

**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINTUTES  
BOARD OF SELECTMEN MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MA  
MONDAY, SEPTEMBER 13, 2021 6:30 P.M.**

REC'D UXB TOWN CLERK  
2021 SEP 28 PM 2:40

This meeting was held in-person & via Zoom.

**Present:** Chairman Brian Butler, Clerk Stephen Mandile, Members: Peter DeMers and John Wise

**Not Present:** Vice Chairman Jeffrey Shaw

**Also Present:** Town Manager Steve Sette and Administrative Assistant Alex Clauss

- 1) CALL TO ORDER – Butler called the meeting to order at 6:31 PM. The Pledge of Allegiance was recited.
- 2) ANNOUNCEMENTS
  - a) Volunteers needed: Recreation Commission
  - b) Uxcellent News
    - Constitution Week Proclamation: September 17-23, 2021
    - Moment of Silence: Joan St. Andre – a great presence and soul in Uxbridge who'll be greatly missed! Our thoughts, prayers, and condolences are with the St. Andre family during this very difficult time.
    - Message of gratitude from RiMaConn Relay, Webster Bank & all their participants for opening up trails, roads, and Town of Uxbridge to be part of the 95-mile route through Southern New England!
  - c) Commonwealth of Massachusetts & House of Representatives Commendation; and, Board of Selectmen Commendation: Adelaide Greenwald for her pride in her country and organizing playing of TAPS for Fallen US Marines in Afghanistan and Veterans, and participation at 9/11 Ceremony.
- 3) CITIZENS' FORUM – The following citizens from Town spoke:
  - Brenda Grant, 15 Maslow's Way – regarding swales on Maslow's Way working properly
  - Ralph True, 91 Quaker Hwy – regarding signs on private property and freedom of speech
- 4) BUSINESS
  - a) Update from Dr. Patrick Dillon, Superintendent
    - Dr. Dillon provided an update on school openings, the work order system, and other Legacy-type issues. Dr. Dillon and Dr. Karen Dwyer to evaluate departments within each school and discuss findings with the Board.
  - b) Public Hearing: Alcohol License Request: Honey Farms/Mobile, 1 N. Main Street

The Town has one available license and if approved, this would be the final license of this type in Uxbridge.

**MOTION:** Mandile

**SECOND:** Wise

**VOTE:** that the public hearing for the Alcohol License Request: Honey Farms/Mobile, 1 N. Main Street be opened. All in favor. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

Mark Wickstrom, attorney for V&D LLC, regarding Honey Farms/Mobil inquiring a license to sell beer and wine. V&D well versed in checking of IDs through tobacco and lottery sales. Sette provided the Board clarification of materials as required by the ABCC. Managers Kamleshkumar Patel and Niraj Patel of V&D LLC also present.

**MOTION:** Wise                      **SECOND:** Mandile

**VOTE:** that the public hearing for the Alcohol License Request: Honey Farms/Mobile, 1 N. Main Street be closed. All in favor. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

**MOTION:** Mandile                      **SECOND:** Wise

**VOTE:** that the Board of Selectmen approve the alcohol license for Honey Farms/Mobil with the restriction that all employees must be certified through the TIPS program. The motion carried 3-1-0.

*Wise-AYE, Mandile-AYE, Butler-AYE, DeMers-NAY*

- c) Public Hearing: Review: intent to lay out as a Public Way: Maslow's Way, Rifleman Way, Brady Court

**MOTION:** Wise                      **SECOND:** Mandile

**VOTE:** that the public hearing to lay out as a Public Way: Maslow's Way, Rifleman Way, and Brady Court be opened. All in favor. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

Jim Smith of TTK Real Estate, LLC, regarding the approval of Maslow's Way: in agreement with DPW to mow and weed whack channels prior to Fall Town Meeting and remove lot signage in front of Tucker Hill. Swales to basin are to function as intended and be maintained by the Town 12 feet in from roadway. DPW and requirements for Maslow's Way are satisfied; Smith provided clarification on the USPS mailbox numbers for Maslow's Way and explained Maslow's Way being a low-impact development. Stephen O'Connell with Turning Point Engineering provided updated maps of Maslow's Way to Graves Engineering.

