

OCT 25 '11 AM 9:26

**TOWN OF UXBRIDGE**  
**21 S. MAIN STREET, UXBRIDGE, MA 01569 508-278-8600**  
**BOARD OF SELECTMEN'S MEETING MINUTES**  
**BOARD OF SELECTMEN MEETING ROOM**  
**MONDAY, SEPTEMBER 26, 2010 – 7:00PM**

Received by  
Uxbridge  
Town Clerk

Present: Chair Bruce Desilets, Vice Chair Beth A. Pitman, Clerk Peter Petrillo, Selectman Jay Cahill and Selectman Cari Kay Robertson. Also present, Town Manager Sean Hendricks and Administrative Assistant Tracey Ante.

**I. CALL TO ORDER (not to exceed 20 minutes)**

A. Announcements – The People's First Food Pantry have started a new fundraiser for the food pantry. It is a Community Supporter grocery bag program. Each bag costs \$5.00 and 100% of every bag will benefit the food pantry. For more information and to purchase bags, please email [thepeoplefirstfoodpantry@msn.com](mailto:thepeoplefirstfoodpantry@msn.com). The ballot vote for the new High School fields is Tuesday 9/27. Polls are open 7:00am – 8:00pm. The Town Loop Challenge is seeking volunteers. Please contact David Halacy at the Whitin Middle School if you can assist. The Food Pantry Italian dinner was a great success. The Board thanked the community for their support. MMA is holding their annual Essay competition for six graders. Additional information is available at the Town Manager's Office. Chief Peter Ostroskey and Captain Steve Tancrell of the Uxbridge Fire Dept. were recognized for their assistance to the Town of Northbridge's public safety personnel. Ms. Doris Saucier, Assistant to the Town Clerk's office recently retired. The Board thanked her for 10+ years of service to the Town. Captain Michael Legendre recently retired from the Uxbridge Fire Dept. The Board thanked the Captain for his 37+ years of service to the Town.

B. Citizen's Forum – Mr. Peter DeMers commended DPW for the great job of maintaining the High School fields and the Town Common. He inquired about the Citizen's Forum policy and asked if the Board had a Boot Drive policy.

**II. MEETING MINUTES – Discussion/Action/Vote**

Approve 9/1/11 – Meeting Minutes – **MOTION** by Mr. Cahill to approve the 9/1/11 Meeting Minutes, as amended. Seconded by Ms. Pitman, the motion carried 3-0-2 (Ms. Robertson and Mr. Petrillo abstained).

Approve 9/12/11 – Meeting Minutes – **MOTION** by Mr. Petrillo to approve the 9/12/11 Meeting Minutes. Seconded by Mr. Cahill, the motion carried 4-0-1 (Mr. Desilets abstained).

Approve 9/12/11 – Executive Session Meeting Minutes – **MOTION** by Ms. Pitman to approve the 9/12/11 Executive Session Meeting Minutes. Seconded by Mr. Petrillo, the motion carried unanimously.

Approve 9/24/11 – Meeting Minutes – The meeting did not convene. The Board passed over.

**III. OLD BUSINESS - Discussion/Action/Vote**

- A. New High School Project/SBC Meeting Update/Informational meeting – Mr. Desilets updated the Board. Ms. Pitman thanked the Working Group and all the volunteers for their assistance disseminating information to the public.

**IV. NEW BUSINESS - Discussion/Action/Vote**

- A. Adopt/endorse DOT Controlled Substances and Alcohol Policy and Education Materials for Drivers (DPW Director) – Following discussion, **MOTION** by Ms. Pitman to adopt the Mass DOT Controlled Substances and Alcohol Policy and Education Materials for Drivers. The Board maintains the position to terminate employment of an employee after a second violation of the prohibitions. Mr. William Buma, Water and Sewer Operations Manager will remain the Drug and Alcohol Program Manager for the DPW. Seconded by Ms. Robertson, the motion carried unanimously.
- B. Fall Annual Town Meeting Warrant – vote inclusion of articles – **MOTION** by Ms. Robertson that the Board sponsor and include the following articles in the Fall Annual Town Meeting Warrant of 11/15/11.

**ARTICLE 1 : REPORTS**

To hear the report of any outstanding committee and act thereon.

