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Town of Uxbridge

Posted by
Uxbridge
Town Clerk

Meeting
Board or Commission School Committee
Meeting Date November 17, 2014
Place High School Library
Authorized Signature _____

Cancellation
Time 7:00 p.m.

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- 1 Call to Order
 - 2 School Committee Training Workshop
 - 3 Adjournment

Meeting Postings:

Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.

"Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.

Notice must include date, time and place of meeting.

Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.

Topics must give enough specificity so that the public will understand what will be discussed.

Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.

Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.