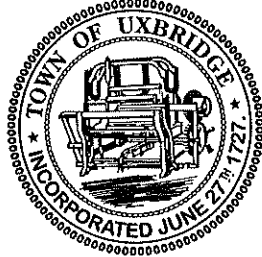


Michael Morrisette, Chairman
Dr. David Tapscott, Vice Chair
Dr. Joann Lindenmayer, Member
Nancy Centrella, Administrative Assistant
Dr. Kristin Black, Health Agent



TOWN OF UXBRIDGE
BOARD OF HEALTH
21 South Main Street, Room 204
Uxbridge, MA 01569
508-278-8600 ext. 8
boh@uxbridge-ma.gov

Minutes of the Uxbridge Board of Health meeting held on Wednesday, January 22, 2020 at 5:00 pm in the Board of Selectmen Meeting Room, 21 South Main Street, Uxbridge, MA

Present: Michael Morrisette, Chair, David Tapscott, Vice Chair and Joann Lindenmayer, Member
Also present, Kristin Black, Director, Nancy Centrella, Admin. Assistant

Meeting called to order: The time being 5:05 pm and the meeting duly posted with a quorum present, Chairman Morrisette called the meeting to order.

BUSINESS

1. 4th Annual Uxbridge Clean-up Event

This event is scheduled for April 4, 2020 from 9:00 am – 12:00 pm. We will use the same format as last year. It is sponsored by Premeer Real Estate and Think Local Printing who will be giving out free t-shirts to the first 150 registered volunteers. Bonnie Combs of the Blackstone River Valley National Heritage Corridor, is in charge of advertising. We will be using our new trash pickers and orange trash bags purchased after last year's event. We will order some latex gloves and will be reaching out to local food vendors asking for donations.

2. Revisions to Regulation Article IX – Minimum Standards for the Keeping of Animals, Farm and Domestic Pets in Other than Stock Yards from Town Counsel

Joann has incorporated the edits from Town Counsel and they can be found on our website. She would like the Zoning Board of Appeals to review them and add their comments. All comments regarding dogs and kennels have been stricken because they are already regulated in the town bylaws. Any changes made to them would have to be done at Town Meeting. The deadline for the warrant is March 13th.

3. Revisions to Regulation Article XIV - Minimum Sanitation Standards for Private and Semi-public Wells from Town Counsel

David has incorporated Town Counsel's recommendations and they are ready for a vote. The updated version can be found on our website. We will also send them to local well drillers and realtors. They will go into effect on April 1, 2020.

***Motion:** Joann Lindenmayer moved to accept the revisions to Regulation Article XIV – Minimum Sanitation Standards for Private and Semi-public Wells as written. David Tapscott seconded and the motion passed unanimously with a vote of 3-0-0.*

4. Green Community Grant update

All grants have been spent out for the year with the help of energy incentives from Eversource and National Grid. We should see substantial energy savings at McCloskey for a return on the town's investment. All reporting is due on February 3rd. We can then apply for competitive grants to focus on Uxbridge High School to get them to an appropriate energy usage rating as they are the highest energy costs in town.

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5. Recycling and Sustainability Committee (RSC) update

The terra cycle bin has collected many items. The committee continues to work with the schools to try to get the green teams involved in recycling projects together. The RSC are trying to find other ways for outreach in the town. Kristin suggested to use the new town website as a platform to help circulate the newsletter to more people. They are also working with the 2 high school students who have taken the plastic bag ban on as their civics project for school.

6. Municipal Vulnerability preparedness (MVP) update

We should be hearing soon on the award for the latest grant. Joann worked with Susan Franz on the application based on the Integrated Vector Borne Disease Control Program. David attended the meeting with the consultants for Fuss and O'Neil who did a complete analysis on water resiliency in town. It is currently in draft form as part of this year's current grant.

7. New Email, Internet and Social media, BOH Agent Scheduling Policies

The town has established these new policies and have asked all employees as well as board and committee members to sign them. Also, we have never had a written policy on how the BOH agents can use their time and hours. Joan, our new Food Inspector will primarily be working on Wednesdays, however, she may be required to work other days as well. The board sets the agents hours so this would make it easier for everyone to be aware how the hours are used. The board suggested creating a shared calendar for everyone's use.

8. Annual Staff Notification and Assembly drill completed January 14, 2020

The state required us to use Web EOC (Emergency Operating Center) to complete the drill this year. Everyone on our emergency dispensing site plan involved had to sign on and complete the drill on-line. This format is not very user friendly, as many posted to the wrong board. This was a way for everyone to get experience with these drills.

9. Discussion on Food Inspection information in local paper in future

Some towns post their food inspections as grades in their establishments. We held 2 information sessions for our food establishments and they were both well attended. We talked to them about our new software which will tally their scores on their reports after each inspection. These reports are always public knowledge. The ultimate goal is to have all establishments be a grade A. The board would like to see some data as to how this would help the public and the establishments.

10. Priority Setting and FY21 Budget Planning

Budget forms will be available for departments in the coming days. We need to prioritize how we plan to spend our time so we can prepare the budget accordingly. EEE will most likely be a major priority during this next fiscal year. We should also be looking at our current fees, particularly our food establishment fees, to help defray the costs of the food inspection software. The vaping crisis is also a high priority. We are hoping to apply for a grant to regionalize tobacco compliance. We've also been very active with PHEP (Public Health Emergency Preparedness) which will always be a high priority. With the cannabis businesses coming in to town, we would like to focus our attentions on community education and outreach. The town is working on getting a possible plan scanner/copier for Town Hall, so this will help us digitize many of our files in the office which has been a lower priority in the past. We have been directly involved in obtaining \$612,000 in grants in the past 4 years. Maintaining these grants and applying for future grants takes a lot of this board's time and efforts and will continue to remain a high priority.

Minutes of the Uxbridge Board of Health meeting held on Wednesday, December 18, 2019 at 5:00 pm in the Lower Town Hall Meeting Room, 21 South Main Street, Uxbridge, MA

CITIZEN'S FORUM

Ray Talke spoke on several items. He would like to see all hand out information we talk about at our meetings be posted on our website prior to the meeting so people watching from home can follow along. Regarding food inspections, he suggested that all reports be made available on-line and that the grading system, if posted in establishments, be based on a tier system where each violation is easily explained. Some violations are more severe than others, so the public should be made aware of how the grade was tallied. He then asked that the board continue to keep integrated pest management a high priority. Lastly, where the town voted against the municipal trash program at the last meeting, he would like to see all discussion on this topic be over.

ADMINISTRATIVE - Approval of Meeting Minutes: 11/20/2019, 12/18/2019

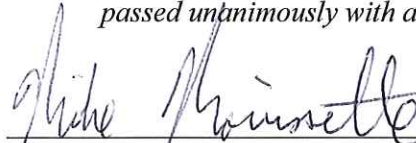
***Motion:** David Tapscott moved to approve the minutes of 11/20/19 as written. Joann Lindenmayer seconded and the motion passed unanimously with a vote of 3-0-0.*

***Motion:** Joann Lindenmayer moved to accept the minutes of 12/18/2019 as written. David Tapscott seconded and the motion passed unanimously with a vote of 3-0-0.*

ANY OTHER MATTER THAT MAY LAWFULLY COME BEFORE THE BOARD

ADJOURNMENT 6:30 pm

***Motion:** David Tapscott moved to adjourn the meeting. Joann Lindenmayer seconded and the motion was passed unanimously with a vote of 3-0-0.*



Michael Morrisette, Chairman



David Tapscott, Vice Chairman



Joann Lindenmayer, Member