Or take any action relating thereto

**SPONSOR:** Board of Selectmen (Town Manager)

**ARTICLE 2 : TRANSFER OF UNEXPENDED UNENCUMBERED FUND BALANCE TO THE PEG CABLE ACCESS ACCOUNT**

To see if the Town will vote to transfer and appropriate a sum or sums, including so called Unexpended Unencumbered Fund Balance to the Cable Access Account.

Or take any action relating thereto.

**SPONSOR:** Board of Selectmen (Town Manager)

**ARTICLE 3: TRANSFER TO STABILIZATION**

To see if the Town will vote to transfer and appropriate a sum or sums, including Unexpended Unencumbered Fund Balance to the Stabilization Fund Account.

Or take any action relating thereto.

**SPONSOR:** Board of Selectmen (Town Manager)

**ARTICLE 4 : PRIOR YEAR BILLS**

To see if the Town will vote to raise and appropriate, or transfer from available funds such sums as required to pay prior fiscal year's bill(s).

Or take any other action relating thereto.

**SPONSOR:** Board of Selectmen (Town Manager)

**ARTICLE 5: FY12 BUDGET AMENDMENTS**

To see if the Town will vote to transfer from available funds, including Unexpended Unencumbered Fund Balance, stabilization and enterprise retained earnings, and to appropriate, or to raise and appropriate, or to approve budget reductions, in order to balance the FY 2012 Town Budget approved under Articles 4, 6, 7, 8, 9 and 10 of the May 11, 2011 Annual Town Meeting.

Or take any other action relating thereto.

**SPONSOR:** Board of Selectmen (Town Manager)

**ARTICLE 6: FY12 INTER/INTRA DEPARTMENTAL TRANSFERS**

To see if the Town will vote to transfer and appropriate from available funds, including funds previously appropriated to other uses or Unexpended Unencumbered Fund Balance and enterprise fund retained earnings, or to raise a sum or sums of money to appropriate to accounts and for purposes to be specified at the Fall Annual Town Meeting.

Or take any action relating thereto.

SPONSOR: Board of Selectmen (Town Manager)

**ARTICLE 7: REVOLVING FUND ACCOUNT FOR POUT POND**

To see if the Town will vote to establish and authorize pursuant to GLc.44, §53E ½ a revolving fund for operation and restoration costs associated with Pout Pond, under the Conservation Commission, to be derived from user fees and concession sales, not to exceed \$12,000.00.

Or take any action relating thereto.

SPONSOR: Board of Selectmen (Town Manager)

**ARTICLE 8: BORROWING RESCISSION; WELLHEAD PROTECTION LAND PURCHASE**

To see if the Town will vote to rescind the borrowing authorization, in the amount of \$550,000, as authorized in Article 17 of the May 13, 2008 Spring Annual Town Meeting.

Or take any action relating thereto.

SPONSOR: Board of Selectmen

**ARTICLE 9: ARTICLE FOR HIGH SCHOOL ENTRY SLOPE/GRADE CONSTRUCTION EASEMENT**

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift or eminent domain, an easement for slope, grading and related construction purposes in and over a portion of the property located off of Quaker Highway, described in the Deed recorded at the Worcester County Registry of Deeds at Book 7695, Page 52, said easement area containing 1,300 square feet, more or less, and shown as "Off Grading on Private Property" on a document entitled "Off Grading Exhibit, Uxbridge High School, Quaker Highway, Uxbridge, MA", dated November 2, 2010, prepared by BSC Group, which is on file with the Office of the Town Clerk; and to authorize the Selectmen to execute any documents or instruments necessary to effect said easement upon such terms as they deem to be in the best interest of the Town, or take any other action relating thereto.

