



**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
BOARD OF SELECTMEN MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MA  
MONDAY, DECEMBER 20, 2021 6:30 P.M.**

2021 12 20 PM 6:30  
02/17/2022

This meeting was held in-person & via Zoom.

**Present:** Chairman Brian Butler, Vice Chairman Jeffrey Shaw, and Member Peter DeMers

**Present Via Zoom:** Member John Wise    **Not Present:** Clerk Stephen Mandile

**Also Present:** Town Manager Steve Sette, Administrative Assistant Alexandra Clauss

1) ROLL CALL TO ORDER – Butler called the meeting to order at 6:30 PM. The Pledge of Allegiance was recited.

2) ANNOUNCEMENTS

a) Volunteers needed: Historic Cemetery Committee, Recreation Commission, and Open Space Committee

b) Uxcellent News

i. Friends of the Cannon: restore WWI cannon on the Common, gifted to the Town of Uxbridge by the American Legion in the 1970s and placed on the Town Common – donations to: VFW Uxbridge

(1) Facebook: Friends of the Cannon: GoFundMe

(2) Unibank Uxbridge: VFW Post 1385 Cannon Account; checks made payable to VFW Post 1385 – “Cannon” in the Memo field

(3) Email: [Friendsofthecannon@yahoo.com](mailto:Friendsofthecannon@yahoo.com) to schedule a donation for pick up; or, contact (508) 797-7108

ii. Proclamation – Jennie Oleksyk’s 100<sup>th</sup> Birthday!

3) CITIZENS’ FORUM – Rob Rose, 110 Williams Street, regarding the Public Hearings for the Pole Petitions

4) BUSINESS

**MOTION:** Wise                      **SECOND:** Shaw

**VOTE:** to re-open the Public Hearing. All in favor. The motion carried 4-0-0.

*DeMers-YES, Shaw-YES, Wise-YES, Butler-YES*

a) **Public Hearings** – Pole Hearings

The petitioner is ready with their documentation to the Board of Selectmen; we have already advertised for these hearings and they may proceed at this point, as continued from the December 6, 2021 Board of Selectmen Meeting. National Grid Electric Hopedale, Design Engineer Galvin present with Tatiane, the Project Designer for these Pole Petitions to provide the Board with background information on the proposed pole additions and changes in Town.

i. Joint petition from Mass. Electric Co. & Verizon to relocate poles 17 & 30 on Williams Street

**MOTION:** Shaw                      **SECOND:** DeMers

**VOTE:** to accept the joint petition from Mass. Electric Co. & Verizon to relocate poles 17 & 30 on Williams Street according to the plan presented. All in favor. The motion carried 4-0-0.

*DeMers-YES, Shaw-YES, Wise-YES, Butler-YES*

ii. Petition from Mass. Electric Co. to install new poles at 38-48 on Williams Street

Rob Rose, 110 Williams Street, regarding the installation of this many new poles on Williams Street, an open piece of land Rose thinks should be preserved if at all possible. Discussion ensued among the Board and in agreement with trying to preserve the open space of Uxbridge, has asked the Project Planner to discuss with Amazon that all or a portion of this work be completed underground. Public Hearing for this Petition to continue at the next regularly scheduled Board of Selectmen Meeting: Monday, January 10, 2022.

- iii. Joint petition from Mass. Electric Co. & Verizon to install new mid-span P46-50 along Douglas St.

**MOTION:** Shaw                      **SECOND:** DeMers

**VOTE: that the Board of Selectmen grant the joint petition from Mass. Electric & Verizon to install new mid-span pole P46-50 along Douglas Street as per the plan. All in favor. The motion carried 4-0-0.**

*DeMers-YES, Shaw-YES, Wise-YES, Butler-YES*

- iv. Joint petition from Mass. Electric Co. & Verizon to install a mid-span pole 42-50 on Sutton Street and to relocate poles 32, 39, 41, 42 on Sutton Street

**MOTION:** Shaw                      **SECOND:** DeMers

**VOTE: that the Board of Selectmen accept the joint petition from Mass. Electric Co. & Verizon to install a mid-span pole 42-50 on Sutton Street and to relocate poles 32, 39, 41, and 42 on Sutton Street as the plan depicted. All in favor. The motion carried 4-0-0.**

*DeMers-YES, Shaw-YES, Wise-YES, Butler-YES*

**MOTION:** Shaw                      **SECOND:** DeMers

**VOTE: to continue the Public Hearing at the next Board of Selectmen Meeting: January 10, 2022 at 6:30 PM. All in favor. The motion carried 4-0-0.**

*DeMers-YES, Shaw-YES, Wise-YES, Butler-YES*

b) Winter Maintenance Developer Request 2021/2022 – Maslow's Way

DPW Director, Benn Sherman present via Zoom to discuss. Maslow's Way Developer, Jim Smith provided the Board with background and asked the Board to consider a request to provide winter services for the development. Interim Planner, Jack Hunter via Zoom and provided the Board with additional information – Planning Board Public Hearing(s) scheduled for January 12<sup>th</sup> to include possible corrections for this currently unaccepted Roadway. Paul Balutis, 40 Taft Hill Lane, regarding the road opening to allow access for Emergency Services and Public Safety.

