



**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MA
MONDAY, AUGUST 29, 2022 – 6:30 PM**

REC'D UXB TOWN CLERK
2022 SEP 7 AM 11:09

This meeting was held in-person & via Zoom.

Present: Chairman Brian Butler, Vice Chairman Jeffrey Shaw, Clerk Stephen Mandile, Members Peter DeMers and John Wise

Also Present: Town Manager Steve Sette, Administrative Assistant Alexandra Clauss

- 1) CALL TO ORDER – Butler called the meeting to order at 6:30 PM. The Pledge of Allegiance was recited.
- 2) ANNOUNCEMENTS
 - a) Volunteers needed: Commission on Disability – **ALL POSITIONS STILL OPEN!**
 - b) Uxcellent News:
 - i. Sunday, August 21st: RC Air Show and Vendor Fair for Uxbridge Youth Soccer League; and, President of the Uxbridge Antique Fire Museum, Roy Henry's, 80th Birthday Celebration with Rep. Soter and Chairman Butler; and, Cardboard Boat Races at Pout Pond!
 - ii. Save the Date:
 - (1) Sunday, September 4th, 9 AM–2 PM: 10th Annual *We Are Uniquely Uxbridge* Celebration, on the Uxbridge Town Common with a donation collection for the Uxbridge Food Pantry
 - (2) Sunday, September 18th at 3 PM: Meat Raffle benefitting Pout Pond at the Polish American Hall, 217 Mendon Street, Uxbridge
 - iii. August 20th Milford Daily News: Wenona Racicot's Chockalog Farm on Chocolog Road, Uxbridge – recognition on her regenerative techniques in farming
 - iv. Awards & Proclamations:
 - a. Certificate of Commendations from the Uxbridge Board of Selectmen and Massachusetts House of Representatives: Amanda Gallerani, Summer STEAM Learning Program
 - b. Childhood Cancer Awareness Month Proclamation: announcement and reading by Chair
- 3) CITIZENS' FORUM
 - a) Paul Balutis, 40 Taft Hill Lane, regarding the on-going marijuana odor issue with Cresco Labs, their HCA, and their plan for odor control.
 - b) Rory St. Pierre, 42 Taft Hill Lane, regarding the same marijuana odor issue as stated above with added notation that the time of odor is unpredictable and sporadic.
- 4) TOWN MANAGER UPDATE
 - a) Turner Farm Road: Jack Hunter, Town Planner, present via Zoom to update the Board with the background of this project. The residents living there have been without Town Services since the beginning of the project and Hunter stated concern with the coming winter season. Extensive discussion occurred; Town Planner, Hunter, to speak with Town Counsel on the lack of communication from the project developer and how to mitigate the issues moving forward.
 - b) Cresco Update: Odor mitigating plan to be reviewed by a third-party consultant, Tech Environmental, with the potential to extend their services to HCA review in the future; the scope of services has been sent with an agreement to follow soon.
 - c) Sutton Street Fields: Hay and Harrow bid went out with no response and mention of a misunderstanding; this project will be re-bid sometime next week.
 - d) Early Voting has begun!

5) BUSINESS

a) Continuation: Blackstone Watershed Collaborative

The Board previously heard from a representative of the Blackstone Watershed Collaborative but delayed acting on a motion of support for when there was a full seated Board. After discussion regarding the Resolution and Watershed Collaborative occurred, the Board unanimously agreed to take No Action as the Resolution has no teeth and serves no beneficial purpose.

MOTION: Shaw

SECOND: Mandile

VOTE: that the Board take no action on this item. All in favor. The motion carried 5-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE

b) Uxbridge Surplus Equipment – Vote to Accept:

i) UCTV – Surplus Equipment

ii) Council on Aging – Surplus Tables

iii) Council on Aging – Surplus Equipment: 2008 Mercury Sable

On an annual basis, the Town does its own version of Spring Cleaning to collect any surplus equipment to be offered for sale. The Town uses a third-party vendor, Auctions International, to handle the sale; the vendor will photograph and post the equipment for sale and bids made for the products, with the proceeds coming back to the General Fund, to be voted upon at the 2023 SATM.

MOTION: Mandile

SECOND: Shaw

VOTE: that the Uxbridge Board of Selectmen declare the items listed as surplus for the purpose of sale or redistribution. All in favor. The motion carried 5-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE

c) Appointment: Treasurer Collector Jessica Messer – Custodian of Town Owned Land

The Board of Selectmen previously appointed Treasurer/Collector Lisa Troast to the position of Custodian of Town Owned Land; the Board needs to appoint Jessica to the similar position to authorize her to sell at auction as defined in M.G.L. Chapter 60 Section 77B.

