a financial plan and options for a level funded budget in FY'13 that does not raise the local real-estate tax within the allowable 2.5%.

Goal #2 – To develop, communicate and begin the initial implementation of a Personnel System Plan for Town of Uxbridge Employees adhering to the requirements specified in the Uxbridge Home Rule Charter.

Goal #3 – To develop, communicate and begin the implementation of a Grant Application plan for the Town of Uxbridge that will serve as a guideline for best practice in the active pursuit of available grants that may be leveraged by the town.

There was no objection of the Goals. The Town Manager was willing to include Goal #1 and Goal #2 as part of the FY'12 goals. The Board will continue discussions at their next scheduled meeting.

E. Board of Selectmen Goals – The Board passed over.

V. MEMBER ISSUES

Mr. Cahill advised the Board that a citizen contacted him with regard to the boilers in Town Hall. It is recommended an alarm be installed once the temperature drops. This will help alert staff if service needs to be called.

VI. TOWN MANAGER

The Town Manager informed the Board that he spoke with Megan DiPrete at CMRPC with regard to the Downtown Revitalization Project. Mass Development will be absorbing the cost of the study.

The position of Fire Chief has been posted internally.

Representatives of the Coalition for Community Caring has approached the Town Manager. They are an organization consisting of parents, youth, Uxbridge Public Schools and many more affiliates. Their mission is to promote a community of caring. On February 13th, from 6:30 – 7:30 pm, there will be a gathering at the Town Common. They will be hanging hearts. People can write acts of kindness on the hearts. For more information, please contact Alison Dwyer or Amanda Ayers.

VII. ADJOURNMENT: NEXT BOS MEETING MONDAY, FEBRUARY 13, 2012 – 7:00PM

At 8:30PM, MOTION: I, Mr. Cahill, move that the Board adjourn the meeting. Seconded by Ms. Robertson, the motion carried unanimously.

Minutes respectfully submitted by, Tracey Ante
Minutes approved by Board of Selectmen:

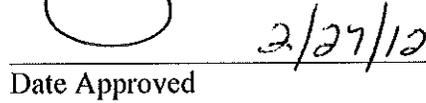

Chair Bruce Desilets


Vice Chair Beth A. Pitman


Clerk Peter A. Petrillo


Selectman Cari Kay Robertson


Selectman Jay Cahill


Date Approved 2/27/12

BUILDING DEPARTMENT FEE SCHEDULE JANUARY 2012

Approved BOS Mtg 1/23/12 JR

BUILDING INSPECTION FEES	
Commercial	ICC square foot Construction Costs
New Construction	check current pricing @ www.icc.org/contracts/fees
Renovation	\$10.00 per thousand minimum of \$100.00
Sheet Metal	\$10.00 per thousand minimum of \$100.00
Solar Systems (Photovoltaic Systems)	\$10.00 per thousand minimum of \$100.00
Residential	ICC square foot Construction Costs
New Construction	check current pricing @ www.icc.org/contracts/fees
Additions	\$5.00 per thousand minimum of \$50.00
Barns	\$5.00 per thousand minimum of \$50.00
Decks	\$5.00 per thousand minimum of \$50.00
Fences (permit needed for 6 ft. or higher, Zoning Board of Approval is required for fences over 6ft.)	\$5.00 per thousand, minimum of \$50.00
Garages	\$5.00 per thousand, minimum of \$25.00
Gazebos	\$5.00 per thousand minimum of \$50.00
Occupancy	Included in original permit fee
Porches	\$5.00 per thousand minimum of \$50.00
Replacement Card	\$10.00 residential
Roofs	\$5.00 per thousand minimum of \$50.00
Sheds (over 120 square feet, under 120 sf does not require a permit, please check zoning for your property)	\$5.00 per thousand, minimum of \$25.00
Sheet Metal	\$5.00 per thousand minimum of \$50.00
Sliding	\$5.00 per thousand minimum of \$50.00
Solar systems (Photovoltaic Systems)	\$5.00 per thousand minimum of \$50.00
Solid Fuel Burning Stove	\$25.00
Sunrooms	\$5.00 per thousand minimum of \$50.00
Swimming Pool Above-ground	\$5.00 per thousand minimum of \$25.00
Swimming Pool In-ground	\$5.00 per thousand minimum of \$50.00
Temporary Trailer	\$50.00
Windows/Doors etc.	\$5.00 per thousand minimum of \$50.00
Re-inspection	\$25.00 per re-inspection
Others not listed	\$5.00 per thousand minimum of \$50.00
Starting before getting permit	***** DOUBLE *****
ELECTRICAL INSPECTION FEES	
RESIDENTIAL	
Minimum Fee	\$40.00
Fire & Security Systems	\$40.00
New Homes	\$150.00
Each additional meter after 1 meter	\$25.00
Each Sub-panel	\$25.00
Modular (New) Homes	\$100.00
Additions:	
First Level	\$50.00
Additional Levels	\$25.00
Temp. Service up to 200 Amps.	\$50.00
Additional 100 amps.	\$25.00
Service Upgrade to 200 amps (1 meter)	\$50.00
Each additional meter	\$25.00
Each additional 100 amps.	\$25.00
All Swimming Pools	\$75.00

