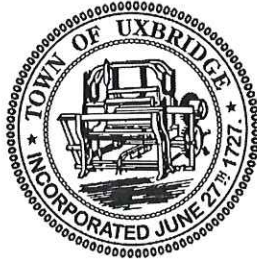


Michael Morrisette, Chairman
Dr. David Tapscott, Vice Chair
Dr. Joann Lindenmayer, Member
Diane Legere, Health Agent
Sara Manganelli, Administrative Assistant



TOWN OF UXBRIDGE
BOARD OF HEALTH
21 South Main Street, Room 204
Uxbridge, MA 01569
508-278-8600 ext. 8
boh@uxbridge-ma.gov

Minutes of the Uxbridge Board of Health meeting held on Wednesday, January 6, 2021 at 4:00 PM

This meeting was held remotely

Present: David Tapscott, Vice Chair; and Joann Lindenmayer, Member.

Also present, Erin Hightower, Health Director; Diane Legere, Health Agent; Sara Manganelli, Administrative Assistant

Meeting called to order: The time being 4:01 PM and a quorum present, Vice Chairman Dr. David Tapscott called the meeting to order.

This meeting will be held remotely. For video meeting use

<https://us02web.zoom.us/j/88945572719?pwd=WUJCU2tsWmV2QldCOUc0WHd4TzBVUT09>

Meeting ID: 889 4557 2719, Passcode: 401687

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By Phone: +1 312 626 6799 US (Chicago)

Meeting ID: 889 4557 2719, Passcode: 401687

Find your local number: <https://us02web.zoom.us/j/88945572719?pwd=WUJCU2tsWmV2QldCOUc0WHd4TzBVUT09>

REC'D UXB TOWN CLERK
2021 JAN 20 AM 9:26

Questions may be submitted in the Chat Feature in Zoom or emailed before or during the meeting to boardofhealth@uxbridge-ma.gov. Any issues with the Zoom link please contact 508-278-8600 x8

1. REGULAR BUSINESS

- Roles of Each Staff Member and Each Board Member**

Erin Hightower, Health Director will be in office on Tuesdays & Thursdays. She has worked with COVID-19 issues, close contact tracing, Maven, working with school nurses, VNA, overseeing vaccination scheduling, budget management with Diane Legere, searching for grants and background with grant writing.

Diane Legere, Health Agent will be in office on Mondays & Wednesdays. She has been working with housing, food and compliance issues, miscellaneous office goings and oversees administering grants. She is also a PHEP representative. She will be attending a PHEP meeting on January 7, 2021 about vaccines.

Sara Manganelli, Administrative Assistant III will be in office Monday – Thursday. She answers phones and distributes to appropriate person, issues approved permits, invoicing, filing, office organization and anything else assigned.

Shane Keville-Wagner, Manager of Online Communications works part time at the moment. He works on all social media posts, assists on food inspection, recently received his ServeSafe Certification and works on anything assigned to him.

Dr. David Tapscott, Board Member works with wells and has dealt with answering compliance issues.

Dr. Joann Lindenmayer works with animal keeping, emergency plans, animal health and is a superb grant writer.

Michael Morrisette is the Chairman and runs the meetings and works closely with the Director, especially when interacting with other parts of town government.

- **Status of Immunization Clinic for COVID for First Responders and Beyond**

First Responders will start getting their immunizations next week. Nursing home vaccinations, not much information has been given just yet. There needs to plan to be communication to get out to the elderly.

- **Setting Plan Review Fee**

Food services plan for new or remodeled food establishments is very time consuming from anywhere between 10-20 hours. Other towns charge \$250.00 for plans under 10,000sf and an additional \$100.00 for over 10,00sf. There are several steps in a plan review (new and remodel businesses, pre-construction, permitting during process, reports during construction). Items involved (menu, equipment, drains, grease trap, ill employees, sinks, etc.). Dr. Lindenmayer suggest we vote at the next meeting to get Michael Morrisette's involved due to his restaurant experience.

- **Public Health RN**

The BOH received invoice from Salmon VNA for a full year for a public RN as an amendment to their current contract for additional funds. CARES Act would be great to be used for a dedicated RN for the Town of Uxbridge. Salmon VNA would charge \$3,500.00/month for a dedicated COVID related RN for Uxbridge. We can cancel at any time with a 30-day notice and the it will be credited back to Uxbridge for VNA fees. The will be a point person (RN) for only Uxbridge residents under Ann LaBonte's supervision.

- **Fracking Policy**

Dr. Tapscott has written up a Hydrofracking policy for private wells. Dr. Lindenmayer would like to review the policy. Other terms for fracking are deepening well or well enhancement. Article 14 would have a separate section addressing the permit process and DEP requirements. Dr. Lindenmayer would like to bring this topic up again at the next meeting and assign a permit fee.

- **Loose Ends**

Grants, MVP, Green Communities and Recycling:

MVP focused on EEE, water management, flooding and dams. MVP2 focused on mosquitos, vernal pools, mosquito prevention and control, trapping sites for mosquitos, getting ready for April, community education. MVP3 did not get funded. That was going to focus on the susceptibility to fire during a draught in wooded areas in southwest Uxbridge. A large culvert replacement and the creation of a master plan for green infrastructure and low impact development were also part of the grant application.

Green Communities still needs UPS to finish up the 2020 grant. We would like to go for another \$300,000 for Central MA Regional Planning Commission needs to be contacted since they are implementing the grant.

Recycling grants will be discussed Diane, Dr. Tapscott and Shane.

Other Initiatives (abandoned housing, municipal contract)

Abandoned housing, Attorney General's Office abandoned housing, several in town (5). Erin and Diane will work on this issue.

Municipal Trash Contract This approximately \$300,000 grant consisted of reimbursement for the cost of roll off trash containers and education as part of a municipal contract. The need for revising the current status of curbside trash and recycling services came from a survey in which 80% of the respondents agreed that exploring such a contract was a good idea, especially since it would reduce cost. The need for having a special town meeting coupled with an educational campaign about such a contract was the strategy decided upon, but no action has been taken. Shane was asked to explore the status of the grant.

COVID -19 Update: CVS next week will start outdoor testing (antigen testing). Binax testing is a rapid COVID-19 test that will be available at the schools for symptomatic students and staff in Uxbridge which give results in 15 minutes. CVS will begin testing at a booth in the parking lot the Uxbridge store soon.

2021 Board of Health Meeting dates will be posted. It was decided to have monthly meetings on the first Wednesday of each month. Next meeting will be on February 1.

2. CITIZEN'S FORUM

3. APPROVAL OF MEETING MINUTES

Minutes for December 9, 2020 are to be distributed again for approval.

4. ANY OTHER MATTER THAT MAY LAWFULLY COME BEFORE THE BOARD

5. ADJOURNMENT

Motion to adjourn: *Dr. David Tapscott moved to adjourn the meeting at 5:35pm. Joann Lindenmayer seconded and the motion was passed unanimously with a vote of 2-0-0. Dr. David Tapscott – aye, Joann Lindenmayer – aye*

David Tapscott, Vice Chairman Joann Lindenmayer, Member



Sara Manganelli, Administrative Assistant

(Please see attached emails for Board approval of meeting minutes)