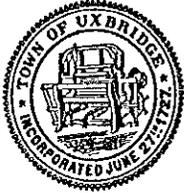




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TOWN OF UXBRIDGE
21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600
BOARD OF SELECTMEN'S MEETING MINUTES
BOARD OF SELECTMEN'S MEETING ROOM
MONDAY, AUGUST 8, 2011 – 7:00PM

Present: Chair Bruce Desilets, Vice Chair Beth A. Pitman, Clerk Peter Petrillo and Selectman Cari Kay Robertson. Also present, Finance Director David Genreux and Administrative Assistant Tracey Ante.

Absent: Selectman Jay Cahill.

Selectman Desilets led with the pledge of allegiance with a moment of silence for the 30 Troops who lost their lives on August 6, 2011 in the helicopter crash.

I. CALL TO ORDER (not to exceed 20 minutes)

A. Announcements -

- Officer John Larrabee graduated the 46th Annual Western Mass Police Academy at Holyoke Community College on July 27, 2011. Congratulations.
- Food Pantry – Denise Mussulli is seeking donations for the annual back pack/school supply drive. Donations can be dropped off at the library, senior center and food pantry.
- Thank you to Mike Richardson of Hannaford's Supermarket for another donation of \$500 for the senior center.

B. Citizen's Forum – Citizen's addressed concerns with the new High School project.

II. MEETING MINUTES

Approve 7/18/11 – Meeting Minutes – **MOTION** by Ms. Pitman to approve the 7/18/11 meeting minutes, as amended. **Seconded** by Mr. Petrillo, the motion carried unanimously.

Approve 7/18/11 – Executive Session Meeting Minutes – **MOTION** by Ms. Pitman to approve the 7/18/11 Executive Session Meeting Minutes, as amended. **Seconded** by Ms. Robertson, the motion carried unanimously.

Approve 8/1/11 – Executive Session Meeting Minutes – **MOTION** by Ms. Robertson to approve the 8/1/11 Executive Session Meeting Minutes, as amended. **Seconded** by Mr. Petrillo, the motion carried 4-0-1 (Ms. Pitman abstained). **MOTION** by Ms. Robertson to release the 8/8/11 Executive Session Meeting Minutes. **Seconded** by Mr. Petrillo, the motion carried 4-0-1 (Ms. Pitman abstained).

III. OLD BUSINESS

- A. Discussion/Update: New High School project – Mr. Desilets provided an update to the Board. On 7/27/11 there was a tour conducted at the site. There is a joint meeting with the BOS and SBC scheduled for 8/17/11 at the Uxbridge High School Library at 6:00PM.
- B. Discussion/Action/Endorse: Town Manager Contract – **MOTION by Ms. Pitman to endorse the Town Manager's Employment Agreement. Seconded by Mr. Petrillo, the motion carried unanimously.**
- C. Discussion/Action/Endorse: Cedar Woods Subdivision – Layout Plan and Order of Taking – **MOTION by Ms. Pitman to endorse the Layout Plan and Order of Taking for Cedar Woods subdivision, Anthony's Way and Giacamo Way. Seconded by Mr. Petrillo, the motion carried unanimously.**

IV. NEW BUSINESS

- A. Discussion/Endorse: Proclamation for Constitution Week – **MOTION by Ms. Pitman to authorize the chair endorse the Proclamation for Constitution Week for September 17, 2011 through September 23, 2011. Seconded by Ms. Robertson, the motion carried unanimously.**
- B. Application – Taxi License – Kevin Shugrue, Shuggie Shuttle – **MOTION by Mr. Petrillo to approve the Taxi License for Kevin Shugrue, Shuggie Shuttle. Seconded by Ms. Pitman, the motion carried unanimously.**
- C. Application – One Day Beer and Wine License – North Uxbridge Italian American Club, 424 Mendon Street, Sat. 8/20/11, 12noon – 11:00pm clam bake – The establishment has an existing alcohol license for this location. The Board passed over.
- D. Application – One Day Outdoor Entertainment License – North Uxbridge Italian American Club, 424 Mendon Street, Sat. 8/20/11, 12noon – 11:00pm clam bake – **MOTION by Ms. Pitman to grant the One Day Outdoor Entertainment License for the N. Uxbridge Italian Club for Saturday 8/20/11 from 12noon – 11:00pm. Seconded by Mr. Petrillo, the motion carried unanimously.**
- E. Appointment – CMRPC Delegate – **MOTION by Ms. Robertson to appoint Mr. Cahill as the Board of Selectmen Delegate for CMRPC. Seconded by Ms. Pitman, the motion carried unanimously.**
- F. Discussion/Action: Borrowing Misc. projects – Mr. David Genereux was present and discussed the Borrowing in his memorandum dated 7/26/11 (attached to the minutes). Following discussion, **MOTION by Ms. Pitman that the Board determine the useful life, for borrowing purposes, of the rescue apparatus, which was approved for purchase via**

Article 7 of the November 16, 2010 Fall Annual Town Meeting and the DPW combination dump truck, which was approved for purchase via Article 11 of the May 10, 2011 Spring Annual Town Meeting at ten (10) years. Seconded by Mr. Petrillo, the motion carried unanimously. MOTION by Ms. Robertson that the Treasurer be authorized by the Board of Selectmen to sell and issue refunding bonds for the December 5, 1998 exempt 4.35% School Remodeling Bond, which has an outstanding debt principal balance of \$5,030,000 as of June 30, 2011. Seconded by Ms. Pitman the motion carried unanimously.

V. MEMBER ISSUES

The Board had general discussions.