**MOTION:** Wise                      **SECOND:** Mandile

**VOTE:** to continue the public hearing for Maslow's Way, Brady Court, and Rifleman Way until September 27<sup>th</sup>. All in favor. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

- d) Discussion: Uxbridge Segment of Bikeway (Richard T. Moore)

Brief discussion ensued to secure tentative dates for the Board to meet with Bob Contursi, Rob Dandrade, Dick Gregory, the Conservation Commission and other appropriate officials to discuss next steps on the Uxbridge segment of the Blackstone Valley Bikeway in advance of discussion on easements. Tentative dates established: Wednesday, September 29<sup>th</sup> or Wednesday, October 6<sup>th</sup>

- e) Street Name Acceptance: Mantell Road and Wesgan Drive

The developer has requested the two (2) names suggested above be approved as new street names, street names have been taken from the Wall of Honor and in compliance with naming procedure. Wise regarding assistance of the Board in painting flag poles of Wesgan Square and Prospect Hill: Koopman Lumber to donate lift and Benjamin Moore to provide needed materials!

**MOTION:** Mandile                      **SECOND:** Wise

**VOTE:** that the Board of Selectmen approve the new street names of Mantell Road and Wesgan Drive, and that both streets have been named for those on the Wall of Honor. All in favor. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

- f) LIP (Local Initiative Program) Refinance: 11 Hamilton Court

There is a request from the resident at 11 Hamilton Court to refinance this property and keep it an affordable unit.

**MOTION:** Wise

**SECOND:** Mandile

**VOTE:** that the Board of Selectmen approve the request from Kelley J. Crosby – the resident of 11 Hamilton Drive, to refinance the unit at this address and that this unit remain an affordable unit. All in favor. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

g) Board/Committee Appointment: Library Board of Trustees - Allison Lurie (exp. May 24, 2022)

A re-structuring of the Library Board of Trustees has resulted in a vacancy on the elected side of the Board and Allison Lurie of 82 Church Street is the unanimous choice of the Library Board of Trustees.

**MOTION:** Mandile

**SECOND:** Wise

**VOTE:** that the Board of Selectmen appoint Allison Lurie to the Library Board of Trustees for a term to expire May 24, 2022. All in favor. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

5) TOWN MANAGER UPDATE

- 20<sup>th</sup> Anniversary of 9/11: very successful turn-out of support, thank you Wise!
- September 22<sup>nd</sup>: Sette on School Committee Agenda (pre-budget season); Dr. Dillon and Sette to meet monthly on fostering a relationship together
- Uxbridge recruiting for: Town Accountant; Treasurer/ Collector; Facilities Manager; and, someone on Sette's radar for Conservation Agent
- October 2: tentative date for setting goals of Town Manager
- November 3: Water & Sewer Commissioners Meeting – potential review of policy re-writes
- Uxbridge reputation precedes itself: department head turn-over; clashing with Boards/ Committees; and, recruitment of individuals to other towns – even after MMA advisement against this type of recruitment.

6) MEMBER ISSUES & COMMENTS

- a) Wise regarding Uxbridge being a great place to work and live!
- b) Mandile regarding:
  - Thank you to Jim & Tina Ryan for replacing the POW Flag!
  - American Flag should be flown with respect– once tattered and torn, it should be properly retired.
  - Respect within Town Hall for all Departments from Boards and Committees – PLEASE be kind and show respect to all individuals!
- c) DeMers regarding clarity of checklists, Board packets, and meeting minutes
- d) Butler regarding:
  - Loss of Lisa Troast
  - Trust being the hardest thing to establish with someone but the easiest to break
  - Uxbridge hiring and placing the best people in positions; any questions of concern for individuals in Town Hall should always be directed to Town Manager

7) MEETING MINUTES

August 9, 2021 Minutes

**MOTION:** Mandile

**SECOND:** Wise

**VOTE:** to accept the meeting minutes as crafted for the Board of Selectmen meeting of August 9, 2021. The motion carried 3-0-1.

