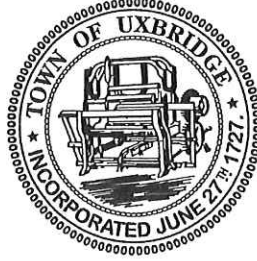


Michael Morrisette, Chairman
Dr. David Tapscott, Vice Chair
Dr. Joann Lindenmayer, Member
Nancy Centrella, Administrative Assistant
Dr. Kristin Black, Health Agent



TOWN OF UXBRIDGE
BOARD OF HEALTH
21 South Main Street, Room 204
Uxbridge, MA 01569
508-278-8600 ext. 8
boh@uxbridge-ma.gov

Minutes of the Uxbridge Board of Health meeting held on Wednesday, November 20, 2019 at 5:00 pm in the Board of Selectmen Meeting Room, 21 South Main Street, Uxbridge, MA

Present: Michael Morrisette, Chair, David Tapscott, Vice Chair and Joann Lindenmayer, Member
Also present, Kristin Black, Director, Nancy Centrella, Admin. Assistant

Meeting called to order: The time being 5:02 pm and the meeting duly posted with a quorum present, Chairman Morrisette called the meeting to order.

PUBLIC HEARINGS

The public hearing was continued from October 23, 2019

- **Discuss Revisions to Article IX – Minimum Standards for the Keeping of Animals, Farm and Domestic Pets in Other than Stock Yards**

After countless hours of work, Joann presented her final draft of revisions. The draft is posted on our website and will now be sent to Town Counsel, Planning Board, Zoning Board of Appeals, Building Dept, Town Clerk and Police Chief.

Motion: *David Tapscott moved to close the public hearing on Article IX – Minimum Standards for the Keeping of Animals, Farm and Domestic Pets in Other than Stock Yards. Joann Lindenmayer seconded and the motion was passed unanimously with a vote of 3-0-0.*

BUSINESS

1. Review of Mass Association of Health Boards (MAHB) conference

David and Joann attended this conference on 11/2/2019. David attended a program on Food Safety. The state of MA has adopted the FDA standards revised in 2013. They spoke about some new software currently being used to help with tracking all food inspections. There is a new published MAHB handbook that will hopefully be made available to us. Joann attended sessions on Public Health and Emergency Preparedness, Diabetes in the Community and Integrating Knowledge into Your Disaster Plan. She found the latter session to be the most informative. A group from the Harvard School of Public Health developed an app to help keep all of the information together in one place. It is very new, and not quite ready to use. They did talk about educating the community before a disaster regarding supplies, shelters, physical needs, communication and companion animals. She also attended a session on vaping which she found somewhat confusing. There's a lot of conflicting information regarding cbd, hemp and cannabis. Joann did meet a few people who are using mosquito control in their communities. She has reached out to two of them and has not yet heard back.

2. Review of Mass Health Officers Association (MHOA) conference

Kristin attended this conference on November 6-8, 2019. She received a grant through Public Health Emergency Preparedness (PHEP) which covered the costs. She went to a session on animal sheltering and will use the data to update our shelter plans. She also attended a session on the food code updates. The director in Melrose developed a plan to give every food establishment a folder with all of the updates and materials needed. We will be making these folders and delivering them to all of our food establishments in town as well. She also attended a session on Title 5 plan review which she found helpful during our transition between Margaret Bacon and Steven Donatelli. There was also a listening session on EEE. Many towns joined the Mosquito Control Program at their Fall Town Meetings. Kristin spoke up about the reasons why Uxbridge did not sign on, the rate being the biggest issue. The 2nd round of the Municipal Vulnerability Preparedness (MVP) focuses mainly on mosquito control. David has reached out to the state mosquito control board and watched a webinar with Vector Control. He will be

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pursuing this to have a plan ready for the next mosquito season.

3. Review of Annual EDS Drill

We held our annual Emergency Dispensing Site Drill at the Uxbridge High School on November 9, 2019. Jamie Terry and Sarah Dee from PHEP were there to help run the drill. It was a scenario based drill focused on a Hepatitis A outbreak. Members of the Community Emergency Response Team (CERT) were present as well as Steve Tancrell from Uxbridge Fire Dept., who brought walkie talkie radios for us to use during the drill. Members from the Greater Grafton Medical Reserve Corp. were also present. We were able to use many of our emergency supplies and equipment that we have on hand. This was the first year that we simulated actual patients coming through presenting mock symptoms. The drill went well and we will make some minor modifications to be ready for any future events.

4. Annual Report

We used the same format as last year to report all of our accomplishments for FY19. The board can make any additions and/or revisions so we can sign off and send it to the Town Manager's office.

