

REC'D UXB TOWN CLERK
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**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN ROOM
UXBRIDGE TOWN HALL
21 S. MAIN STREET, UXBRIDGE, MA**

MONDAY, MARCH 23, 2020 @ 6:30 P.M.

Present: Chair Brian Butler, Vice Chair Jeffrey Shaw, Clerk Brian Plasko, and remotely, Select Board Members Stephen Mandile and Susan Franz
Also present: Town Manager Steven Sette and remotely, Admin. Assistant Erin Lemoine, DPW Director Benn Sherman, Health Director Dr. Kristin Black, and Chief of Police Marc Montminy

1) CALL TO ORDER & SALUTE TO THE FLAG

The meeting was called to order at 6:30 PM by Mr. Butler. The Pledge of Allegiance was recited.

Due to the current Coronavirus emergency and social distancing, Board members may be attending Board meetings remotely; all votes will be via roll call. Additionally, the remote meeting technology, Zoom, was utilized for this meeting.

2) ANNOUNCEMENTS

- a) ***Volunteers needed:*** Bylaw Review Committee. Please see the Clerk's Office or Town Manager's office for a list of openings.
- b) Uxcellent News:
 - i) Mr. Plasko offered a special thanks to Koopmans, who received about 5,000 masks. Rather than place on the shelves, they instead donated to healthcare facilities, first responders, hospitals.
 - ii) Mr. Plasko also shared that on Sunday the Uxbridge Fire and Police departments responded to a residence where a woman was in labor and ready to deliver. The baby boy was born at the residence and both mom and baby are fine. A Special thank you goes - Fire Capt. Melissa Blodgett, Lt. Roger Lavalley and Firefighter/EMT Michael Dion.

3) BUSINESS

- a) DPW Update by Director Benn Sherman
Mr. Sherman updated the Board on a number of projects that the DPW will be managing this Spring/Summer. Mr. Sherman and Board members discussed many projects on the list, among them: East Hartford Ave., West Hartford Ave., Rivulet, Granite and Oak streets, the wastewater treatment facility construction project, the State project on North Main and Douglas streets, the weight limit on the Homewood Ave. Bridge, Albee Road flooding issues and the Hecla St. bridge. Mr. Sette will arrange a meeting with Chairman Butler and Mr. Sherman.
- b) Authorization for temporary easement license to NGRID- West River Pump Station
Mr. Sette and Mr. Sherman provided details on this easement request.

MOTION: Mr. Plasko moved the Board of Selectmen grant a temporary easement to license NGRID for the West River Pump Station. Seconded by Mr. Shaw. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

- c) Inspection Fee Increases (Building Inspector Larry Lench)
Mr. Lench was not in attendance; Mr. Sette suggested this item be tabled to the next meeting.

MOTION: Mr. Shaw moved the Board of Selectmen delay the Inspection Fee increases until the next regularly scheduled Board of Selectmen meeting. Seconded by Mr. Plasko. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

- d) Committee/Board Appointments
The Board was asked to appoint to the following open committee/boards: A Poll Worker, Open Space Committee members, and Council on Aging. Mr. Butler advised that the Open Space Committee appointments is tabled to the next regular meeting.

MOTION: Mr. Plasko moved the Board of Selectmen appoint Janice Blakiston as a Poll Worker for the Town of Uxbridge. Seconded by Mr. Shaw. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

MOTION: Mr. Plasko moved the Board of Selectmen appoint Edna Coffin as a member of the Council on Aging for the Town of Uxbridge. Seconded by Mr. Shaw. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

- e) Approve the Warrant for the Annual Election May 19, 2020
The Warrant approved will list the offices up for election, not the persons who are running for those positions.

MOTION: Mr. Plasko moved the Board of Selectmen approve the Warrant as presented. Seconded by Mr. Shaw. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

- f) Vote to revise Board of Selectmen Annual Report
There were several typographical and spelling errors on the initial report that were corrected.