SPONSOR: Board of Selectmen (Town Manager)

**ARTICLE 10: AMEND THE ZONING BYLAWS**

Be it resolved that the Town of Uxbridge Amend the Zoning Bylaws in the following manner: Add to the "APPENDIX A, TABLE OF USE REGULATIONS", under Section "E, INDUSTRIAL USES"

(DISTRICTS)	R-A	R-B	R-C	A	B	I
Manufacturing establishment	N	N	N	N	N	PB

Furthermore, ADD to "Article X DEFINITIONS", in the appropriate alphabetical order the following:

Manufacturing establishment: Any business the primary function of which is the assembly, fabrication, processing and re-processing of materials, that is not dangerous by reason of fire, explosion, or other hazards, and does not produce excessive dust, odors, gas, smoke, vibration, noise or electromagnetic interference, and which would not be detrimental to the neighborhood or the Town of Uxbridge. Specifically excepted are tanneries, wood pulp or paper mills, meat packing,

slaughterhouse and/or meat rendering, and pet food plants, which are prohibited. Any other use specifically referenced under this bylaw shall be governed by those specific sections.

**SPONSOR:** Board of Selectmen (Zoning Board of Appeals)

**Seconded by Mr. Cahill, the motion carried unanimously.**

- C. Parents Safe Graduation Boot Drive – Sat. 10/8 – 8:00am – 12 noon – Mr. Peter DeMers discussed concerns with holding a boot drive. Public Safety has approved the Boot Drive with conditions. Following discussion, **MOTION** by Ms. Pitman that the Board grant permission to the Parents of a Safe Graduation organization to hold a boot drive on Saturday 10/8 from 8:00am – 12 noon, subject to a Waiver of Liability/Hold Harmless Agreement from the participants of the Parents for a Safe Graduation. **Seconded by Mr. Cahill, the motion carried 3-2-0 (Mr. Desilets and Ms. Robertson opposed).** It was noted Public Safety is in the process of drafting a policy for the Board to adopt.
- D. Endorse Easement pump station Quaker Highway – **MOTION** by Ms. Pitman to endorse the Easement Agreement by and between the Town of Uxbridge and Mass Electric Company for the Underground Electric Distribution System (pump station) on Quaker Highway. **Seconded by Ms. Robertson, the motion carried unanimously.**
- E. Endorse United Nations Day Proclamation 2011 – **MOTION** by Ms. Robertson to endorse the United Nations Day Proclamation 2011 and proclaim 10/24/11 as United Nations Day. **Seconded by Ms. Pitman, the motion carried unanimously.**
- F. Application – One Day Beer and Wine License, OLV Parent’s Octoberfest – Sat. 10/15/11 6:30-9:00pm, at St. Mary’s Parish Center - **MOTION** by Ms. Pitman to approve the One Day Beer and Wine License for OLV Parent’s Octoberfest for Sat. 10/15/11 from 6:30pm – 9:00pm at St. Mary’s Parish Center. **Seconded by Ms. Robertson, the motion carried 4-0-1 (Mr. Cahill abstained).**
- G. Application – Annual Entertainment License – OLV School functions – **MOTION** by Ms. Robertson to approve the Annual Entertainment License for OLV annual school functions. **Seconded by Mr. Petrillo, the motion carried 4-0-1 (Mr. Cahill abstained).**
- H. Street Light Restoration Request – 25 Old Elmdale Road – **MOTION** by Ms. Robertson to deny the Street Light Restoration Request for 25 Old Elmdale Road. **Seconded by Mr. Cahill, the motion carried unanimously.**
- I. Town Manager Goals – Following discussion, the Board will revisit in 6 months. The Town Manager shall perform his duties in accordance with the Town Charter.
- J. Town Manager Contract – Following discussion, **MOTION** by Mr. Cahill to endorse the Town Manager’s Contract, as amended. **Seconded by Ms. Pitman, the motion carried unanimously.**

## V. MEMBER ISSUES

The Board had general discussions.

## VI. TOWN MANAGER

The Town Manager provided a report (attached to the minutes).

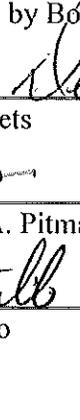
VII. ADJOURNMENT: NEXT BOS MEETING TUESDAY 10/11/11 - 7:00PM

At 9:30PM, MOTION by Ms. Pitman to adjourn the meeting. Seconded by Ms. Robertson, the motion carried unanimously.

Minutes respectfully submitted by, Tracey Ante  
Minutes approved by Board of Selectmen:

  
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Chair Bruce Desilets

  
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Vice Chair Beth A. Pitman

  
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Clerk Peter Petrillo

  
\_\_\_\_\_  
Selectman Cari Kay Robertson

  
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Selectman Jay Cahill

  
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Date Approved