

**Town of Uxbridge
36 South Main Street**

**Council on Aging
Meeting Minutes**

Tuesday, December 13, 2011

Members present:

Mary Pat Wickstrom, Karen Albright, Marie Potter, Donna Oncay,
Marsha Petrillo, Jack Daley

Guests: Sean Hendricks, Pete DiBatista, Jean Daley

Talent Bank Form: Daniel Kelleher

Conference call guest: Emmett Schmarsow

Call to Order: Karen Albright called the meeting to order at 4:15
p.m.

Minute Taker: Karen Albright, Secretary

Secretary's Report

Minutes of meeting Tuesday, November 8, 2011 were read. Marie Potter made the motion to accept the minutes as read, seconded by Jack Daley and followed by a unanimous vote in favor.

Treasurer's Report

No report.

Talent Bank- Marsha introduces Daniel Kelleher to the COA board and guests.

Conference Call with Emmett Schmarsow, Program Manager from the Office of Elder Affairs. Emmett reviewed the COA Board Matrix of Responsibilities and Practices. All in attendance asked questions.

Reorganization of COA Board

Discussion regarding the reorganization of the COA board, 7 members (2 vacancies). Jack Daley accepted on the COA board.
Members voting: Donna Oncay, Marie Potter, Karen Albright

Election of Officers

Chairman- Marie Potter made a motion to nominate Donna Oncay as Chairman, seconded by Mary Pat Wickstrom. Vote all in favor.

Vice Chairman- Mary Pat Wickstrom nominated Jack Daley as Vice Chairman, seconded by Marie Potter. Vote all in favor.

Secretary- Donna Oncay nominated Karen Albright as Secretary, seconded by Mary Pat Wickstrom. Vote all in favor.

Tri Valley, Inc. Update

Jack Daley attended the meeting on Tuesday, November 29, 2011 at the Uxbridge Library. Jack gave a recap of the meeting. Tri Valley will be withdrawing from the Senior Center site. According to the Memorandum of Understanding (MOU), Tri Valley must tender a 30 day notice in order to withdraw from the agreement. They are looking at other sites such as Crown and Eagle, Centennial Court.

Marsha Petrillo will send a letter to Tri Valley outlining the agreement and will email all COA board members to keep them in the loop on the progress of the transition. The COA board made a recommendation to have all correspondence directed to Tri Valley, Inc, be reviewed by Sean Hendricks, Town Manager.

Letter dated December 9, 2011 from Joan M. St. Andre, Health Agent regarding the use of the kitchen at the Senior Center.

By Law Review- tabled for next meeting

Elderly Connection Report- Glamorama results discussed.

Motion made by Mary Pat and seconded by Jack Daley to close the meeting at 5:35 pm.

All in favor.

Next meeting Tuesday, January 10, 2012 at 4:00 pm

Respectfully submitted,

Karen Albright