



**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING AGENDA
BOARD OF SELECTMEN MEETING ROOM & ZOOM
21 S. MAIN STREET, UXBRIDGE, MA
MONDAY, JANUARY 25, 2021 6:30 P.M.**

MEETING MINUTES

REC'D UXB TOWN CLERK
2021 FEB 24 PM4:54

Present: Chair Brian Butler, Vice Chair Jeffrey Shaw, Clerk Brian Plasko, and Select Board Member Stephen Mandile. Also present: Town Manager Steven Sette, Michelle Laramee, Town Accountant, Steven O'Connell, Project Manager, Lisa Troast, Treasurer & Collector, Benn Sherman, Director of Public Works, Larry Lench, Building Commissioner/ZEO, Uxbridge Building Department, Chief Thomas Dion, Uxbridge Fire Chief, Steven Tancrell, Deputy Chief Uxbridge Fire Department, Peterson Pereira, Owner of Wild Fifty Sevens, Inc. Kevin Powers, Johnson Farm, LLC, Uxbridge TV and Kathy Tipping, Administrative Assistant.

This meeting was held in-person with a Zoom option. Zoom Meeting:

<https://uxbridge.zoom.us/j/94335026100?pwd=c1ZWZUptbFcvSUQ3eWJtMDF0eWNwQT09>

Meeting ID: 943 3502 6100. Passcode: 622298. By phone, dial: 646-558-8656, Meeting ID: 943 3502 6100. Passcode: 622298. Participants will be allowed to send a comment or question to the Chair via the chat function.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Uxbridge Board of Selectmen will be conducted live via remote participation to ensure that the public can adequately access the proceedings as provided in the Order. A reminder that persons who would like to view/listen to this meeting live may do so by watching the Government Channel @ www.uxbridgetv.org or on Uxbridge Community Television Channel 191. For those unable to watch it live, you may view the recording of the meeting on the Government Channel @ <http://archive.uxbridgetv.org>.

1) CALL TO ORDER

Mr. Butler called the Board of Selectmen meeting to order at 6:30 pm and a Pledge of Allegiance to the flag was recited.

2) ANNOUNCEMENTS

a) Volunteers needed: Highlight: Capital Planning Committee

Mr. Butler announced that the Capital Planning Committee has one opening available. Mr. Butler read the job description for the Capital Planning Committee position. He also added the Town Clerk's Office and Town Manager's Office have the Talent Bank Forms to apply for a position on a Committee or Board. The Talent Bank Forms are also available at the Town's website.

b) Uxcellent News

- Mr. Plasko announced that Uxbridge Community Television will be rolling out their new website on February 1, 2021 which includes more security guidelines for the website and the addition of live streaming and broadcasting of JV and Varsity Basketball games from Uxbridge High School.
- Mr. Plasko announced that Candidate packages for the Annual Town Election are available on Tuesday, February 2, 2021 at the Town Clerk's Office.
- Mr. Plasko thanked the Uxbridge Historic Society – for the restoration Farnum house. There is a red sign with information on the project out front.
- The Mandile girls, Olivia and Abigail made cupcakes and delivered them to the Fire Department.

3) CITIZENS' FORUM

There were no questions or comments for the Board in Citizen's Forum.

4) BUSINESS

a) MCL (Municipal Lien Certificate) Fee Increase Discussion

Treasurer Collector, Lisa Troast addressed the Board to explain what a MCL is and the rationale for increasing the fee. An MCL document is used to list all taxes and assessments on a parcel and Attorneys will request this information prior to closing or refinance. The Town has not increased the fee in quite some time. The demand fee charged to customers is \$5, which was set eight years ago by General Law. A Lien Certificate was set at \$25, - most Lien Certificates in surrounding towns are currently at \$50 per parcel. Ms. Troast is requesting the increase to keep in line with communities around Uxbridge. The Low interest rates are also causing many refinances - and more staff time. Currently there is a ten-business day turn around. Information must be verified by the staff, as Liens are recorded. Last year the Town took in \$17,275 in Lien Certificate Revenue. The revenue so far this year there has been \$10,825 and 63 certificates ahead of this time last year. Mr. Butler clarified the increase request and there were no questions from the Board.