5. Update on Household Hazardous Waste Program

Marty from NEDT has provided us with an update to his spreadsheet. He feels we could be doing more to promote this program because many residents are not aware of the discount when they go to drop off their items.

6. Food Inspector Position Posted

Our Food Inspector, Joan St. Andre, has resigned her position with the town. We posted the position on the town website and Kristin also sent it to Katrina Stanziano, PHEP, who sent it out to all of the communities in Region 2. The Food Inspector in Sturbridge sent in her resume today, just before the meeting. Kristin will be reaching out to her to set up an interview.

- Re-assignment of Food Inspector's Salary to Health Director – Kristin has been covering these duties until the position is filled. Joan did not use her full 8 hours per week, so there are extra funds available in salaries.

***Motion:** Joann Lindenmayer moved to re-assign the Food Inspector's hours to the Health Director until such time we are able to hire a permanent Food Inspector to take over those responsibilities. David Tapscott seconded and the motion passed unanimously with a vote of 3-0-0.*

- FOODCODE-Pro Software – This software is run on an iPad to assist with food inspections. It has the capability of running detailed reports referencing the portion of the food code for each violation. It is a risk based program that gives a score for each inspection. It can then be emailed to the establishment. The company has agreed to waive the fee for the remainder of this fiscal year and they will provide a free iPad for our use. If we are happy with the program, we can sign on for a 3 year commitment and the cost would be \$2400 per year.

7. Barn Inspections

Moe Guilbault, Barn Inspector provided us with an update. He is completely done with his inspections for this year and he has not had to re-inspect any properties. Joann asked about the state inspection forms. They are very basic, but we can update our permit application to reflect some of the revisions to our animal keeping regulations. Moe will complete his inspections of a few properties not on our list and will then provide us with copies of all of his inspection forms.

8. Green Community Grant Update

The zoning and decommissioning project at McCloskey will be started soon. Kristin is waiting to hear back from Eversource regarding some incentives to help cover the cost. The goal is to have the green community grant money spent by end of year, so we can apply for another grant in the spring.

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(the agenda was taken out of order)

9. RSC Update

Two students have come to the RSC inquiring about a plastic bag ban initiative. There is a bill currently being discussed at the state level which David is keeping his eye on. They will approach some local businesses to see if they will be on board with a ban. David has spoken to a textile company called Simple Recycling. They could provide a drop off bin, but that would not be the best option unless they expand their list of acceptable items. They are still trying to work with the schools to organize the green teams. There is a recycling event at Tufts in Grafton where you can drive up with your items and they will take them out of your car for you. There is also a program at the Uxbridge Library on Dec. 9th with Mass Save, where residents can sign up for a free energy audit in their home. They discussed the municipal trash/recycle contract and suggested that we change it to an opt-out program. Kristin can see how that type of program could be more successful as far as the number of residents, but she believes it would cause many problems as well. Kristin and David are meeting with the Board of Selectmen next week to discuss the program with them to see if they would recommend going forward with the Request for Proposals.

10. Priority Setting for BOH and Staff

Kristin started this project to help prioritize all of our daily functions along with important projects going forward. Many of the goals are grant related and a lot of time is required to keep them moving. She encourages all members to take a look at the tasks and help decide where they should be on our list of priorities.

CITIZEN'S FORUM

ADMINISTRATIVE

Approval of Meeting Minutes: 10/23/2019

Motion: David Tapscott moved to accept the October 23, 2019 minutes as written. Joann Lindenmayer seconded and the motion was passed unanimously with a vote of 3-0-0.

ANY OTHER MATTER THAT MAY LAWFULLY COME BEFORE THE BOARD

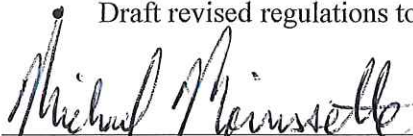
Kristin would like to attend a 3 course graduate on-line certificate program on regulating cannabis and all that is involved. The program is offered through Clark University with the tuition waived for municipal employees. There are some program fees of \$515.00 that we could ask the town to pay for. Kristin will complete these courses on her own time. She would also like to find a date in January for the Stop the Bleed training for town employees and school nurses.

ADJOURNMENT 6:45 pm

Motion: Joann Lindenmayer moved to adjourn the meeting. David Tapscott seconded and the motion was passed unanimously with a vote of 3-0-0.

Attachments:

Draft revised regulations to Article IX


Michael Morrisette, Chairman


David Tapscott, Vice Chairman


Joann Lindenmayer, Member