cc: Bldg. File

Re-inspection	\$25.00
Photovoltaic Systems (Solar Systems) per kilowatt	\$50.00
New Home Includes up to 200 amp. Service, Tel & CATV	
Detached Buildings Security Systems, Hot Tubs are extra	
COMMERCIAL	
Commercial Minimum	\$100.00
Contract Cost is 3% for Electrical Fee, whichever is greater	
Photovoltaic Systems (Solar Systems) per kilowatt	\$50.00
GAS INSPECTION FEES	
RESIDENTIAL	
New House & Multi	\$35.00 + \$15.00 per fixture
Gas Generator	\$30.00
Gas Conversion per Unit	\$30.00
Hot Water Tank - New or Replace	\$20.00
Over	\$20.00
Gas Stove	\$20.00
Gas Furnace	\$25.00
Heating Boiler	\$25.00
Unit Heater	\$25.00
Dryer	\$25.00
Gas Piping - tank to building	\$30.00
Water Relocation	\$25.00
Swimming Pool Heater	\$25.00
Gas Log	\$20.00
Unlisted Fixtures	\$25.00
Re-inspection Fee	\$50.00
COMMERCIAL	
3% of cost or \$100.00 whatever is GREATER	
PLUMBING INSPECTION FEES	
RESIDENTIAL	
New House & Multi	\$50.00 + \$10.00 per fixture
Remodel	\$25.00 + \$10.00 per fixture
Sewer Connection Hookup	\$25.00
Rapids	\$25.00
Hot Water Tank	\$25.00
Backflow Preventor	\$25.00
Backflow Preventor - Irrigation	\$25.00
Domestic Backflow	\$25.00
Sewer Connection Hookup	\$25.00
Water Connection	\$25.00
Dishwasher	\$25.00
Grease Trap	\$25.00
Floor Drain	\$25.00
Swimming Pool - Above ground	\$25.00
Swimming Pool - In-ground	\$50.00
Re-inspection Fee	\$50.00
Any Unlisted Fixture	\$25.00 per fixture
COMMERCIAL	
3% of cost or \$100.00 whatever is greater	
No Plumbing Permit will be given out for any Irrigation System until the plumber goes to the DPW Department and gets Approval.	

