



**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM,
21 S. MAIN STREET, UXBRIDGE, MA
MONDAY, JULY 11, 2022 6:30 P.M.**

REC'D UXB TOWN CLERK
2022 AUG 9 PM3:26

This meeting was held in-person & via Zoom.

Present: Vice Chairman Jeffrey Shaw, Clerk Stephen Mandile, Members Peter DeMers and John Wise
Not Present: Chairman Brian Butler

Also Present: Town Manager Steve Sette, Administrative Assistant Alexandra Clauss

- 1) CALL TO ORDER– Shaw called the meeting to order at 6:30 PM. The Pledge of Allegiance was recited.
- 2) ANNOUNCEMENTS
 - a) Volunteers needed: Commission on Disability and Parade Committee; Town Manager Sette gave background information with emphasis on the need for a Commission on Disability, referencing the recent Accessibility Report to support this
 - b) Uxcellent News: Wise regarding:
 - i. 11U State Baseball Tournament Semi-Finals: Uxbridge vs. Milford in Marlborough
 - ii. 9U State Tournament hosted in Uxbridge; thanks, and kudos to Mathew Lynch, Uxbridge Baseball Association President
 - iii. Thunder in the Valley, 100+ mile motorcycle ride fundraiser with a BBQ to follow – thank you to ALL sponsors and volunteers who participated!
 - iv. Uxbridge Premier 4th of July Firework Celebration, July 9th – THANK YOU ALL!
 - v. Lunch & Learn with Police Chief Montminy at the Senior Center: Police Association donated food to BBQ, with the help of the Fire Department; Fire Department Rep. present to demonstrate safety in the kitchen and with cooking
- 3) CITIZENS' FORUM – Dr. Michael Baldassarre, Interim Superintendent, present in person to introduce himself with overview of his experience and plan for the next school year, with a focus on teammates, communication, and SERVICE to better motivate everyone involved!
- 4) TOWN MANAGER UPDATE
 - a) Meetings with the new Interim Superintendent, Dr. Michael Baldassarre, and Business Manager, Don Aicardi, to come – potentially with a Facilities Manager to be in place
 - b) Medline Solar Array, July 12th – Ribbon cutting and tour
 - c) Fiscal Year Ending Procedures going well
- 5) BUSINESS
 - a) Composition and Charge of Public Safety Committee

The Public Safety Committee asked to meet with the Board of Selectmen to discuss their current charge; should it remain the same or should it change? Chief Montminy, Public Safety Committee Chair, was present to discuss this matter and the background of. Discussion ensued; ultimately, the Board voted in favor of accepting the charge of the Public Safety Committee as the Advisory Committee that it currently is.

MOTION: Wise

SECOND: Mandile

VOTE: that Board of Selectmen accept the charge of the Public Safety Committee as is. All in favor. The motion carried 4-0-0. *DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE*

b) Stop Sign Approval: Hollis Street at Blackstone Street

At the most recent Public Safety Committee meeting, a request was made to install a stop sign at the intersection of Blackstone and Hollis Streets; the Board of Selectmen as the Road Commissioners need to approve this request.

MOTION: Mandile

SECOND: Wise

VOTE: that Board of Selectmen approve the request for a stop sign at the intersection of Blackstone and Hollis Streets. All in favor. The motion carried 4-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE

c) Lease Proposal: 100 Acre Lot, 285 Sutton Street – Review

The draft proposal to lease about 60 acres of land to hay and harrow this field was presented for review; there are some references to 2007-08 that will be corrected before acceptance. An RFP for proposals was published through Monday, July 18th to satisfy the 30B procurement; and, the National Agricultural Statistic Service was used to value the field. There was previous concern of PFAS with this 100-acre lot; testing was completed with no PFAS found in the new wells that were constructed in conjunction with the Soccer League and Community Gardens. **No Vote.**

d) Lease Agreement: Uxbridge Youth Soccer League, 320 Sutton Street – Review UCTV 1.40

Town Manager Sette reviewed background information on this Agreement; the lease agreement is actively being reviewed by both parties and a final version will be ready for signatures soon. Discussion ensued regarding the lease verbiage and contents within, such as lease terms, insurance requirements, Town responsibilities, and the anticipated cost increases of inflation. **No Vote.**

e) Continuation: North Uxbridge Fire Museum, Inc.

The attorneys are in discussion on this currently; the Board will be updated accordingly. Discussion ensued regarding the purchasing of this property versus a lease agreement; and, regarding 501(c)(3) Charitable Organizations having no requirement to pay property taxes. **No Vote.**

f) J. Keegan Memo: What's Wrong with Uxbridge?

