



REC'D UXB TOWN CLERK  
2020 JAN 30 PM1:01

TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
BOARD OF SELECTMEN MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MA

MONDAY, JANUARY 13, 2020 6:30 P.M.

Present: Chairman Brian Butler, Vice Chairman Jeffrey Shaw, Clerk Brian Plasko, Selectman Stephen Mandile, and Selectwoman Susan Franz.

Also present: Town Manager Steven Sette and Admin. Assistant Erin Lemoine

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1. CALL TO ORDER & SALUTE TO THE FLAG

The meeting was called to order at 6:30 PM by Mr. Butler. The Pledge of Allegiance was recited.

2. ANNOUNCEMENTS

- a) Highlighted: Charter Review Committee. Please see the Clerk's Office or Town Manager's office for a list of openings and to submit a talent bank form
- b) Uxcellent News
  - 1) Millville Fire & Rescue Letter – Mr. Plasko congratulated Chief Dion, who was sworn in earlier in the evening, and read an appreciation letter from Millville Fire Chief Ronald Landry.
  - 2) Uxbridge Youth Soccer Letter – Mr. Plasko thanked the Youth Soccer League for their recognition of the DPW.
  - 3) Mr. Plasko also thanked members of the community who have stepped up in helping keep the Town clean.

3. CITIZENS' FORUM

Marian Baker – noted that last December there was vandalism and theft in the Town common and Capron Park and requested that cameras be installed in these two areas for protection.

Mary Cates – expressed concern regarding a personal matter.

4. BUSINESS

- a) **PUBLIC HEARING:** Petition by National Grid to erect a pole at 660 Douglas Street.  
**MOTION:** Mr. Shaw made a motion to open the public hearing on this matter. Seconded by Ms. Franz. The motion carried 5-0-0.  
DJ Albery, Engineer from National Grid, was present and provided petition details.  
**MOTION:** Mr. Shaw made a motion to close the public hearing. Seconded by Ms. Franz. The motion carried 5-0-0.  
**MOTION:** Ms. Franz made a motion that the Board of Selectmen approve the request by National Grid to erect a pole at 660 Douglas Street in the Town of Uxbridge, as submitted. Seconded by Mr. Shaw. The motion carried 5-0-0.
- b) **PUBLIC HEARING:** Petition by National Grid to erect a pole at 795 Hartford Avenue West.  
**MOTION:** Ms. Franz made a motion to open the public hearing on this matter. Seconded by Mr. Shaw. The motion carried 5-0-0.  
DJ Albery, Engineer from National Grid, was present and provided petition details.  
**MOTION:** Ms. Franz made a motion to close the public hearing. Seconded by Mr. Shaw. The motion carried 5-0-0.  
**MOTION:** Mr. Mandile made a motion that the Board of Selectmen approve the request by National Grid to erect a pole at 795 Hartford Avenue West in the Town of Uxbridge, as submitted. Seconded by Mr. Plasko. The motion carried 5-0-0.
- c) **PUBLIC HEARING: (BOS acting as Road Commissioners)** Vote intent to layout Tucker Hill Road subdivision.

**MOTION: Ms. Franz made a motion to open the public hearing on this matter. Seconded by Mr. Shaw. The motion carried 5-0-0.**

Jim Smith was present and provided the current status. The Board received an update from the Town Manager on completeness.

**MOTION: Ms. Franz made a motion to close the public hearing. Seconded by Mr. Shaw. The motion carried 5-0-0.**

**MOTION: Mr. Mandile made a motion that the Board of Selectmen approves the layout of the Tucker Hill Road subdivision as requested and approved by the Planning Board as submitted. Seconded by Mr. Plasko. The motion carried 5-0-0.**

- d) Discussion regarding 2019 audit and review of prior audits.

Michelle Laramee, Town Accountant, provided an update to the Board on status. The auditors are scheduling the start of audit in mid-February or early March but no firm date as yet.

- e) Declare surplus property Uxbridge Fire House, 313 North Main Street

Economic Development and Community Planning Director Michael Gallerani was present and discussed the status. There has been private interest in renovating/repurpose the property. Mr. Gallerani explained process if Board approves the motion.

**MOTION: Mr. Shaw made a motion that the Board of Selectmen approve the request to declare the Uxbridge Fire Station at 313 North Main street as surplus property. Seconded by Ms. Franz. The motion carried 5-0-0.**

Mr. Gallerani also provided the Board with highlights of other projects, including: Town-owned property; the Town comprehensive emergency management plan; facilities management manuals for each of the seven buildings (Town Hall, Library, Senior Center, 2 Fire stations, Police station and McCloskey facility) as well as a utility and electrical usage analysis; Route 146 commerce corridor; Main Street corridor review; the McCloskey study; ADA study; the Farnum House study; green communities; and MVP. Mr. Shaw requested the Town clock should be added in the town-owned property project.

- f) Signature of a Payment in Lieu of Taxes Agreement (PILOT) Solar PILOT Agreement with Kearsarge Uxbridge LLC, 680 & 690 Hartford Avenue. (approved at October 2019 Fall Town Meeting).