MOTION: Wise

SECOND: Mandile

VOTE: that the Uxbridge Board of Selectmen appoint Jessica Messer as the Custodian of Town Owned land. All in favor. The motion carried 5-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE

d) Annual Entertainment License: Uxbridge Youth Soccer League, 320 Sutton Street

The Uxbridge Youth Soccer League (USYL) is looking for an annual entertainment license to hold events throughout their season; Morgan Belanger was previously here to represent USYL & elaborate. Brief discussion ensued regarding the need and intention of this license.

MOTION: Mandile

SECOND: Shaw

VOTE: that the Uxbridge Board of Selectmen approve the Annual Entertainment License request for the Uxbridge Youth Soccer League. All in favor. The motion carried 5-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE

e) Lease Agreements – Review & Approve:

i) Uxbridge Youth Soccer League, 320 Sutton Street

The Board received clean copies of the agreements prior to the meeting, with questions answered and elaborated on by the Town Manager during the discussion of each; the parties looking to enter into the lease agreements have agreed to the final terms. Discussion ensued on questions from the Board regarding the Uxbridge Youth Soccer League; namely, section 3 (b) of the League's Lease which speaks on the requirements and expectations for the hours of access and emergency access. Ben Casper, Director of Field Management & Scheduling with Uxbridge Youth Soccer League, present in-person to represent the League and answer any questions.

MOTION: Wise

SECOND: Mandile

VOTE: that the Uxbridge Board of Selectmen approve the lease agreement with Uxbridge Youth Soccer League, at 320 Sutton Street, as proposed by the Town Manager. All in favor. The motion carried 5-0-0. DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE

ii) North Uxbridge Fire Museum, Inc., 313 North Main Street

Attorney Rob Knapik in-person to represent the North Uxbridge Fire Museum, Inc. Further discussion ensued regarding the Museum's Lease; specifically, the language and syntax used, referring to the Lease as boilerplate with consensus to send the Lease back to Town Counsel to eliminate legalese and create a simpler document so any lay person may read to understand it.

f) Marijuana Host Community Agreements – Review & Approve:

i) Apple Guy Flowers, LLC: 400R West Street – Marijuana Cultivator

There are two (2) new cultivators looking to open their businesses in the Town of Uxbridge; both represented by Attorney Blake Mensing who has worked with Town Counsel on the agreements and was present to answer questions regarding the HCA's. Lucas Thayer, owner of Apple Guy Flowers, LLC, was present to answer any questions of the Board; Thayer briefly reviewed his sustainable way of gardening – the same technique he will use for the cultivation of marijuana.

MOTION: Wise

SECOND: Shaw

VOTE: that the Uxbridge Board of Selectmen agree to enter into a Host Community Agreement with Apple Guy Flowers, LLC, at 400R West Street, and direct the Town Manager to sign said agreement. All in favor. The motion carried 5-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE

ii) Natural Bliss, LLC: 400 West Street – Recreational Cultivator and Product Manufacturer

Amanda Copeland, owner of Natural Bliss, LLC, present via Zoom to answer any questions the Board had. Copeland described how the Natural Bliss business plan focuses on providing safe, affordable products while prioritizing safety, with compassion and respect for the staff and community, with a dedication to hiring Veterans from Uxbridge and the Blackstone Valley.

MOTION: Shaw

SECOND: Wise

VOTE: that the Uxbridge Board of Selectmen agree to enter into a Host Community Agreement with Natural Bliss, LLC, at 400 West Street, and direct the Town Manager to sign said agreement. All in favor. The motion carried 5-0-0.

DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE

g) Fall Annual Town Meeting: Tuesday, October 25, 2022 @ 7 PM – Warrant Articles, Make Recommendations, Sign Warrant, and/or Take any Action Related thereto

The Fall Town Meeting Warrant is now closed and in the Board's hands for review and signature. Representatives for the Zoning By-Laws were present: Attorney Knapik and Zoning Associate Member, Jim Blackburn. The redlined Zoning document is to be sent to the Executive Assistant, Ellen Welch, as soon as prepared. Police Chief, Marc Montminy, present to provide the Board with background on the parameters of Non-Criminal Disposition to aid in the decision of how to present this item to the tax payers at Town Meeting. Discussion ensued regarding: Uxbridge being the only Town in the area not using non-criminal disposition; what entity should be responsible for issuing the fines; what the steps of this process will look like; and, an acknowledgement that without the backing of non-criminal disposition, the fines mentioned within the Town of Uxbridge By-Laws (voted on by the same tax-payers,) serve no purpose as the fines cannot be enforced without the passing and use of non-criminal disposition. This business item will continue at the next regularly scheduled Board of Selectmen meeting: Tuesday, September 6, 2022.

