



TOWN OF UXBRIDGE
21 SOUTH MAIN STREET, UXBRIDGE, MA 01569 :: 508.278.8600
CABLE ADVISORY COMMITTEE (CAC) MEETING MINUTES
BOARD OF SELECTMAN MEETING ROOM
THURSDAY, JULY 18, 2012 :: 6:00 PM

Present: Chair Al Butler, Vice Chair Joe Leonardo, Clerk Beth A Pitman. Also present, Program Coordinator Barry Giles and Selectman Tim Rice.

I. CALL TO ORDER

II. OLD BUSINESS

a. Meeting Minutes: Discuss/Vote

07/05/12 Meeting Minutes - **MOTION: I, Beth Pitman, move that the Committee approve the 07/05/12 Meeting Minutes. Seconded by Joe Leonardo, the motion carried unanimously.**

b. Update on New Studio Project: Studio is still being worked on. Only one bid was submitted for hardware. Barry is reviewing it now and will be done by the end of this week. One company submitted a bid late, so it was returned. Five companies initially showed interest; only three companies attended the site tour (a pre-req for submitting a bidding). If Barry decides not to accept the bid, he'll open up the process again. There will be materials in place by the beginning of the school year.

c. Review Bylaws: Barry will provide Committee with 2006 Operating Rules & Regulations and previous scanned version for side-by-side comparison. Committee agrees to review both copies and discuss at the next meeting.

d. Review PEG Access Manual (MassAccess): Residents should contact Barry if they want to read it. Comments included: personnel flow is a regionalized example, insurance is provided by non-profit, "company car" (currently, Barry is carrying equipment in his vehicle if any problems occur, his insurance is responsible), and, as a non-profit it would be necessary to rent the space in the new high school from the Town. Pages are missing in the manual, which Barry will provide to Committee. Committee agrees to review the remainder of the manual and talk about the salient points at the next meeting.

III. NEW BUSINESS

a. none

IV. EXECUTIVE SESSION: No topics to discuss.

V. ADJOURNMENT: NEXT CAC MEETING WEDNESDAY, AUGUST 15, 2012 @ 6:00 PM

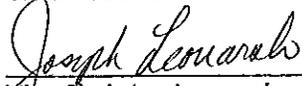
At 6:45 PM PM, MOTION: I, Joe Leonardo move that the Committee adjourn the meeting. Seconded by Beth Pitman, the motion carried unanimously.

Minutes respectfully submitted by, Beth A Pitman

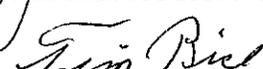
Minutes approved by the Cable Advisory Committee:



Chair Al Butler

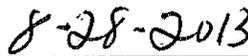


Vice Chair Joe Leonardo



Clerk Beth A Pitman

T.A. Rice



Date Approved