



Town of Uxbridge

Do Not Write In this Space

FEB 13 '12 10:58

Posted by Uxbridge Town Clerk

Meeting

Cancellation

Board or Commission School Building Comm.
Meeting Date 15-Feb-12
Place 300 Quaker Highway
Authorized Signature [Signature]

Time 3:30 p.m.

- 1 Call to Order
- 2 Approve Invoices (Vote)
- 3 Approve Minutes (Vote)
- 4 Next SBC Meeting is February 22, 6:00 p.m. UHS Library
- 5 Adjournment

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.