



Do Not Write in this Space

SEP 15 '16 PM 12:35

Town of Uxbridge

Annual Meeting

Cancellation

Board or Commission: Uxbridge Housing Authority

Meeting Date: September 20, 2016 @ 4:00 PM

Place: Administration Building at Calumet Court

Authorized Signature: *John F. O'Brien*

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- I. Call to Order
  - II. Approval of the Minutes of the July 12, 2016 Meeting
  - III. Old Business
  - IV. New Business
    - Financial Report for period ending August 31, 2016
    - Review Expenditures and sign checks
    - Update on approvals for Work Plan 304035
    - Accept the low bid for door replacement work plan 304036
    - Mass NAHRO Correspondence
    - DHCD Correspondence
    - Capital Improvement Plan update
    - 689-1 windows and paving
    - RCAT service agreement update
    - Commissioner trainings
    - AUP Report and response
    - Annual Election and Report
  - V. Resident Forum
  - VI. Executive Session – None
  - VII. Adjournment

Meeting Postings:

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- \* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- \* Notice must include date, time and place of meeting.
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- \* Topics must give enough specificity so that the public will understand what will be discussed.
- \* Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.