

**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
BOARD OF SELECTMEN MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MA  
MONDAY, SEPTEMBER 27, 2021 6:30 P.M.**

**Do Not Write in this Space**

REC'D UXB TOWN CLERK  
2021 OCT 27 PM 4:25

This meeting was held in-person & via Zoom.

**Present:** Chairman Brian Butler, Vice Chairman Jeffrey Shaw, Clerk Stephen Mandile, Members: Peter DeMers and John Wise

**Also Present:** Town Manager Steve Sette and Administrative Assistant Alex Clauss

- 1) CALL TO ORDER – Butler called the meeting to order at 6:30 PM. The Pledge of Allegiance was recited.
- 2) ANNOUNCEMENTS
  - a) Volunteers needed: Council on Aging
  - b) Uxcellent News
    - Uxbridge Spartans: from game day to Homecoming, our Spartans looked great & represented us well!
- 3) CITIZENS' FORUM
  - Jane Jassmond, 45 Maslow's Way – regarding approval of Maslow's Way
- 4) BUSINESS
  - a) **Public Hearing Continuation:** Layout of Road: Maslow's Way, Rifleman Way, Brady Court

Sette updated the Board with new information on the layout of roads regarding Maslow's Way, Rifleman Way, and Brady Court. NOTE: Maslow's Way is completed to satisfaction; Brady Court and Rifleman Way are not, see: Turning Point Engineering letter dated September 27, 2021 *Request to Withdraw Request for Street Acceptance: Rifleman Way & Brady Court; TPE Project No.: 1007.*

Due to Zoom connectivity issues, the Board contacted Benn Sherman by phone from 6:45-6:47 PM. Sherman clarified DPW involvement once layout of roads has been accepted, including placing Maslow's Way into rotation for yearly roadside maintenance.

**MOTION:** Mandile                      **SECOND:** Shaw

**VOTE:** that the public hearing to lay out Maslow's Way be opened. All in favor. The motion carried 5-0-0.  
*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

**MOTION:** Shaw                      **SECOND:** Mandile

**VOTE:** that the public hearing relative to Maslow's Way be closed. All in favor. The motion carried 5-0-0.  
*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

**MOTION:** Wise                      **SECOND:** Mandile

**VOTE:** that the public hearing for the road layout for Brady Court and Rifleman Way be opened. All in favor. The motion carried 5-0-0.  
*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

Butler read for acceptance: Turning Point Engineering letter dated September 27, 2021 regarding the Withdraw Request for Street Acceptance of Rifleman Way & Brady Court.

**MOTION:** Mandile                      **SECOND:** Shaw

**VOTE:** that the public hearing for the road layout of Brady Court and Rifleman Way be closed. All in favor. The motion carried 5-0-0.  
*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

**MOTION:** Shaw                      **SECOND:** Mandile

**VOTE:** that the Board of Selectmen accept the letter of withdrawal on behalf of Rifleman Properties LLC for both Brady Court and Rifleman Way. All in favor. The motion carried 5-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

**MOTION:** Mandile                      **SECOND:** Wise

**VOTE:** that the Board of Selectmen approve the road layout for Maslow's Way. All in favor. The motion carried 5-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

b) 10/12 BOS Meeting -- reschedule

Butler clarified need to change the October 12<sup>th</sup> scheduled meeting because a conflict with Public Hearings held in conjunction with the Finance Committee in preparation for the Fall Annual Town Meeting (FATM).

**MOTION:** Mandile                      **SECOND:** Wise

**VOTE:** that the Board of Selectmen change their regularly scheduled October 12<sup>th</sup> meeting night to October 13<sup>th</sup>. All in favor. The motion carried 5-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

c) Board of Selectmen Policies – review and discussion

- Procedures for Establishing Policies and Procedures
- Financial Management Policy
- Remote Participation Policy

DeMers regarding review and discussion of Board of Selectmen policies. Discussion ensued on aforementioned policies with intent to review one simple policy with a more difficult one at each one of these deliberations.

**MOTION:** DeMers                      **SECOND:** Mandile

**VOTE:** that the Board of Selectmen have an agenda item to review Board policies at least monthly. All in favor. The motion carried 5-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

5) TOWN MANAGER UPDATE

- Representative Soter, Energy Recycle Day with National Grid and Eversource
  - Scheduled: Saturday, October 23<sup>rd</sup> with, Rain Date: Sunday, October 24<sup>th</sup>
  - In conjunction with: Furniture recycling – Habitat for Humanity
- Uxbridge School Update: monthly luncheons with Sette and Dr. Dillon
- All open positions in Uxbridge are posted.
- Welcoming TCG Network Services – our new IT Support Team
- CMRPC: to facilitate a Worcester Regional Transit Bus route
- Plymouth Town Hall: ideas for McCloskey School and Uxbridge Municipal Center (Town Hall, Senior Center, School Offices, and possibly the Adult & Children Libraries)
- Silver Senior Center News: available online or for pick-up at Town Hall. Thank you to Lisa and ALL who assist her in creating these announcements for Town! Important information included: inclement weather, food insecurity, etc.

6) MEMBER ISSUES & COMMENTS

- Mandile thanked Sette on the CMRPC Bus Route coming soon; thanked school nurses here in Uxbridge!
- Wise thanked Lisa Troast and expressed our great appreciation for her and all her hard work!

7) MEETING MINUTES

September 13, 2021 Minutes

**MOTION:** Mandile      **SECOND:** Wise

**VOTE:** that the Board of Selectmen accept the Board of Selectmen meeting minutes for Monday, September 13<sup>th</sup> as written. The motion carried 4-0-1.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE, Shaw-ABSTAIN*

8) ADJOURNMENT: NEXT REGULAR MEETING: **WEDNESDAY, SEPTEMBER 29, 2021.**

**MOTION:** Mandile      **SECOND:** Shaw

**VOTE:** to adjourn this September 27, 2021 meeting at 7:41 PM. All in favor. The motion carried 5-0-0.

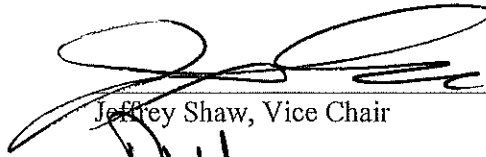
*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

Minutes respectfully submitted by Alexandra Clauss

September 27, 2021 minutes approved by the Board of Selectmen:



Brian Butler, Chair



Jeffrey Shaw, Vice Chair

Stephen Mandile, Clerk



Peter DeMers, Selectman



John Wise, Selectman

10.29.2021

Date

*List of Documents and Other Exhibits Used:*

*Agenda Notes*

*Email Correspondence: Maslow's Way*

*Graves Engineering: September 17, 2021*

*Incl: Three (3) maps*

*Turning Point Engineering: September 27, 2021*

*Finance Committee Public Hearing Notice*

*Policy of the Board of Selectmen:*

*Procedures for Establishing Policies and Procedures*

*Financial Management Policy and Objectives*

*Remote Participation in Public Meeting Guidelines*

*Office of Attorney General, Maura Healey:*

*Open Meeting Law Guide and Educational Materials*

*Minutes Dated: September 13, 2021*