BUILDING DEPARTMENT FEE SCHEDULE JANUARY 2012

BUILDING INSPECTION FEES	
Commercial	ICC square foot Construction Costs
New Construction	check current pricing @ www.icc.org/electricservices
Renovation	\$10.00 per thousand minimum of \$100.00
Sheet Metal	\$10.00 per thousand minimum of \$100.00
Solar Systems (Photovoltaic Systems)	\$10.00 per thousand minimum of \$100.00
Residential	ICC square foot Construction Costs
New Construction	check current pricing @ www.icc.org/electricservices
Additions	\$5.00 per thousand minimum of \$50.00
Barns	\$5.00 per thousand minimum of \$50.00
Decks	\$5.00 per thousand minimum of \$50.00
Demolition	\$5.00 per thousand minimum of \$50.00
Fences (permit needed for 6 ft. or higher, Zoning Board of Approval is required for fences over 6ft.)	\$5.00 per thousand, minimum of \$25.00
Garages	\$5.00 per thousand minimum of \$50.00
Garages	\$5.00 per thousand minimum of \$50.00
Occupancy	Included in original permit fee
Porches	\$5.00 per thousand minimum of \$50.00
Replacement Card	\$10.00 residential
Roots	\$5.00 per thousand minimum of \$50.00
Sheets (over 120 square feet, under 120 sq does not require a permit, please check zoning for your property)	\$5.00 per thousand, minimum of \$25.00
Sheet Metal	\$5.00 per thousand minimum of \$50.00
Sliding	\$5.00 per thousand minimum of \$50.00
Solar systems (Photovoltaic Systems)	\$5.00 per thousand minimum of \$50.00
Solid Fuel Burning Stove	\$25.00
Stairrooms	\$5.00 per thousand minimum of \$50.00
Swimming Pool - Above-ground	\$5.00 per thousand minimum of \$25.00
Swimming Pool - In-ground	\$5.00 per thousand minimum of \$50.00
Temporary Trailer	\$50.00
Windows/Doors etc.	\$5.00 per thousand minimum of \$50.00
Re-inspection	\$25.00 per re-inspection
Others not listed	\$5.00 per thousand minimum of \$50.00
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Minimum Fee	\$40.00
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Each Sub-panel	\$25.00
Modular (New) Homes	\$100.00
Additions:	
First Level	\$60.00
Additional Levels	\$25.00
Temp. Service up to 200 Amps.	\$50.00
Additional 100 amps.	\$25.00
Service Upgrade to 200 amps. (1 meter)	\$50.00
Each additional meter	\$25.00
Each additional 100 amps.	\$25.00
All Swimming Pools	\$75.00

Re-inspection	\$25.00
Photovoltaic Systems (Solar Systems) per kilowatt	\$50.00
New Home includes up to 200 amp. Service, Tel & CATV	
Detached Buildings Security Systems, Hot Tubs are extra	
COMMERCIAL Commercial Minimum	\$100.00
Contract Cost to 3% for Electrical Fee, whichever is greater	
Photovoltaic Systems (Solar Systems) per kilowatt	\$50.00
GAS INSPECTION FEES	
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New House & Multi	\$35.00 + \$15.00 per fixture
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Hot Water Tank - New or Replace	\$20.00
Oven	\$20.00
Gas Stove	\$20.00
Gas Furnace	\$25.00
Heating Boiler	\$25.00
Unit Heater	\$25.00
Dryer	\$25.00
Gas Piping - tank to building	\$30.00
Water Relocation	\$25.00
Swimming Pool Heater	\$25.00
Gas Log	\$20.00
Unlisted Fixtures	\$25.00
Re-inspection Fee	\$50.00
COMMERCIAL	
3% of cost of \$100.00 whatever is GREATER	
PLUMBING INSPECTION FEES	
RESIDENTIAL	
New House & Multi	\$50.00 + \$10.00 per fixture
Remodel	\$25.00 + \$10.00 per fixture
Sewer Connection Hookup	\$25.00
Repairs	\$25.00
Hot Water Tank	\$25.00
Backflow Preventor	\$25.00
Backflow Preventor - Irrigation	\$25.00
Domestic Backflow	\$25.00
Sewer Connection Hookup	\$25.00
Water Connection	\$25.00
Dishwasher	\$25.00
Grease Trap	\$25.00
Floor Drain	\$25.00
Swimming Pool - Above ground	\$25.00
Swimming Pool - In-ground	\$50.00
Re-inspection Fee	\$50.00
Any Unlisted Fixture	\$25.00 per fixture
COMMERCIAL	
3% of cost of \$100.00 whatever is greater	
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BOS 1448 1/23/12