

SCHOOL BUILDING COMMITTEE

MEETING MINUTES

MAY 18, 2011

- 1.) Co-Chairman Higgins called the joint meeting with the Board of Selectmen to order at 6:00 PM at the UHS Library.

<u>Members</u>	<u>Position</u>	<u>Present</u>	<u>Absent</u>
Dan Deveau	Co-Chairman	X	
Mike Legendre			X
John Higgins	Co-Chairman	X	
Eugene O'Rourke			X
Jeff Stewart	Secretary		X
Don Sawyer	Vice Chairman	X	
Kevin Kuros			X
Jane Keegan		X	
Bruce Desilets		X	
Ed Maharay		X	
Dennis Ryan		X	
<u>Non-Voting</u>			
Mike Szlosek	Town Manager	X	
George Zini	Superintendent	X	
Tara Bennett	UHS Principal	X	
Jeff Luxenberg	Joslin Lesser		X
David Krawitz	Joslin Lesser	X	
Bill McNally	Joslin Lesser		X
Gene Raymond	Raymond Design	X	
Jeff Yost	Raymond Design		X
Leslie Fanger	BSC Group	X	
Tony Miliote	Shawmut	X	
Luke Grady	Shawmut		X
Jonathon Morini	Shawmut	X	
Peter L'Hommedieu	Shawmut	X	
Josiah Herbert	Shawmut		X

- 2.) Pledge of Allegiance

- 3.) Public Comment – None

4.) Approval of Meeting Minutes:

MSDV by SBC Member Desilets, seconded by SBC Co-Chairman Deveau, to approve the 1/13/11 Meeting Minutes as written. The **VOTE** was 4-0-2 (SBC Members Keegan and Maharay were not present at the 4/13/11 Meeting and abstained from vote).

5.) Approval Budget Transfers:

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Co-Chairman Deveau, that Committee transfer \$27,947.00 from the Construction Contingency budget (Classification Code 0507-0000) to the Construction budget (Classification Code 0502-0000). The **VOTE** was UNANIMOUS.

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Co-Chairman Deveau, that Committee transfer \$8,624.00 from the Owner's Contingency budget (Classification Code 0801-0000) to the A&E Wetlands budget (Classification Code 0204-0500) and transfer \$6,254.00 from the Owner's Contingency budget (Classification Code 0801-0000) to the A&E Geotech budget (Classification Code 0204-0300). The **VOTE** was UNANIMOUS.

6.) Approve Commitments:

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Co-Chairman Deveau, that Committee approve Amendment #3 to the Shawmut Design & Construction's CM at Risk contract and forward to the Board of Selectmen for execution of Amendment #3. The **VOTE** was UNANIMOUS (copy attached to these minutes).

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Co-Chairman Deveau, that Committee approve Change Order Request #001 from Shawmut Design & Construction's totaling \$27,947.00 and forward to the Board of Selectmen for execution of Change Order #001. The **VOTE** was UNANIMOUS (copy attached to these minutes).

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Co-Chairman Deveau, that Committee approve Amendment #9 to the Raymond Design & Associates designer contract and forward to the Board of Selectmen for execution of Amendment #9. The **VOTE** was UNANIMOUS (copy attached to these minutes).

By consensus, the Committee agreed to take up agenda items 9-11 out of order.

9.) Inspectors' Stipends

MSDV by SBC Co-Chairman Higgins, seconded by SBC Vice-Chairman Sawyer, that Committee authorize the Town to use \$10,000.00 of the construction budget for inspection services. The **VOTE** was UNANIMOUS

10.) Construction Progress Update: Tony Miliote, Shawmut Design & Construction, provided the Committee with an update on construction progress and stated that the project was on schedule.

11.) Athletic Fields: SBC Co-Chairman Higgins provided the Committee with an update on the fields and other add alternate items and provided the Committee with cost and scope details on two (2) alternatives ("Alternate A" and "Alternate B" – copies attached to these minutes). David Krawitz, Joslin Lesser & Associates, Tony Milote, Shawmut Design & Construction, Gene Raymond, Raymond Design & Associates, and Leslie Fanger, BSC Group answered questions.

