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**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
BOARD OF SELECTMEN ROOM  
UXBRIDGE TOWN HALL  
21 S. MAIN STREET, UXBRIDGE, MA**

**WEDNESDAY, APRIL 22, 2020 @ 6:30 P.M.**

Present: Chair Brian Butler, Clerk Brian Plasko, Select Board Member Susan Franz, and remotely, Vice Chair Jeffrey Shaw and Select Board Member Stephen Mandile

Also present: Town Manager Steven Sette and Treasurer/Collector Lisa Troast and remotely, Admin. Assistants Ellen Welch and Erin Lemoine, Town Clerk Kelly Cote, Board of Health Director Dr. Kristin Black, and Board of Health Vice Chair Dr. David Tapscott

1) CALL TO ORDER & SALUTE TO THE FLAG

The meeting was called to order at 6:30 PM by Mr. Butler. The Pledge of Allegiance was recited.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 18, and the Governor's March 15, 2020, Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Uxbridge Board of Selectmen was conducted via remote participation. No in-person attendance of members of the public was permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to view/listen to this meeting live may do so by watching the Government Channel @ [www.uxbridgetv.org](http://www.uxbridgetv.org) or on Uxbridge Community Television Channel 191. For those unable to watch it live, you may view the recording of the meeting on the Government Channel @ <http://archive.uxbridgetv.org>.

2) ANNOUNCEMENTS

Mr. Butler thanked all those in the community who are making donations and contributing to the efforts to help the community during this crisis.

- a) Volunteers Needed: Please see the Clerk's Office or Town Manager's office for a list of openings.
- b) Uxcellent News: Mr. Plasko shared that as a result of the pandemic, there are many citizens who need assistance. The Uxbridge Board of Health launched the Uxbridge HELPS page at:

<https://www.uxbridge-ma.gov/coronavirus-covid-19/pages/uxbridge-helps>

This site provides a way to match community organizations with those in need during this crisis. If your request is in by Sunday, typically by Tuesday they can fulfill the request. Mr. Plasko thanked all the organizations involved in offering this assistance (they can be found on the HELPS main page in the above link). Please visit this site if you need help.

Mr. Plasko also offered his thanks to Ed Danis and Dave Peter from the Blackstone Valley Engineering who donated face shields to the Police Department as well as to Chris Poders from KG Signs, BJ's Wholesale Club and part-time Officer Steve Clinton who donated recently to the Senior Center.

Additionally, Mr. Plasko offered a special Happy Birthday to Selectman Jeffrey Shaw.

### 3) BUSINESS

- a) Discussion regarding changing date of May 19, 2020, Warrant for Annual Town Election

At the April 13, 2020 Regular Board of Selectmen meeting there was discussion that began regarding moving the date of the Annual Town Election due to concerns regarding the safety of Town residents considering the COVID-19 pandemic. Town Clerk Kelly Cote, Health Director Dr. Kristin Black and Board of Health Vice Chair Dr. David Tapscott provided details on preparations for the election and discussion was held with Board members.

No motion was made. Ms. Franz made a statement of concern about the welfare of the residents; this concern is shared by all Board members. The Board will review again at its May 11 meeting.

- b) Re-sign the Spring Annual Town Meeting Warrant: Date Change: June 17, 2020

The Board voted on April 13<sup>th</sup> to postpone the Spring Annual Town Meeting, so the Warrant must be updated, re-signed, and re-posted. No other changes were made to the Warrant or to any Articles.

**MOTION: Ms. Franz moved that the Board of Selectmen change the date on Spring Annual Town Meeting Warrant to June 17, 2020, re-sign and re-post. Seconded by Mr. Plasko. The motion carried 5-0-0 via roll call: Plasko-yes, Mandile-yes, Franz-yes, Shaw-yes, Butler-yes.**

- c) Vote to waive the late fees on the Water and Sewer bills (Board of Selectmen acting in the capacity as Water and Sewer Commissioners)

Although the Board of Selectmen does not have the authority to change the due dates of water and sewer bills, it does have the authority to waive fees on late payments. Treasurer/Collector Lisa Troast provided details on options the Board may take in this regard. Also discussed were resident payment options and methods of communicating this change to all residents.

**MOTION: Ms. Franz moved, pursuant to Chapter 53 of the Acts of 2020 Section 11, that the Board of Selectmen approve and hereby direct the Collector to waive any payment of interest and any other penalty in the event of late payment of any water rate or annual sewer use charge added to tax for any payments with a due date on or after March 10, 2020, and made after its respective date before June 29, 2020. Seconded by Mr. Plasko. The motion carried 5-0-0 via roll call: Mandile-yes, Plasko-yes, Franz-yes, Shaw-yes, Butler-yes.**

### 4) TOWN MANAGER UPDATE

Mr. Sette advised that the Governor closed Massachusetts schools yesterday for the rest of this school year; the need to help with remote online learning continues and parents are trying to do the best they can under the circumstances.

PPE inventories have improved, so some PPE has been distributed to the Highway Dept and some items needed at the Town Hall. BJ's Wholesale gave a huge 5-pallet donation to the Town that included PPE and a variety of other needed items.

Mr. Sette will provide the first budget presentation to the Board at its April 27<sup>th</sup> meeting, along with a new revenue projection as a result of the crisis.

Mr. Sette offered thanks to the community and all Town of Uxbridge staff for all their efforts during this pandemic.

5) MEMBER ISSUES & COMMENTS

Mr. Plasko requested skate park access for the Robbie, the person who built ramps for the skate park, so he can complete the work. He also asked Mr. Sette to reach out to Dr. Tiano regarding the Virginia Blanchard Scholarship. Mr. Sette will follow up on both items.

Mr. Plasko also brought up all the Uxbridge High School students and seniors, who have all done a tremendous job during this tough situation. We are all proud of you and all our thoughts are with you.

6) MEETING MINUTES

**MOTION: Ms. Franz moved that the Board of Selectmen approve the meeting minutes of March 23, 2020. Seconded by Mr. Shaw. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Mandile-yes, Franz-yes, Shaw-yes, Butler-yes.**

7) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: May 11, 2020 @ 6:30 PM


**MOTION: Ms. Franz moved that the Board of Selectmen adjourn its meeting of April 27, 2020, at 7:23 PM. Seconded by Mr. Shaw. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Mandile-yes, Franz-yes, Shaw-yes, Butler-yes.**

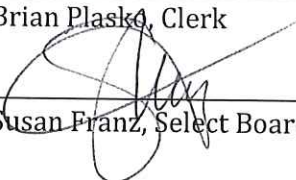
Minutes respectfully submitted by Erin Lemoine.

April 22, 2020

April 27, 2020, minutes approved by the Board of Selectmen:

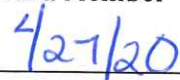
  
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Brian Butler, Chair

  
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Brian Plasko, Clerk

  
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Susan Franz, Select Board Member

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Jeffrey Shaw, Vice Chair

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Stephen Mandile, Select Board Member

  
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Date