6) MEMBER ISSUES & COMMENTS – no member issues or comments at this time

7) MEETING MINUTES

August 8, 2022 Minutes

MOTION: DeMers

SECOND: Mandile

VOTE: to accept the meeting minutes of August 8, 2022. The motion carried 4-0-1.

DeMers-AYE, Wise-AYE, Mandile-AYE, Butler-AYE, Shaw-ABSTAIN

8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: TUES., SEPT. 6, 2022.

MOTION: Wise

SECOND: Shaw

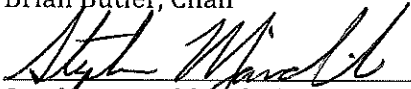
VOTE: to adjourn this August 29, 2022 meeting at 9:06 PM. All in favor. The motion carried 5-0-0. *DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw-AYE, Butler-AYE*

Minutes respectfully submitted by Alexandra Clauss

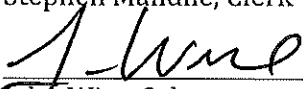
August 29, 2022 minutes approved by the Board of Selectmen:



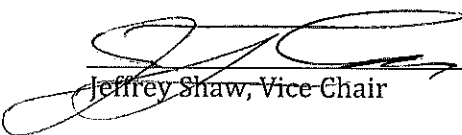
Brian Butler, Chair



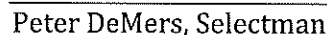
Stephen Mandile, Clerk



John Wise, Selectman



Jeffrey Shaw, Vice Chair



Peter DeMers, Selectman

September 6, 2022.
Date

*List of Documents and
Other Exhibits Used on Back*

List of Documents and Other Exhibits Used:

Agenda Packet

Commendation & Proclamation Certificates

Email Correspondence – Member DeMers: Turner Farm Road & Sutton Street Fields

Water & Drought Related Issues Packet

Blackstone Watershed Collaborative Packet

Uxbridge Surplus Equipment Packet

Uxbridge Youth Soccer League Entertainment License Packet

Lease Agreement Packets

Marijuana Host Community Agreements (HCAs): Packets & Project Summaries

Non-Criminal Disposition Packet & PowerPoint

Fall Annual Town Meeting Warrant

Meeting Minutes dated: August 8, 2022

**UXBRIDGE COMMUNITY TELEVISION
SURPLUS EQUIPMENT 2022**

| | | | |
|---|--|----------------------------|---------|
| 1 | HP Laptop | Compaq 8710P | Works |
| 1 | Apple Mac Pro w/32 Cinema Monitor | | Works |
| 2 | Apple iMac Computers | 27" iMac | Works |
| 3 | Sony DVD Players | DVP NS57P | Works |
| 1 | Tascam Rack Mount DVD Player | DV-D6500 | Works |
| 2 | Behringer 8 Channel Audio Mixer | Eurorack MX802A | Works |
| 1 | Phantom 3 Advance Drone w/ 2 Batteries, charger, case | | Damaged |
| 2 | Apple Software | Final Cut Pro 2 | Works |
| 1 | Apple Software | Logic Studio | Works |
| 4 | HUI Stage Lights | Cyc/Flood | Works |
| 1 | Lowel Pro Kit | 2 Light Portable Kit | Works- |
| | needs bulbs | | |
| 1 | Canon Projector | LV-S4 | Works |
| 1 | Frezzi Light w/battery | Mini Fill w Becor PRB-9XLR | Works |
| 1 | Sony Camcorder w/harddrive, Works-new batteries? Batteries/charger, bag | HVR-Z1U/HVR-DR60/KATA | |
| 1 | Symetrix AGC Limiter | 421 M | Works |
| 1 | Viewcast Encoder | Niagra 2200 | Works |
| 1 | Datavideo DV/HDV Recorder w/ 2 500GB & 1 250GB Drives | DN 500 | Works |
| 1 | Pelican Rolling Case | 1620 | Works |
| 1 | ETC DMX Lighting Controller | Smartfade 1248 | Works |
| 1 | Newtek Tricaster Video Switcher w/Control Surface & Timewarp Controller | TCX D40 | Works |
| 1 | Newtek Tricaster Video Switcher Works w/Live Controller, Timewarp, Graphics Pak, Training Manuals | Studio/LC-11/TW-42 | Works |
| 3 | Sony PTZ Cameras w/power supply and VISCA cables, Remote Control | BRC-300 | Works |
| 1 | Glidecam Camera Stabilizer w/ | HD-4000 | Works |