**MOTION:** Shaw                      **SECOND:** Wise

**VOTE: that the Town provide winter services for the fee schedule set forth by the DPW Director for Maslow's Way and agreed to by the Developer and a waiver of liability and whatever legal documents need to be submitted and signed between the two (2) parties. The motion passed 3-1-0.**

*DeMers-NO, Shaw-YES, Wise-YES, Butler-YES*

c) Cobbler's Knoll/Turner Farm Rd. Update (Jack Hunter – Planner)

Town Interim Planner, Jack Hunter via Zoom to discuss Cobbler's Knoll/Turner Farm Road and update the Board with the status of said development. Planning Board Meeting scheduled for December 23rd to further discuss development. DeMers regarding a possible rescinding of the Vote passed on November 22, 2021 *to accept the request from the residents to provide winter maintenance on Turner Farm Road this winter at the rate set forward by the DPW* – due to further discussion this evening that highlighted the commitment of the Developer to provide winter services to the development. **VOTE: None; item tabled for further discussion and clarification.**

Eric Burgess, 41 Turner Farm Road, regarding winter services and the difference between Phase 1 and Phase 2 of this project. Eli, Uxbridge Planning Board present via Zoom to provide clarification for the Board on this Development and the Phases of it, up to and including lot release. DeMers regarding Burgess submitting a list of emails for everyone on the street to the Town Manager to stay in contact with and updated on the situation and progress of this development.

d) Winter Services Rate Schedule (Benn Sherman – DPW)

DPW Director, Benn Sherman has done an analysis of the cost to provide Emergency winter services in the Town of Uxbridge and would like to use these figures to set the rate for services this fiscal year. Sherman to create a curb-to-curb fee schedule to provide to the Board of Selectmen and Developer of Cobbler's Knoll/Turner Farm Rd. Discussion ensued among the Board for fees to be market rate to prevent developers from defaulting – Sherman confirmed following Mass DOT rates to set those for DPW, including any Winter Services Rates Schedules.

**VOTE: None. Business Item tabled until a fee schedule has been presented and accepted by the Board.**

- e) Board of Selectmen Policy Review
  - i. Winter Maintenance on Unaccepted Subdivision Streets & Private Ways
  - ii. Winter Sand Use Policy

The Board of Selectmen have decided to look at their various policies to see if they need to be updated and tonight, they looked at the aforementioned policies to schedule future readings. Discussion ensued and the Board agreed to redline these documents for the Administrative Assistant to correlate and present at the next regularly scheduled Board of Selectmen Meeting: Monday, January 10, 2022. The following items were discussed as possible changes to the policies: emphasis and clarification on Developer Responsibility and what the Town does when a Developer defaults; specific clarifying language; a current fiscal year fee schedule; and, specific conditions when necessary. A Vote to accept these policies will occur after a Second Reading by the Board at our next regularly scheduled meeting.

- f) Licensing Update
  - i. **License Hearing** – CAB REALTY, dba Mom's Restaurant, 307 N. Main Street

Owner of Mom's Restaurant, Cheryl Bergeron provided the Board with clarification on her contract and further clarified the confusion between Mom's Restaurant and CAB REALTY. Attorney Liz Lydon via Zoom provided the Board with background information and answered questions to clarify tax liability and responsibility of Mom's Restaurant. More discussion to ensue before the next regularly scheduled Board of Selectmen meeting.

- ii. Change of Manager request – Camping World RV Sales

**MOTION:** Shaw                      **SECOND:** DeMers

**VOTE: the Board of Selectmen approve the change of Manager request for Camping World RV Sales to Michael Lucido. All in favor. The motion carried 4-0-0. DeMers-YES, Shaw-YES, Wise-YES, Butler-YES**

- iii. 2022 Alcohol, Auto Amusement, Common Victualler, Class I-III, and Entertainment Renewals

Annually the Town approves various Alcohol, Common Victualler, Class I-III, Amusement, Entertainment, and Innholders licenses, provided their paperwork is complete and there are no other outstanding issues that need attention. Brief discussion ensued among the Board to ensure all License Renewals were fully vetted. The Board reviewed the amendment to the Class III Licenses and verified each Business will be notified of this license amendment; further, the Board will hold license for Mom's Restaurant until it can be properly clarified and voted on.

**MOTION:** Butler                      **SECOND:** Shaw

**VOTE: that this motion carry for all participants provided appropriate taxes and addendum descriptions have been met, with the exception of Mom's Restaurant. All in favor. The motion carried 4-0-0. DeMers-YES, Shaw-YES, Wise-YES, Butler-YES**

- g) Donation: Fire Dept: \$ 500.00 from Leah Osterman & David King

The Uxbridge Fire Department has received a \$500.00 donation from Leah Osterman and David King.