Town Manager Sette recommended the Board table until the 27th on signing as there are taxes owed. Mr. Sette provided a highlight of this pilot agreement.

**MOTION: Mr. Butler made a motion that the Board of Selectmen postpone this item to the meeting on January 27, 2020. Seconded by Mr. Shaw. The motion carried 5-0-0.**

- g) Marijuana Host Agreement: Neamat, 290 Millville Road

John Sahagian and Grace Sahagian, owner of Neamat, LLC, were present. Mr. Sette indicated there was confusion at the Board's last meeting in December; Neamat did have a completed application at that time.

**MOTION: Ms. Franz made a motion that the Board of Selectmen approve the request by Neamat Inc. to sign a Community Host agreement with the Town of Uxbridge as part of their submission to the CCC, as required. Seconded by Mr. Shaw. The motion carried 5-0-0.**

- h) Bikeway proposals and requests for community liaisons to the Bikeway Committee.

Ms. Franz, Mr. Sette, DPW Director Sherman, DPW Civil Engineer Hutnak and Wastewater Operations Manager Legg met with members of the Bikeway Committee of the Blackstone Valley Heritage Corridor to discuss the plans to continue the connection of the bikeway from Providence to Worcester. Ms. Franz updated the Board on that meeting and next steps. Mr. Sette and Mr. Gallerani also participated in the discussion. They are open to community involvement and requested this be pursued.

**MOTION: Ms. Franz made a motion that the Board of Selectmen authorize the Town Manager to reach out to the community for a liaison to the Bikeway Committee. Seconded by Mr. Plasko. The motion carried 5-0-0.**

- i) Vote and sign letter of support for the next Underground Railroad application. Ms. Franz updated the Board on application status. The Town is submitting the Quaker Meetinghouse as the next Uxbridge to the National Park Service for the Underground Railroad Network to Freedom Recognition.  
**MOTION: Mr. Plasko made a motion that the Board of Selectmen approve the request to sign the letter of support for the Underground Railroad application. As submitted. Seconded by Mr. Mandile. The motion carried 5-0-0.**

- j) Discuss Town Manger Goals for 2020.  
Mr. Sette submitted a list of six goals and reviewed with the Board. The Board requested Mr. Sette include performance indicators that are measurable. Mr. Sette will include for the next Board meeting.

- k) Donations:  
COA: \$1000 grant from Fallon Health from their Hunger Relief Fund Program for the COA Thanksgiving Meal Project.  
**MOTION: Mr. Plasko made a motion that the Board of Selectmen accept the donation of \$1000 from Fallon Health Hunger Relief Program on behalf of the COA. Seconded by Mr. Mandile. The motion carried 5-0-0.**

5. TOWN MANAGER UPDATE

- a) Mr. Sette highlighted an item on Town's web site home page – <https://www.uxbridge-ma.gov/home/pages/seeclixfix>. This is a citizen engagement tool which is an extension of the DPW work order and service request system.  
b) Mr. Sette said that he was notified today that our Chapter 90 money for FY'20 is \$559,829.

6. MEMBER ISSUES & CONCERNS:

Mr. Shaw asked about the email, internet, and social media policy status. Ms. Lemoine indicated she is tracking the collection and logging of signed policy documents by employees and committee/commission/board members. Ms. Franz shared that the Finance Committee and the Board of Health were required to vote on these policies, and Mr. Sette shared that the Police Department has policies already in place specific to their department requirements.

7. MEETING MINUTES

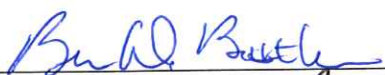
**MOTION: Mr. Mandile made a motion that the Board of Selectmen approve the meeting minutes of December 16, 2019. Seconded by Mr. Plasko. The motion carried 5-0-0.**

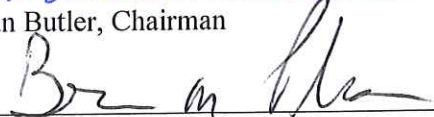
8. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: January 27, 2020

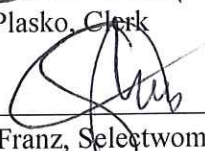
**MOTION: Mr. Plasko made a motion that the Board of Selectmen adjourn its meeting of January 13, 2020 at 7:55 PM. Seconded by Ms. Franz. The motion carried 5-0-0.**

Minutes respectfully submitted by Erin Lemoine.

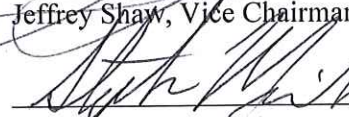
January 13, 2020 Minutes approved by the Board of Selectmen:

  
\_\_\_\_\_  
Brian Butler, Chairman

  
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Brian Plasko, Clerk

  
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Susan Franz, Selectwoman

  
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Jeffrey Shaw, Vice Chairman

  
\_\_\_\_\_  
Stephen Mandile, Selectman

01-27-2020  
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Date