

Town of Uxbridge
BOARD OF SELECTMEN POLICY

TITLE	PAGE	POLICY NUMBER
EXHIBITION OF FEDERAL, STATE, AND TOWN FLAGS FROM TOWN BUILDINGS – ALL OCCASIONS	1 of 2	24-1
EFFECTIVE DATE February 26, 2024	REVISED DATE --	
APPROVED BY COUNCIL ACTION		

PURPOSE

To establish guidelines for all Municipally displayed Flags: the exhibition of the flag of the United States of America, the Commonwealth of Massachusetts flag, and the Town of Uxbridge flag from all Town-owned properties.

POLICY

It is the policy of the Town of Uxbridge that flags should be displayed in conformance with Federal and State policies, as stated in the Federal "Our Flag" publication of the Congress, House Document No. 96-144; and the Commonwealth of Massachusetts M.G.L. Chapter 2, § 6.

To establish a policy with respect to the locations and days when the United States of America, Commonwealth of Massachusetts, and Uxbridge Town flags should be displayed, the following standards should be followed.

The Town Manager's Office is responsible for ensuring the proper execution of this policy at all Town-owned properties.

STANDARDS

A. Federal, State and Town Flags

1. Outdoor flags flown at town facilities will be in the following order of precedence: first, the United States flag; second, the Commonwealth of Massachusetts flag; third, the Uxbridge Town flag.
2. Weather permitting, flags should be displayed daily in front of or at a location near Town Hall, the Town Common, and all Fire and Police facilities.
3. Flags should not be displayed in inclement weather. However, all-weather flags may be flown on a 24-hour basis if they are illuminated from sunset to sunrise.

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4. The Uxbridge Town flag will be flown wherever there are sufficient poles to do so in accordance with #2 above. The Town flag may be displayed on the same pole with and underneath the State flag, whenever the pole is of sufficient height. The Federal, State, and Town flags shall not be flown on a single pole of any height.
5. Indoor Town flags shall be displayed at a minimum in the meeting room for the Town's Board of Selectmen.
6. Flags at all town facilities shall be displayed in accordance with the above standards. However, the Town Manager may order flags to be lowered to half-staff including, but not limited to flags of the United States of America and State of Commonwealth of Massachusetts in honor of the death of a town employee killed in the line of duty.

No other flags shall be allowed to be flown on Town-owned flagpoles as those flag poles and this policy are not intended to establish or serve to create a forum for private expression.



TOWN OF UXBRIDGE
OFFICE OF THE TOWN MANAGER
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Alexandra Clauss
Administrative Assistant
Office of the Town Manager
& Board of Selectmen

MEMORANDUM

REC'D UXB TOWN CLERK
2024 FEB 27 PM 5:00

TO: Town Clerk, Kelly Cote

FROM: Alexandra Clauss

DATE: February 27, 2024

RE: Flag Policy for Town-Owned Properties

At a regularly scheduled Board of Selectmen's meeting on February 26, 2024, the Board voted to adopt the new Flag Policy for Town-Owned Properties as amended and provided. If you have any questions, please contact the office.

MOTION: Mandile

SECOND: Wise

VOTE: that the Board of Selectmen approve the Flag Policy for Town Properties as amended. All in favor. The motion carried 5-0-0.

DeMers-AYE, Mandile-AYE, Plasko-AYE, Wise-AYE, Shaw-AYE

/ac