**MOTION:** Wise                      **SECOND:** DeMers

**VOTE: that the Board of Selectmen accept the \$500.00 donation from Leah Osterman and David King with Thanks and Appreciation. All in favor. The motion carried 4-0-0. DeMers-YES, Shaw-YES, Wise-YES, Butler-YES**

- h) 2022 BOS Meeting Dates – review, approve

This is a continuation of the discussion from last meeting regarding moving from Monday to Tuesday meetings. Discussion ensued and the Office of the Town Manager confirmed changing the day we send out packets in an effort to allow the Board more time to review the materials and respond with feedback if and/or when necessary.

**MOTION:** Shaw

**SECOND:** Wise

**VOTE:** that the Board of Selectmen approve the Board of Selectmen Meeting dates as presented. All in favor.  
The motion carried 4-0-0. DeMers-YES, Shaw-YES, Wise-YES, Butler-YES

- i) Zoom Meeting Option – discussion

Town Manager, Sette provided the Board with background information and new changes with the shift in COVID such as a surrounding Town moving to remote work. Butler and Shaw expressed the importance of Zoom allowing for greater participation in government and in these Board of Selectmen meetings. DeMers regarding protecting the integrity of Board meetings, Zoom bombing, and on the quality of Zoom/ Audio connection and sound. No Motion or Vote was made; the Board agreed to continue allowing for Zoom participation in the Board of Selectmen meetings.

5) TOWN MANAGER UPDATE

- a) Hiring Offers Made: Thank you Benn Sherman, Amanda Perrault and Ken O'Brian who assisted in the second round of interviews, to provide second opinions on fit for the open positions in Town.
  - i) Treasurer/ Collector
  - ii) Conservation Agent
  - iii) Next Week: Town Accountant
- b) Tentative agreement: Police Union Contract; then, all contracts completed
- c) Meeting regarding: Town Meeting Warrant moving forward and timeline to lock it down at certain points
- d) Donation: Medline: 250 cases of Sani wipes; to be distributed to Fire, Police, Senior Center, Town Hall, DPW, Library, etc.
- e) Happy Holidays!

6) MEMBER ISSUES & COMMENTS

- a) Wise regarding: Zoom participation; Citizens Forum; Happy Holidays
- b) DeMers regarding: Albee Road: communication and feedback with resident: 242 Albee Road, Pam Pachomski: communication on road closures and road closure procedure to include notification to all affected parties with an option to receive regular updates

7) MEETING MINUTES

November 22, 2021 Minutes

**MOTION:** DeMers

**SECOND:** Shaw

**VOTE:** to accept the meeting minutes of November 22, 2021. All in favor. The motion carried 4-0-0.  
DeMers-YES, Shaw-YES, Wise-YES, Butler-YES

December 6, 2021 Minutes

**MOTION:** DeMers

**SECOND:** Wise

**VOTE:** to accept the meeting minutes of Monday, December 6, 2021 as amended. The motion carried 3-0-1.  
DeMers-YES, Shaw-ABSTAIN, Wise-YES, Butler-YES

8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: **MONDAY, JANUARY 10, 2022**

**MOTION:** Wise

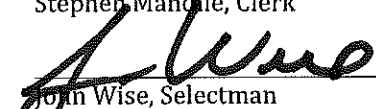
**SECOND:** Shaw



**VOTE:** to adjourn this December 20, 2021 meeting at 9:43 PM. All in favor. The motion carried 4-0-0.  
DeMers-YES, Shaw-YES, Wise-YES, Butler-YES

Minutes respectfully submitted by Alexandra Clauss  
December 20, 2021 minutes approved by the Board of Selectmen:

  
\_\_\_\_\_  
Brian Butler, Chair

\_\_\_\_\_  
Stephen Mandile, Clerk

  
\_\_\_\_\_  
John Wise, Selectman  
01/24/2022  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jeffrey Shaw, Vice Chair  
  
\_\_\_\_\_  
Peter DeMers, Selectman

*List of Documents and Other Exhibits Used:*

*Agenda Notes*

*NGRID Pole Petition Memorandums:*

*Williams Street Relocating Poles #17 & 30*

*Williams Street New Poles #38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48*

*Douglas Street New Mid Span Pole #46-50*

*Sutton Street New Pole #42-50, Relocating Poles #42, 41, 39, 32*

*Email Correspondence: Jim Smith, Winter Maintenance Developer Request 2021/2022 - Maslow's Way*

*Winter Services Rate Schedule (Benn Sherman - DPW)*

*Board of Selectmen Policy Review Packet*

*2022 License Renewals Packet*

*Email Correspondence: Tracy Kelly: Fire Department Donation*

*2022 Board of Selectmen Meeting Dates*

*Minutes Dated: November 22, 2021, December 6, 2021*