MOTION: Mr. Plasko moved that the Board of Selectmen approve the suggested fee change of \$50 for the Municipal Lien Certificate. The motion was seconded by Mr. Shaw. Roll Call Vote: Plasko YES; Mandile YES; Shaw YES; Butler YES. Motion passed 4-0.

b) PUBLIC HEARING: License for Storage of Flammable and Combustible Liquids, Flammable Solids or Flammable Gases: Applicant Johnson Farm LLC, 619 Quaker Highway

MOTION TO OPEN PUBLIC HEARING: Mr. Shaw moved that the BOS open the Public. Motion seconded by Mr. Mandile. Plasko YES; Mandile YES; Shaw YES; Butler YES. The Public Hearing was opened.

Mr. Kevin Powers addressed the Board with his request. The Board discussed the issue with Mr. Powers. Mr. Butler stated the documentation submitted today by Mr. Powers has not yet been reviewed by the all of the Board Members due to the timing of receiving it. Mr. Deputy Fire Chief, Uxbridge Fire, reviewed the map with the Board with regard to the lot and the tank placement. The Board discussed if the lot was able to allow emergency apparatus to get through. Mr. Powers confirmed that emergency apparatus can now get through. Mr. Shaw asked if all permits were issued. Mr. Powers confirmed they had an occupancy and Fire permit - it is the storage that needs to be approved by the BOS and Fire Department. Mr. Butler confirmed with Mr. Lench that permits were issued when the building was completed and inspected. Mr. Mandile asked if approval was given by Chief Dion. The Chief confirmed that the application was signed some months ago. Fire Inspector, Deputy Fire Chief Tancrell stated the license is issued to the land and not to a company. If the ownership of the land changes - the license goes with it. Permits can not be issued until a license for storage is approved by the BOS. There are no Fire permits issued at this time. Mr. Shaw confirmed with Mr. Powers that the containers will be outside of building at the required distance. There were no comments from the Public. After discussion of the Board's concerns, the Board decided to continue the Public Hearing in order to give the Board time to review the additional documents that were submitted today. The item will be continued to the next scheduled Board of Selectmen meeting on February 8, 2021.

MOTION: Mr. Plasko motioned that the Board of Selectmen continue the Public Hearing until the next scheduled meeting on February 8, 2021. The motion was seconded by Mr. Shaw. Roll Call: Plasko Yes; Mandile YES; Shaw YES, Butler YES. Motion passed 4-0. The

Public Hearing is continued until February 8, 2021 and a vote will then be taken on the Application.

c) Street Name Request for Waucantuck Heights – Pout's Lane

Mr. Steve O'Connell addressed the board on behalf of the developer. On behalf of West River Roads, LLC, requesting approval of the Street name of Pout's Lane. This project, Waucantuck Heights, is a 50-unit duplex condo project – Mendon St. and West River Road near Pout's Pond and Conservation Land. The Safety Committee has approved the Street Name. The Board discussed the policy of using street names be drawn from the names of Veteran's on the wall. They Board also agreed that the Street Naming Policy also includes a locally historically figure or names, place and events. Mr. Mandile suggested maybe updating Policy in the future to specifically stick to the Policy. The Board decided this request fell under the requirements of the policy. Pout Pond being a historical pond in Town. Based upon a historically significant piece of land.