*Wise-AYE, Mandile-AYE, Butler-AYE, DeMers-ABSTAIN*

August 23, 2021 Minutes

**MOTION:** Wise

**SECOND:** Mandile

**VOTE:** to accept the meeting minutes as crafted for the Board of Selectmen meeting of August 23, 2021. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

August 24, 2021 Minutes – BOS acting as Water & Sewer Commissioners

**MOTION:** Mandile                      **SECOND:** Wise

**VOTE:** that the Board of Selectmen acting as Water & Sewer Commissioners to accept the meeting minutes of Board of Selectmen at the Water Sewer Commission meeting of August 24, 2021. The motion carried 4-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

September 1, 2021 Minutes

**MOTION:** Wise                      **SECOND:** Mandile

**VOTE:** to accept the meeting minutes for the Board of Selectmen meeting of September 1, 2021. The motion carried 3-0-1.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-ABSTAIN*

8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: MON, SEPT. 27, 2021

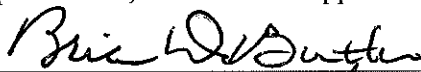
**MOTION:** Wise                      **SECOND:** Mandile

**VOTE:** to adjourn this September 13, 2021 meeting at 8:45 PM. All in favor. The motion carried 4-0-0.

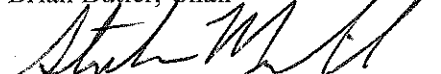
*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE*

Minutes respectfully submitted by Alexandra Clauss

September 13, 2021 minutes approved by the Board of Selectmen:



Brian Butler, Chair



Stephen Mandile, Clerk

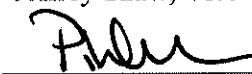


John Wise, Selectman

09/27/2021

Date

Jeffrey Shaw, Vice Chair



Peter DeMers, Selectman

*List of Documents and Other Exhibits Used featured on Page 5*

*List of Documents and Other Exhibits Used:*

*Agenda Notes*

*Constitution Week Proclamation*

*Certificate of Commendation: Adelaide Greenwald*

*Town of Uxbridge Liquor License Application Checklist*

*ABCC Checklist – New License*

*Applicant of Honey Farms License provided the following:*

*LLA Certification*

*\$200 Fee via ePay*

*New Retail Application*

*Business Structure Documents*

*Secretary of the Commonwealth CORI Authorization Form*

*Manager Application*

*Proof of Citizenship for the proposed Manager of Record*

*Vote of the Corporate Board*

*Supporting Financial Records*

*Legal Right to Occupy, a lease or deed*

*Floor Plan*

*Abutters Notifications with corresponding maps*

*Advertisement & Public Hearing Notice*

*Monetary Transmittal Form/ Invoice*

*Workers' Compensation Insurance Affidavit*

*Certificate of Liability Insurance*

*USPS Green Tracking Postcards*

*Correspondence: Maslow's Way, Rifleman Way, Brady Court:*

*Turning Point Engineering*

*Planning Board: Determination of Completeness; Memorandum dated August 23,*

*2021: Maslow's Way Inspection and Review of Documents-Final Review Follow Up; Memorandum dated August 23, 2021: Autumn Vista Subdivision Follow Up Site Visit No. 1*

*Graves Engineering, Inc.*

*Petition for Warrant Article*

*Roadway Acceptance Procedure, Policy, & Checklist*

*Bertonazzi, Attorney at Law: Preliminary Certificate of Title & Quitclaim Deed*

*Assessor's Office Abutters list with maps*

*Public Hearing Notice & Gazette Confirmation*

*USPS Green Certified Mail Receipts*

*Email correspondence: Uxbridge Segment of Bikeway with Richard T. Moore*

*Correspondence: Street Name Acceptance: Mantell Road and Wesgan Drive*

*Turning Point Engineering with Maps*

*Public Safety Committee Memorandum*

*Street Naming Policy & Regulations*

*Correspondence: Local Initiative Program Refinance: 11 Hamilton Court*

*Memorandum*

*Individual Condominium Unit Appraisal Report*

*Subject Photo and Map Addendums*

*Appraisal Compliance*

*Email correspondence: Library Board of Trustees Appointment - Allison Lurie*

*Minutes Dated: August 9, 2021, August 23, 2021, August 24, 2021, September 1, 2021*