MOTION: Mr. Shaw moved the Board of Selectmen approve the amended Board of Selectmen Annual Town Report. Seconded by Mr. Plasko. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

- g) Town Common Use Approval: BSA Troop 1122 – April 25, 2020, 8:00 AM – 3:00 PM Plant Sale
The Boy Scouts of America Troop 1122 is requesting approval to use the Town Common on April 25, 2020, from 8:00 AM – 3:00 PM for the purpose of holding a plant sale.

MOTION: Mr. Plasko moved the Board of Selectmen approve the request from Boy Scouts of America Troop 1122 for April 25, 2020, from 8:00 AM to 3:00 PM. Seconded by Mr. Shaw. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

- h) Review & Approve EEO Policy and Reasonable Accommodations Form
Mr. Sette provided the board with details on this request. Both items will be part of the formal employment package.

MOTION: Mr. Shaw moved the Board of Selectmen accept the Equal Employment Opportunity and Affirmative Action Policy and the Reasonable Accommodations Request form as submitted. Seconded by Mr. Plasko. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

i) Declaration of Town State of Emergency

In conjunction with the Governor's declaration, the Town Manager requested the Town of Uxbridge declare a State of Emergency which will allow the Town to take certain actions, if necessary, to protect the health, safety and welfare of our residents. Mr. Plasko read the declaration to all present.

MOTION: Mr. Butler moved the Board of Selectmen declare a State of Emergency in the Town of Uxbridge as requested by the Town Manager. Seconded by Mr. Plasko. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

4) TOWN MANAGER UPDATE

COVID-19 Update (Health Director Dr. Kristin Black and Chief of Police Marc Montminy)

Dr. Black provided a status update. The Town's web site has been updated to include COVID-19 information - www.uxbridge-ma.gov/covid-19. Working Groups are being formed who will be working with the Town's Emergency Management Team. The daily meetings with Dr. Black, Chief Montminy and Mr. Sette continue. Dr. Black is now looking into engage volunteer groups to ensure they are best meeting the needs of the community, using resources, and combining efforts. Also, work is being done on improving and building out the web site to include resources for businesses with financial hardship related to COVID-19. Discussion was held regarding Board of Health staffing levels.

Chief Montminy thanked a few local businesses that have donated PPE supplies to the Town, including Onsite Computers, BJ's Wholesale Club, and Koopmans. The Chief also provided an update on the department's activities.

Mr. Sette shared the Governor's order of March 23, 2020, and the Town's response. Mr. Sette updated the Board on other Coronavirus-response activities, including regular conference calls with other town managers, mayors, and the Governor's office, as well as a conference call hosted by Representative Soter and Senator Fattman with the towns they represent. Mr. Sette thanked everyone for their support and all the work being done and assured the Town residents that all are doing the best they can to ensure the Town is taken care of. The Board members offered their support and thanks to all staff.

5) CITIZENS' FORUM

None

6) MEMBER ISSUES & COMMENTS

None

7) MEETING MINUTES

MOTION: Mr. Plasko moved that the Board of Selectmen approve the meeting minutes of March 9, 2020 as crafted. Seconded by Mr. Shaw. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

MOTION: Mr. Shaw moved that the Board of Selectmen approve the meeting minutes of March 16, 2020, as crafted. Seconded by Mr. Plasko. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: April 13, 2020 @ 6:30 PM

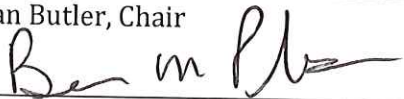
MOTION: Mr. Shaw moved that the Board of Selectmen adjourn its meeting of March 23, 2020, at 8:07 PM. Seconded by Mr. Plasko. The motion carried 5-0-0 via roll-call vote: Plasko-yes, Shaw-yes, Butler-yes, Franz-yes, Mandile-yes.

Minutes respectfully submitted by Erin Lemoine.

March 23, 2020 Minutes approved by the Board of Selectmen:



Brian Butler, Chair



Brian Plasko, Clerk



Susan Franz, Select Board Member

Jeffrey Shaw, Vice Chair

Stephen Mandile, Select Board Member

Date

4-13-20