MOTION: Mr. Plasko motioned that the Board of Selectmen approve the request for a street name in Waucantuck Heights of Pout's Lane. The motion was seconded by Mr. Mandile. Roll Call Vote: Plasko YES; Mandile YES; Shaw YES, Butler YES. Motion passed 4-0.

d) Request for Winter Maintenance Services (Continuation from January 11, 2021 meeting)

- Rifleman Way and Brady Court
- Tucker Hill Estates

Mr. Butler stated that at the meeting of January 11, 2021 meeting the BOS approved a fee schedule to provide Winter Services, the developers of these streets asked for additional time to consider whether or not they want to have the Town provide services to them. Mr. O'Connor stated that his Client for Tucker Hill Estates has withdrawn his request for winter services and that his client for Rifleman Way and Brady Court would like to accept the winter services in accordance to the fee schedule what was presented at the Board of Selectmen meeting of January 11, 2021. Mr. O'Connell will coordinate with Mr. Sette and staff, for any agreements that need to be signed. Mr. Butler clarified that the agreement will be in accordance with the fee schedule that was presented by Benn Sherman and that was accepted by the Board at the January 11, 2021 meeting.

Motion: Mr. Mandile motioned that the Town sign an agreement with Rifleman Properties, LLC to provide winter services to Rifleman Way and Brady Court for the FY 2021 winter season. The motion was seconded by Mr. Plasko. Roll Call Vote: Plasko YES; Mandile YES; Shaw Yes, Butler YES. Motion passed 4-0.

e) Shared Planning Services Agreement

The Town Manager has been in discussion with CMRPC and the Town of Mendon and Millville in securing the services of a part-time Planner for the Town of Uxbridge to focus primarily on land use issues that affect the Town of Uxbridge. The Town Manager is asking that the Board of Selectmen approve and sign the official agreement to do this. Mr. Sette explained the basis for the agreement and the need for a shared Planner for the Town. The Planner will work with Planning Board and assist with land use issues in the Town and will work with the Master Plan Community to update the Town's Master Plan which benefits the Town. The Planner will work 18 hours of a 37.5-hour week for Uxbridge, 1 hour for Mendon and 6 hours for Millville. The Planner will be based in Uxbridge Town Hall and report to Mr. Sette, Town Manager. Evaluations will also be done in Uxbridge as well as reviews by the other Towns. Mr. Sette added shared services will be used in the future for different services and this is a good first step for the town. Mr. Sette will also be monitoring time and assessments of the Planner. There was unanimous support by the Board for this idea and they thanked Mr. Sette for putting the

agreement together and that it was a great idea to get the job done and share expenses. There were no other questions from the Board.

MOTION: Mr. Mandile motioned that the Board of Selectmen sign and approve the Shared Planning Services Agreement with the CMRPC, and the Town of Mendon and Millville as suggested by the Town Manager. The motion was seconded by Mr. Plasko. Roll Call Vote: Plasko YES, Mandile YES, Shaw YES; Butler YES. Motion passed 4-0.

f) License Renewals 2021

The Board of Selectmen annually approve various licenses, these two licenses have not yet been approved, the Board of Selectmen will consider them tonight. The Board was presented with requests to approve a Common Victualler License for K&G Concessions, LLC. and a Class II License for Wild Fifty Sevens, Inc. Mr. Sette gave the information to Board and stated the Applications are complete and ready for approval by the Board.

MOTION: Mr. Shaw motioned that the BOS approve the Common Victualler License for K&G Concessions. The motion was seconded by Mr. Plasko. Roll Call Vote: Plasko YES; Mandile YES; Shaw YES, Butler YES. Motion passed 4-0.

Wild Fifty Sevens, Inc. – Request for Class II License

Mr. Pereira, owner answered questions from the Board regarding the number of vehicles on the premises. Majority of vehicles are in some state of disrepair. Mr. Pereira stated there is 42 trucks at the property right now all going to be repaired, but delayed by COVID last year. He add that he purchased land (#116-#118 Providence Rd.) behind his property and park trucks there if needed. #116 Providence Rd. is commercial – #118 Providence Rd is residential. He stated he has recently sold 12 vehicles and his permit is approved for 60. Currently 31 of the 42 vehicles are in saleable condition right now. He further states he is allowed to have 50 vehicles – 30 are for sale and that there is space for the Fire Dept to turn around. Mr. Pereira stated he was told to apply for Class III license as they are repairing vehicles not just selling vehicles. Mr. Shaw stated the site was a mess and was certain there were safety issues. Mr. Pereira stated he has a ZBA license to be there. He added there are no leaks and no fluids in the vehicles. The Fire Chief did go to the site six months ago and space was made for the Fire Apparatus, in the event of a Fire. Vehicles on the side of the building were moved. When asked by the Board, the owner stated he was not participating in activities of a Class III license. Mr. Butler added if the Board votes to approve a Class II License, and if there are activities of a Class III License being done – the Class II license will be revoked by the Board. The Board proposed to approve the Class II with the caveat that if there are any activities remotely resembling a Class III License – that the Class II License would be revoked by the Board. Mr. Pereira replied he understood and he has currently has applied for a Class III license – it is in process and will be presented to the Board with a Public Hearing.