Mr. Sette provided the Board with the intent behind Ms. Keegan's memo regarding issues she raised pertaining to the retention of employees for the Town; it was suggested that the Board create a forum to discuss these issues and how to deal with them. The Board thanked Ms. Keegan for her memo, concern, and acting upon it. Discussion ensued regarding the progress the Town has made with emphasis on the Board's awareness and acknowledgement of these issues. The most recent comprehensive compensation study Mr. Sette completed was referenced as it has been a major component of moving things forward in a positive manner. **No Vote.**

g) Donations: Council on Aging: \$600 from Brian Butler of Uxbridge

The Council on Aging received a \$600.00 donation from Brian Butler; the Board needs to accept this donation on behalf of the Council on Aging. Mr. Shaw reviewed the donation and the Board thanked Mr. Butler for always thinking of the Town of Uxbridge.

MOTION: Mandile

SECOND: Wise

VOTE: that the Board of Selectmen accept the generous \$600 donation from Mr. Butler on behalf of the Council on Aging with thanks. All in favor. The motion carried 4-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE

h) 2022 BOS Appointments & Re-Appointments

Note: please see attachment for appointment and re-appointment specifics.

MOTION: Wise

SECOND: Mandile

VOTE: that Board of Selectmen approve the following appointments and re-appointments as listed on the attached sheet with their respective expiration dates. All in favor. The motion carried 4-0-0. *DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE*

i) BOS Policy Review: Lowering of the American Flag – Policy Acceptance

This policy has been reviewed and discussed by the Board and changes have been made; it is now time to accept the revised policy. Brief discussion occurred regarding Flag lowering procedures and who is responsible for such.

MOTION: Mandile

SECOND: Wise

VOTE: that Board of Selectmen accept the revised policy as presented. All in favor. The motion carried 4-0-0. *DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE*

j) 2022 Objectives Discussion

The Board of Selectmen have been reviewing the 2022 objectives proposed by Member DeMers, with overall agreement of focal needs. Discussion ensued regarding licensing to review possible changes to ensure a more sound and effective licensing, renewal, and follow-up process; benefits of moving to an online licensing system were discussed. Also regarding: Town-wide website Master Calendar to be all inclusive of Town meetings, activities, etc.; and, a focus on the needed McCloskey building improvements. Of these objectives, discussion ensued on: reducing healthcare costs, the establishment of the Human Resources Department and, contract negotiations with the School District and Town Manager. Mr. Sette confirmed the listed, proposed objectives as the 2022 objectives for the Board and Town Manager to collectively focus and work on.

6) MEMBER ISSUES & COMMENTS

- a) DeMers regarding: N. Main Street repairs; update to follow from the DPW Director and Town Manager

7) MEETING MINUTES

June 13, 2022 Minutes

MOTION: Mandile

SECOND: Wise

VOTE: that the Board of Selectmen accept the Meeting Minutes for Board of Selectmen meeting of June 13, 2022 as written. All in favor. The motion carried 4-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE

8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: **MON., JULY 25, 2022.**

MOTION: Wise

SECOND: Mandile

VOTE: to adjourn this July 11, 2022 meeting at 9:09 PM. All in favor. The motion carried 4-0-0. *DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE*

Minutes respectfully submitted by Alexandra Clauss
July 11, 2022 minutes approved by the Board of Selectmen:

Jeffrey Shaw, Vice Chair

Stephen Mandile, Clerk

John Wise, Selectman

Peter DeMers, Selectman

August 8, 2022.
Date

List of Documents and Other Exhibits Used:

Agenda Packet

Public Safety Committee Page

Stop Sign Approval – Email Correspondence Page

100 Acre Lot Lease Proposal Packet

Uxbridge Youth Soccer League Lease Agreement

North Uxbridge Fire Museum, Inc. Packet

J. Keegan Memo Packet

Council on Aging Donation – Email Correspondence

Board & Committee Re-Appointment Packet

Lowering of the American Flag on the Town Common Policy

2022 BOS Proposed Objectives Topic Page

Meeting Minutes dated: June 13, 2022

2022 BOS Board/Committee
Reappointments
and Appointments

Board Action	Committee/Board Name	First Name	Last Name	New Term Expiration
Reappoint	Historic Cemetery Committee	Mary	Brundage	6/30/2024
Reappoint	Historic Commission	David	Moriarty	6/30/2025
Appoint	Cultural Council	Heather	Cassano	6/30/2025
Appoint	Historic District Commission	Michael	Zuchkowski	6/30/2025 ALTERNATE

