



Do Not Write in this Space

Town of Uxbridge

Meeting

Cancellation

Board or Commission Library Trustees – Director Search Subcommittee

Meeting Date Monday April 29, 2013

Time 7:00pm

Place Uxbridge Library

Authorized Signature Mark Francis

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- I. Call to Order
- II. New Business – Approve job description for Library Director position and post advertisements for same
- III. Other Business
- IV. Adjournment

Posted by
Uxbridge
Town Clerk

APR 25 '13 AM 10:04

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturdays, Sundays and legal holidays.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public Bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.