MSDV by SBC Member Keegan, seconded by SBC Member Maharay, that Committee recommend to the Board of Selectmen to seek appropriate steps to fund "Alternate B" for a sum not to exceed \$5 million. The **VOTE** was UNANIMOUS

By consensus, the Committee agreed to take up agenda item 13 out of order.

13.) Town Manager Action Items: Tony Milote, Shawmut Design & Construction, provided an update that, upon review from SDC Risk Management Dept., SDC could not assume liability of National Grid's utility easement as requested by the Town. Open item now falls back to Town Manager for applicable action.

7.) Approval of Outstanding Invoices:

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member Keegan, that Committee approve Raymond Design & Associates Invoice #2011-05-01 totaling \$53,700.00 as per the terms of the contract. The **VOTE** was

MSDV by SBC Vice Chairman Sawyer, seconded by SBC Member Desilets, that Committee approve Shawmut Design & Construction Application #2 totaling \$1,117,882.99 per terms of the contract. The **VOTE** was

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member Keegan, that Committee approve John Turner Consulting, Inc. Invoice # 11WOR001-01 totaling \$2,040.00 as per the terms of the contract. The **VOTE** was

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member Keegan, that Committee approve John Turner Consulting, Inc. Invoice # 11WOR001-02 totaling \$2,500.00 as per the terms of the contract. The **VOTE** was

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member Desilets, that Committee approve UTS of Massachusetts Invoice # 44364 totaling \$710.00 as per the terms of the contract. The **VOTE** was

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member Keegan, that Committee approve Joslin, Lesser & Associates Invoice #19 totaling \$42,420.00 as per the terms of the contract. The **VOTE** was

8.) Review/Approve Exterior Color/Materials Palette Concept: Gene Raymond, Raymond Design & Associates, presented the exterior color palette concept.

MSDV by SBC Member Keegan, seconded by SBC Co-Chairman Deveau, that Committee approve exterior color design palette and dimensional sizing as presented. The **VOTE** was **UNANIMOUS**

12.) Old/New Business: David Krawitz, Joslin Lesser & Associates, discussed the concept of setting up an account to fund small designer and cost estimator expenses. The Committee will address in a future meeting.

14.) Next Meeting June 15, 2011, 6:00 PM: No Action

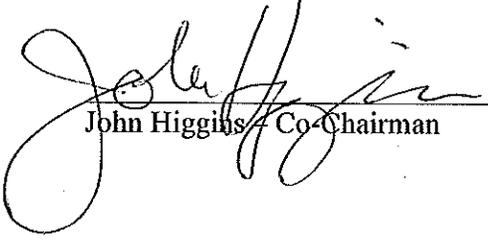
15.) With no additional business, **MSDV** by SBC Vice-Chairman Sawyer, seconded by SBC Member Maharay, **“to adjourn meeting”** at 8:32 PM. The **VOTE** was **UNANIMOUS**.

Note: Meeting was recorded for local cable access.

MSDV: Moved, Seconded, Discussed & Voted

*Respectfully Submitted,
Donald R. Sawyer, Vice Chairman*

SCHOOL BUILDING COMMITTEE:


John Higgins - Co-Chairman

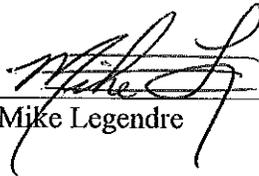
Dan Deveau - Co-Chairman

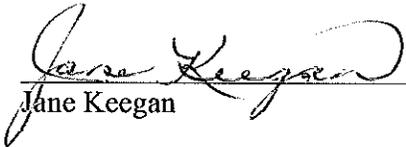
Eugene O'Rourke

Jeff Stewart - Secretary

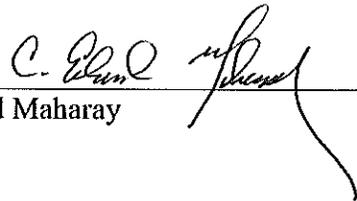

Don Sawyer - Vice Chairman

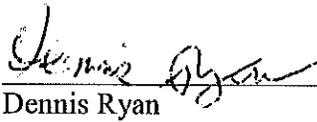
Bruce Desilets


Mike Legendre


Jane Keegan

Kevin Kuros


Ed Maharay


Dennis Ryan