MOTION: Mr. Plasko motioned that the Board approve a Class II License for Wild Fifty Sevens, Inc. with the stipulation that the 3 vehicles in question be removed by February 17, 2021, otherwise the Class II License will be revoked. There will also be no Class III activities permitted. The motion was seconded by Mr. Mandile. Roll Call Vote: Plasko YES; Mandile YES; Shaw YES; Butler YES. Motion passed 4-0.

5) TOWN MANAGER UPDATE

- Mr. Sette stated that Massachusetts is currently phasing for COVID Vaccines and the Governor stated there will be large vaccination locations at Fenway Park, Gillette Stadium, Springfield, Lawrence and Worcester. Mr. Sette stated the Governor stated when the locations are running state wide they could do capacity of 340K per week if there is enough vaccines. Could be open slots if no vaccine. He added that Uxbridge has applied to be a vaccination center, and if approved, there will be a lot more information that will go out in February/early March through

the Uxbridge Board of Health, the Town website and Social Media with regard to vaccines, registering, etc. Refrigeration units have been delivered and the will be checked weekly if approved by the State. No questions from the Board.

6) MEMBER ISSUES & COMMENTS

- Mr. Plasko Feb 3 pull papers for the BOS, board of health. Consider running for a Board/Committee
- Mr. Mandile wanted to thank and show appreciation to the Charter Review Committee for which he was recently interviewed, for the hard work they are doing. Mr. Mandile also congratulated the first graders at the Taft school and a thank you to all the students, staff and parents who help make the transition to full time classes possible.
- Mr. Shaw thanked the town hall staff for work done and attitude for working together and that serving the residents of the town as "customers" and the staff at the town hall has been excelling in that.
- Mr. Butler stated he was honored and privileged to be part of this group and the Town of Uxbridge and very fortunate to have the town employees.

7) MEETING MINUTES: Monday, January 25, 2021.

Mr. Butler requested a motion to approve the meeting minutes, as crafted, for the Board meeting on January 25, 2021.

MOTION: Mr. Plasko motioned to approve the meeting minutes of January 25, 2021, as presented. The motion was seconded by Mr. Mandile. Roll Call Vote: Plasko YES, Mandile YES; Shaw YES; Butler YES. Motion passed 4-0.

8) ADJOURNMENT:

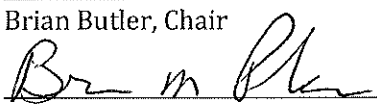
MOTION: Mr. Mandile motioned to adjourn the meeting. The motion was seconded by Mr. Plasko. Roll Call Vote: Plasko YES; Mandile YES; Shaw YES; Butler YES. Motion passed 4-0.

THE NEXT REGULAR BOARD OF SELECTMEN MEETING: MONDAY, FEBRUARY 8, 2021

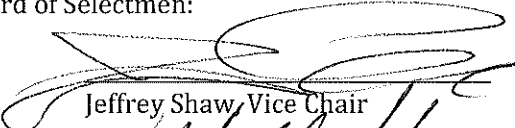
Minutes respectfully submitted by Kathleen Tipping
January 25, 2021 minutes approved by the Board of Selectmen:




Brian Butler, Chair



Brian Plasko, Clerk



Jeffrey Shaw, Vice Chair



Stephen Mandile, Member

Date