

POLICY OF THE TOWN OF UXBRIDGE, MASSACHUSETTS

BUY RECYCLED POLICY

Purpose

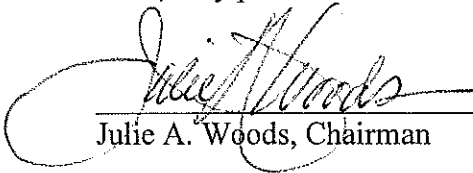
In recognition of the need to make more efficient use of our natural resources, create markets for the material collected in recycling programs, reduce solid waste volume and disposal costs, and serve as a model for private and public institutions, the Town of Uxbridge is committed to purchasing products which are environmentally preferable and/or made of recycled materials whenever such products meet quality and functional requirements and are available at reasonable price and terms.

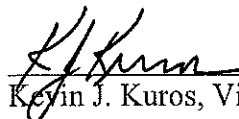
To the maximum extent practicable the following standards shall be adhered to:

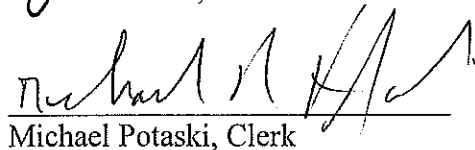
1. For all purchases of printing and writing paper for in-house use or custom printed materials by professional printers, including copier paper, offset paper, forms, stationary, envelopes, tables, notepads and file folders, the minimum content standards shall be no less than 30% post consumer recycled material to meet the current state and federal minimum standards.
2. Town departments shall ensure that all contracts for printing require the inclusion of an imprint identifying the recycled content of the paper, whenever practicable, along with the recycling symbol.
3. For the purpose of measuring the progress of the program and success in meeting the recycling goals of the Commonwealth, each Department shall reports purchases of recycled products to the Town Manager on July 30 for the previous fiscal year.
4. Each Department shall implement paper reduction techniques through the use of duplexing, sharing and circulating materials, use of electronic mail, and reuse of discarded paper for draft works, scrap paper and internal messages.
5. Any deviation from the standards under part "1" above must be pre-approved by the Town Manager. The decision not to procure recycled content printing and writing paper meeting these standards shall be based solely on a determination that a satisfactory level of competition does not exist, that items are not available under a reasonable time period, or that items fail to meet reasonable performance standards or are only available at an unreasonable price.

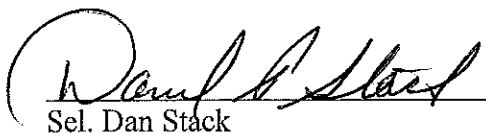
6. Consider targeting additional items to be purchased only to those with recycled content, such as but not limited to, janitorial paper products, paint, remanufactured toner cartridges and other office (cubical) panels, office supplies, trash bags, energy efficient office equipment, re-refined oil and anti-freeze. To secure these products, Departments shall consult the Commonwealth of Massachusetts Recycled Products Guide for State Contracts, published by the Operational Services Division and shall adhere to EPA Recommended Affirmative Procurement Guidelines whenever practicable.
7. The Head of each Town Department should incorporate waste prevention and recycling in daily operations and should work to expand markets for recovered materials through greater preference and demand for recycled products and by revising current purchasing specifications to encourage and promote their purchase.
8. Town Departments shall implement a price preference (10% if possible) to encourage the procurement of recycled and environmentally preferable products.
9. The Town shall require its contractors and consultants to use and specify recycled products in fulfilling contractual obligations wherever practicable.

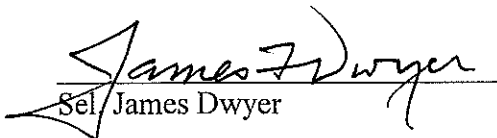
This policy is enacted by the Board of Selectmen by vote at its regularly scheduled meeting August 13, 2007, duly posted and noticed:


Julie A. Woods, Chairman


Kevin J. Kuros, Vice Chairman


Michael Potaski, Clerk


Sel. Dan Stack


Sel. James Dwyer