| | | | |
|---|--------------------------------------|----------|----------------|
| | Vest, Arm, Monitor, Weights | | |
| 3 | Mid Atlantic rack Shelves | | Good Condition |
| 4 | Mid Atlantic rack spacers | | Good Condition |
| | Mid Atlantic Locking Drawer front | | |
| 1 | Mid Atlantic Steel Cabinet | ERK-4425 | Good Condition |
| | w/ Shelves, Rear Door, Plexiglass | | |
| | Front Door | | |
| 1 | Custom Built Rolling Studio | | Good Condition |
| 1 | Mid Atlantic 3 Bay Console w/Counter | | Good Condition |

To be Incl. in 8/29
minutes for
posting;
attachment
to Surplus
Votes.

From: [Ellen Welch](#)
To: [Alexandra Clauss](#)
Subject: FW: COA Tables
Date: Monday, August 15, 2022 9:57:26 AM
Attachments: [image001.png](#)

To add and include in packet.

Thank you,

Ellen Welch
Office of the Town Manager/Board of Selectmen
Uxbridge Town Hall
21 South Main Street
Uxbridge MA 01569
ewelch@uxbridge-ma.gov
508.278.8600 x2001



From: Steven Sette <ssette@uxbridge-ma.gov>
Sent: Monday, August 15, 2022 9:35 AM
To: Ellen Welch <EWelch@uxbridge-ma.gov>
Subject: FW: COA Tables

Please place this on the BOS agenda, to declare the old COA Tables as surplus.

Thanks

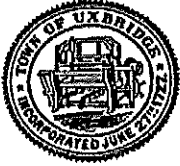
From: Jeanne Daley <JDaley@uxbridge-ma.gov>
Sent: Monday, August 15, 2022 8:36 AM
To: Steven Sette <ssette@uxbridge-ma.gov>
Subject: RE: COA Tables

Hi Steve,

So as I remember, I was in the Uxbridge Women's Club and 2 of the tables were brought through them, then a couple of years later The Uxbridge Elderly Connection held a fundraiser and purchased the other tables for the Senior Center.

Jeanne

From: Steven Sette
Sent: Thursday, August 11, 2022 10:57 AM
To: Jeanne Daley <JDaley@uxbridge-ma.gov>



**TOWN OF UXBRIDGE
COUNCIL ON AGING**
36 South Main Street
Uxbridge, MA 01569
508-278-8622 Fax 508-278-5246
lbernard@uxbridge-ma.gov

**Lisa Bernard
Director**

August 17, 2022

Steve Sette
Town Manager
Uxbridge Town Hall

Re: Sale of Mercury Sable

Hi Steve:

On behalf of the Uxbridge COA, we request that the proceeds of the sale of the 2008 Mercury Sable be forwarded to the Uxbridge Senior Center Transportation Donation Fund. Marsha and Peter Petrillo donated this vehicle to the Senior Center on 4/25/2015 and the Board of Selectmen accepted the donation.

Please find a copy of the document attached. Feel free to contact me with any questions or concerns. Thank you in advance for your consideration.

Sincerely,

Lisa Bernard, LSW
Director

15 Elmdale Road
Uxbridge, MA 01569

Invoice No. 1
Invoice Date: June 7, 2016
Bill To: Town of Uxbridge
Address: 21 S. Main Street
Uxbridge, MA 01569
Phone: (508) 278-8600 x2001
E-mail: dgenreux@uxbridge-ma.gov
Fax:

| Description | Units | Cost Per Unit | Amount |
|--|-------|---------------|--------------|
| Donation of 2008 Mercury Sable | 1 | \$ 10,300.00 | \$ 10,300.00 |
| Vin# 1MEHM43W78G613653 | | | |
| to Town of Uxbridge Senior Center for | | | |
| misc transportation purposes | | | |
| Donation accepted by Board of Selectmen at | | | |
| their 04/25/15 meeting. | | | |

Marsha E Petruiko
Ruth A Petruik

| | | |
|------------------|-----------|------------------|
| Invoice Subtotal | \$ | 10,300.00 |
| Tax Rate | | 0.00% |
| Sales Tax | | - |
| Other | | |
| Deposit Received | | - |
| TOTAL | \$ | 10,300.00 |