Mr. Desilets announced the Town is looking for volunteers for the 9/11 Remembrance ceremony. Anyone interested please contact the Town Manager's office.

VI. TOWN MANAGER

Interim Town Manager David Genereux provided a report to the Board (attached to the minutes).

VII. ADJOURNMENT: NEXT BOS MEETING WEDNESDAY 8/17/11 – 6:30PM

At 8:10PM, MOTION by Ms. Robertson to adjourn the meeting and enter into Executive Session. Seconded by Mr. Petrillo. MOTION by Ms. Robertson to amend the prior motion. Seconded by Ms. Pitman, the motion carried unanimously. MOTION by Ms. Robertson to enter into Executive Session to discuss PD, DPW, SEIU, Non-union personnel and Interim Town Manager stipend. Seconded by Ms. Pitman, the motion carried unanimously on a role call vote (Desilets – aye, Pitman – aye, Petrillo – aye, Cahill – aye, Robertson – aye).

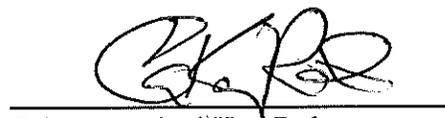
Minutes respectfully submitted by, Tracey Ante

Minutes approved by Board of Selectmen:

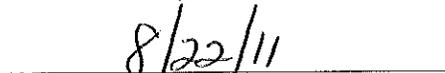

Chair Bruce Desilets

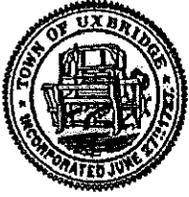

Vice Chair Beth A. Pitman


Clerk Peter Petrillo


Selectman Cari Kay Robertson

Selectman Jay Cahill


Date Approved



TOWN OF UXBRIDGE
OFFICE OF THE FINANCE DIRECTOR
TOWN TREASURER/COLLECTOR
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findir@uxbridge-ma.gov

David A. Genereux
Finance Director

DATE: August 8, 2011
TO: Board of Selectmen
FROM: David Genereux, Finance Director
RE: Interim Town Manager Report

I am pleased to present the Board with a summary of ongoing activities, as of August 8, 2011.

New:

- 1.) **Retirement:** Doris Saucier, our Assistant Town Clerk, as advised us that she is retiring effective September 15, 2011. We will be posting for the position via internal posting and Craig's List later this week.
- 2.) **Cable:** The Check from Charter, in the amount of \$260,184.56, which included the capital grant and the first annual payment of fees, is being sent out today. The fiber instillation has been delayed, because key pieces of equipment are on back order due to the Japan Tsunami.
- 3.) **Town Clerk:** Kelly Bickford has informed me that due to a cost increase to produce the Annual Street Listing Books, the cost to purchase the book will be rising by \$5.00 to \$15.00. We have dramatically cut back on order for Street Listing Books due to lax demand, which will realize a savings of \$1,100 per year. However, we are charged more per book due to the reduced order size.

In Progress:

- 1.) **Website Development:** Nothing further to report; will be coordinated with the new Town Manager.
- 2.) **DPW:** Nothing further to report regarding outsourcing of operations; will be coordinated with the new Town Manager.
- 3.) **Charter:** Cost of connecting the Police Department with Town Hall still under review.
- 4.) **Town Hall Floor Replacement:** We are still seeking additional quotes for replacing the first floor tile in Town Hall. We have been unable to find contractors to quote the project. We will try again, but if we are unable to secure additional quotes, we will go with the first submitter at the price of \$5,391.91.
- 5.) **Telephone:** Phone systems are still being priced. Lease options are also under consideration.

Completed:

- 1.) **Cable:** Danielle Dulac is our new part time community television production assistant. She started two weeks ago.
- 2.) **Cable:** The new large screen television was mounted in the lobby two weeks ago. It is currently carrying the announcements that we put on cable, but we will eventually place a directory and a meeting listing as well in order to be compliant with the Open Meeting Law.

The entire installation cost \$1,600, and includes a hookup in Lower Town Hall so that we can broadcast live meetings from the Selectmen's Meeting Room to two other locations when the need arises. We have received many positive comments about it thus far.

- 3.) **Freedom of Information Act Request:** I responded to the request made by Howard Fortner at the last Selectmen's meeting on July 26th. He came in on Thursday, August 4th to examine the documents. I have received no further comments.
- 4.) **Bathrooms:** New dispensers have been mounted.
- 5.) **Town Hall Repointing:** We have received a quote from Build Max, who did the pointing at the Library. They will repoint the entire building for just under \$50,000. We are doing the project in two separate phases; the first will be the front of the Town Hall, which will be done in September; the second phase, which is the remaining three sides of the building, will be done in June or July of 2012. The Town will have available funds for this project.
- 6.) **Farnum House:** Bids for the Farnum House were opened on July 20, 2011. There were six bidders. The winning proposal was for \$21,996, and was submitted by Custom Copper and Slate, of Medfield Ma. This same company replaced the roof on Fire Station #2 in North Uxbridge. We are going to have them look at other roof issues that have recently been discovered at the Central Fire Station, the Blanchard School and Town Hall.
- 7.) **Town Hall Windows:** We have received an itemized quote for the replacement of all of the windows in Town Hall. We wanted to obtain this quote for inclusion in the capital plan. The total for replacing the current windows with appropriate custom made windows which be appropriate in style in order to maintain the exterior historical appearance of the building is \$318,782.21. The most expensive area is the upper Town Hall area that is currently occupied by the School Department, at \$128,952.26. Remaining windows total \$189,829.95. While we cannot contract for such a project at this time, some windows will have to be replaced shortly, on account of their condition.

Please contact me with any questions.