

**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
UXBRIDGE POLICE STATION MEETING ROOM  
DOUGLAS STREET, UXBRIDGE, MA 01569**

**MONDAY, MARCH 9, 2020 6:30 P.M.**

Present: Chairman Brian Butler, Vice Chairman Jeffrey Shaw, Clerk Brian Plasko, Selectman Stephen Mandile, and Selectwoman Susan Franz.

Also present: Town Manager Steven Sette and Admin. Assistant Erin Lemoine

1) **CALL TO ORDER & SALUTE TO THE FLAG**

The meeting was called to order at 6:30 PM by Mr. Butler. The Pledge of Allegiance was recited.

2) **ANNOUNCEMENTS**

a) ***Volunteers needed:*** Highlighted Committee - **Council on Aging** (vacancy due to the passing of Marie Potter). Please see the Clerk's Office or Town Manager's office for a list of openings. **A moment of silence was held in honor of Marie Potter.**

b) Uxcellent News:

i) Mr. Plasko offered congratulations to the Uxbridge Ski Club program for a successful season and thanked all the volunteers involved in supporting the program.

ii) Proclamation for National Vietnam Veterans Day, March 29, 2020. Mr. Plasko read the proclamation.

iii) Mr. Butler announced the Warrant for the Annual Spring Town Meeting, to be held May 12, 2020, will be closing this Friday, March 13<sup>th</sup> at 5:00 PM. Please ensure any articles or items anyone wishes to submit are in by that day. No articles will be accepted after this deadline.

3) **CITIZENS' FORUM**

None

4) **BUSINESS**

a) Charter Review Committee – Candidate Interviews and Vote

The Board interviewed the two remaining candidates: Mary Beauchamp and Chris Grant, who were present. Both candidates were asked the same six questions asked of all other candidates, and both answered these questions appropriately. The Board then held the vote.

**MOTION: Ms. Franz moved that the Board of Selectmen appoint Joann Lindenmayer as a Board of Selectmen appointee to the Charter Review Committee; term to begin on May 12, 2020. Seconded by Mr. Shaw. The motion carried 5-0-0.**

**MOTION: Mr. Shaw moved that the Board of Selectmen appoint Ron Parsons as a Board of Selectmen appointee to the Charter Review Committee; term to begin on May 12, 2020. Seconded by Mr. Plasko. The motion carried 5-0-0.**

b) UCTV Surplus Equipment

Barry Giles, the Uxbridge Cable TV Manager, had forwarded a list of surplus equipment to the Board prior to the meeting.

**MOTION: Mr. Shaw moved that the Board of Selectmen declare the items listed by the Uxbridge Cable TV Manager as surplus property. Seconded by Ms. Franz. The motion carried 5-0-0.**

c) Comprehensive Emergency Plan Approval

Chief Montminy was present and provided hard copies to the Board. He presented a history of the project and current status. The Board discussed with the Chief and the Board offered congratulations to everyone involved.

**MOTION: Ms. Franz moved that the Board of Selectmen accept the Comprehensive Emergency Plan as written and presented. Seconded by Mr. Mandile. The motion carried 5-0-0.**

d) Coronavirus Update

Dr. Kristin Black, Director of the Uxbridge Board of Health, provided an update on the Town's response to the COVID-19 virus. Please visit the UCTV Video Archive Service at <http://archive.uxbridgetv.org/Video/5638> for Dr. Black's presentation (begins at 32:00 minutes into the video archive).

e) Uxbridge Historic District Commission discussion with Travis Do Rosario

This item was tabled until the Monday, March 23<sup>rd</sup>, Board of Selectmen meeting.

f) Citizens Forum Agenda Item Relocation

The Board discussed moving this agenda item from the beginning of the agenda to the end of the agenda.

**MOTION: Mr. Shaw moved that the Board of Selectmen relocate the Citizens Forum agenda item to the end of the agenda, after the Town Manager Update item and before the Member Issues and Concerns item. Seconded by Mr. Mandile. The motion carried 4-1-0.**

g) SATM Warrant Article - Special Legislation to Limit Adulticide Applications

Ms. Franz gave the Board an update and recommended this item be passed over.

h) Spring Annual Town Meeting Warrant - Set Date to Approve and Sign

Mr. Sette advised that the Board must vote to approve the articles and sign the warrant after the warrant close deadline. The Board discussed and chose Monday March 16, 2020, at 4:00 PM.

5) TOWN MANAGER UPDATE

a) Charter Review Committee Appointments – Mr. Sette advised that in addition to the two appointees from the Board of Selectmen, the Town Moderator appointed Barry Desruiseaux, Vice Chair of the Planning Board; Rob Knapik, Chair of the Zoning Board of Appeals and Deputy Town Moderator; and Jeff Lourie, former Uxbridge Policy Chief and current Police Chief for the Town of Westborough. Additionally, the two members appointed by the Finance Committee were Ray Talke and Mike Potaski; and the School Committee appointees were Melissa Desmarais and Patrick Stephan. This committee's term will take effect at the Spring Annual Town Meeting on May 12, 2020, and will run to the following Spring Annual Town Meeting in 2021.

b) Mr. Sette provided the Board with the DPW Director's current DPW Construction Activity list with projected dates. April 15<sup>th</sup> is when most of the asphalt plants open. Mr. Sette also provided an update on DPW construction funding. The Board requested this information be placed on the web site so residents can see which streets are being worked on as well as funding.

c) Mr. Butler commented on the LED Street light work is going well and residents are providing good feedback. Mr. Sette advised the accommodating weather we've been having has allowed this work to continue as quickly as it has been.

d) Mr. Sette advised the Draft FY21 Budget books should be printed and ready by 3:00 PM Thursday, March 12<sup>th</sup>. He also provided an update on capital planning.

6) MEMBER ISSUES & CONCERNS:  
None


7) MEETING MINUTES  
**MOTION: Mr. Plasko moved that the Board of Selectmen approve the meeting minutes of February 24, 2020, as submitted. Seconded by Mr. Mandile. The motion carried 5-0-0.**

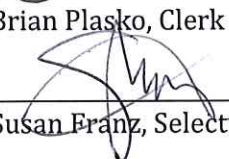
8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: March 23, 2020 @ 6:30 PM  
**MOTION: Ms. Franz moved that the Board of Selectmen adjourn its meeting of March 9, 2020, at 7:37 PM. Seconded by Mr. Mandile. The motion carried 5-0-0.**

Minutes respectfully submitted by Erin Lemoine.

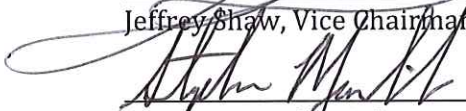
March 9, 2020 Minutes approved by the Board of Selectmen:

  
\_\_\_\_\_  
Brian Butler, Chairman

  
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Brian Plasko, Clerk

  
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Susan Franz, Selectwoman

  
\_\_\_\_\_  
Jeffrey Shaw, Vice Chairman

  
\_\_\_\_\_  
Stephen Mandile, Selectman

3/23/20  
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Date