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JAN 09 '14 AM 10:59

Posted by
Uxbridge
Town Clerk

Town of Uxbridge

Meeting

Cancellation

Board or Commission School Building Committee
Meeting Date January 15, 2014
Place High School Library
Authorized Signature _____

Time 6:00 p.m.

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Approval of Meeting Minutes
- 4 Approval of Invoices
- 5 Playing Fields and Landscape Plantings
- 6 Other Remaining Items to Complete
- 7 Old/New Business
- 8 Next Meeting (Spring)
- 9 Adjournment

Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.

- * "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action. In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting.
- * Notice must include date, time and place of meeting.
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting.
- * Topics must give enough specificity so that the public will understand what will be discussed.
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting.
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting.