

**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
BOARD OF SELECTMEN MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MA  
MONDAY, NOVEMBER 8, 2021 6:30 P.M.**

REC'D UXB TOWN CLERK  
2021 DEC 9 PM 1:47

This meeting was held in-person & via Zoom.

**Present:** Vice Chairman Jeffrey Shaw, Members: Peter DeMers and John Wise

**Not Present:** Chairman Brian Butler, Clerk Stephen Mandile

**Also Present:** Town Manager Steve Sette, Administrative Assistant Alexandra Clauss

1) CALL TO ORDER – Shaw called the meeting to order at 6:32 PM. The Pledge of Allegiance was recited.

2) ANNOUNCEMENTS

- a) Volunteers needed
- b) Uxcellent News
  - "NEVER FORGET" Proclamation Reading
  - Uxbridge Youth Baseball Team Champs Recognition
  - Wise regarding:
    - (1) Chief Montminy, Lunch & Learn at Senior Center with Council on Aging
    - (2) Fire Department Banquet, speech by Representative Soter
    - (3) Veterans Day Parade; Rededication: Stephen Mandile
    - (4) VFW Uxbridge – 76<sup>th</sup> Celebration
    - (5) Water & Sewer Commissioners Meeting: Tuesday, November 9, 2021 at 4 PM
    - (6) FATM: re-schedule date: Wednesday, November 10, 2021 at Valley Chapel – 7 PM

3) CITIZENS' FORUM

- a) Barry Giles, Uxbridge Cable Television, regarding:
  - i) New BOS Room Broadcast Set-up
  - ii) Government Transparency
  - iii) Uxbridgetv.org and BOS Meeting Coverage – access to: Live and archived
- b) Pat Stephan, 44 Andrews Drive, regarding:
  - i) Volunteers Needed & Community Involvement
  - ii) Thank you for Dissolution of the Charter Review Committee
  - iii) Thank you UCTV for Charter Review Committee involvement and broadcasting
- c) Tina Ryan, 171 Eric Drive, regarding:
  - i) Government Transparency – access to Town Meetings
  - ii) Withdraw of Charter Review Committee
  - iii) Education on town government & promotion of community involvement

4) BUSINESS

- a) Discussion: School Budget Sub Committee joint with members of the Board of Selectmen, the Finance Committee and the School Committee

DeMers regarding correspondence with Pat Tuer and BOS involvement in Budget Sub Committee. DeMers to update Tuer regarding: Wise and DeMers as Board of Selectmen representatives in the Joint Committee Budget Summit. Board of Selectmen to speak with Tuer regarding Town Manager involvement in this Committee.

- b) Discussion and Vote: Charter Review Committee Dissolution

The Charter Review Committee has completed its work as outlined in the Town Home Rule Charter and presented their report at the October 27<sup>th</sup> Town Meeting. Pat Stephan represented the Committee in its dissolution by the Board and thanked everyone involved in the creation and process of said Committee.

**MOTION:** Wise

**SECOND:** DeMers

**VOTE:** that the Board of Selectmen dissolve the Charter Review Committee and further move to thank them for their work and service to the Town. All in favor. The motion carried 3-0-0.

*DeMers-AYE, Wise-AYE, Shaw-AYE*

- c) Vote: Board of Selectmen Financial Management Policy Review

Discussion ensued to confirm changes to the Board of Selectmen Financial Policy and concluding the Second Reading, the Board accepted suggested edits with the following noted amendments (within Vote).

**MOTION:** DeMers

**SECOND:** Wise

**VOTE:** to adopt the Financial Policy as presented before us with the change to Section F – 3, bullet 2, by removing “and having a useful life of less than five (5) years” and to further leave the revision history to the Town Manager to decide how that gets laid out – and to include revision history dates. All in favor. The motion carried 3-0-0.

*DeMers-AYE, Wise-AYE, Shaw-AYE*

- d) ABCC Quota Increase Review

Sette provided the Board with information regarding: ABCC review of on-premise consumption license numbers in Uxbridge with recommendations to the Town regarding an increase in said numbers. Discussion ensued among the Board with no objection to the increase of license numbers. **VOTE: none.**

- e) Fall Annual Town Meeting: November 10, 2021 @ 7pm - Warrant Articles

Brief discussion ensued to confirm no new changes or recommendations were made. **VOTE: none.**

5) TOWN MANAGER UPDATE

- a) Chief Montminy, letter regarding: Albee Road Culvert Detour: 11/22-12/07
- b) Second Quarterly BOS W&S Commissioners Mtg. 11/09 at 4 PM
- c) Temporary Town Accountant, incoming next week
- d) Treasurer/ Collector, position posted
- e) Meeting with Assessor, Setting Tax Rate for FY 2022
- f) Interim Planner: Jack Hunter
- g) TCG Network Services: introduction of on-site IT contact – Brian Bettencourt
- h) Build Back Better: new government spending bill with infrastructure focus

6) MEMBER ISSUES & COMMENTS

- a) DeMers regarding: Free Cash Document; BOS Weekly Read File: reviewing legal costs

7) MEETING MINUTES

October 5, 2021 Minutes

**MOTION:** DeMers

**SECOND:** Wise

**VOTE:** to accept the meeting minutes of October 5, 2021. All in favor. The motion carried 3-0-0.

*Wise-AYE, DeMers-AYE, Shaw-AYE*

October 12, 2021 Minutes

**MOTION:** DeMers

**SECOND:** Wise

**VOTE:** to accept the meeting minutes of October 12, 2021. All in favor. The motion carried 3-0-0.

*Wise-AYE, DeMers-AYE, Shaw-AYE*

October 25, 2021 Minutes

**MOTION:** DeMers

**SECOND:** Wise

**VOTE:** to accept the meeting minutes for October 25, 2021. All in favor. The motion carried 3-0-0.

*DeMers-AYE, Wise-AYE, Shaw-AYE*

8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: **MONDAY, NOVEMBER 22, 2021**

**MOTION:** Wise

**SECOND:** DeMers

**VOTE:** to adjourn this November 8, 2021 meeting at 8:18 PM. All in favor. The motion carried 3-0-0.

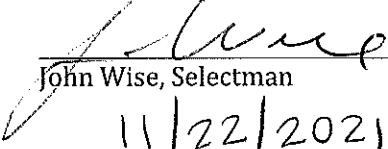
*Wise-AYE, DeMers-AYE, Shaw-AYE*

Minutes respectfully submitted by Alexandra Clauss

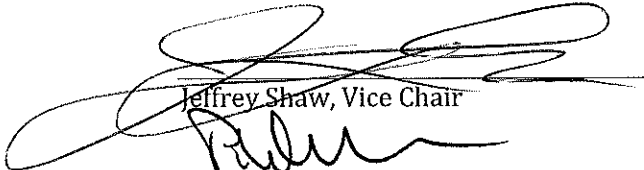
November 8, 2021 minutes approved by the Board of Selectmen:

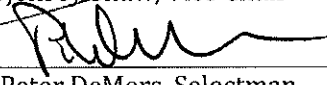
\_\_\_\_\_  
Brian Butler, Chair

\_\_\_\_\_  
Stephen Mandile, Clerk

  
\_\_\_\_\_  
John Wise, Selectman

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jeffrey Shaw, Vice Chair

  
\_\_\_\_\_  
Peter DeMers, Selectman

*List of Documents and Other Exhibits Used:*

*Agenda Notes*

*"Never Forget" Proclamation*

*Board of Selectmen Financial Management Policy and Objectives Packet*

*Alcoholic Beverages Control Commission – ABCC Packet*

*Minutes Dated: October 5, 2021, October 12, 2021, October 25, 2021*