

**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
MONDAY, MAY 24, 2021 6:30 P.M.**

Meeting held via Zoom

REC'D UXB TOWN CLERK  
2021 JUL 25 PM 4:14

Present: Chair Brian Butler, Vice Chair Jeffrey Shaw, Clerk Brian Plasko

Not Present: Member Stephen Mandile Also Present: Town Manager Steven Sette, Administrative Assistant Ellen Welch

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE at 6:33 p.m.

2) ANNOUNCEMENTS

a) Volunteers Needed - Finance Committee. Anyone interested should complete an online Talent Bank Form or see the Town Manager's or Town Clerk's office.

b) Uxcellent News

➤ Thank you to Pack 25, Pack 2, Troop 1122, Troop 25 and Troop 25 girls for the Uxbridge cleanup on Sunday - much appreciated.

➤ Town Election – Tuesday, May 25<sup>th</sup>, please get out and vote. Polls open at McCloskey 7am-8pm

➤ Brian Plasko Recognition

The Board of Selectmen thanked Mr. Plasko for his service and presented him with a community service award. Senator Fattman and Representative Soter spoke and thanked Mr. Plasko and presented him with citations. Chief Montminy thanked Mr. Plasko for his service and presented police department memorabilia.

3) CITIZENS' FORUM - No one wished to speak

4) BUSINESS

a) Community Impact Fee discussion with Senator Fattman and Representative Soter – pass over, will be scheduled for an upcoming meeting.

b) **PUBLIC HEARING Continuation:** Petition from National Grid to erect two new poles with anchors and guys for 72 Upton Road, Poles 10 & 11 that require support down Pudding Street.

**MOTION:** Mr. Plasko move that the Board of Selectmen reopen the Public Hearing regarding the National Grid Pole Petition. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.

No one from National Grid was present, agenda item will be passed over and continued at the next meeting.

**MOTION:** Mr. Plasko move that the Board of Selectmen continue the Public Hearing regarding the National Grid Pole Petition. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.

c) **PUBLIC HEARING:** Amend License for Storage of Flammable & Combustible Liquids, Flammable Solids, or Flammable Gases for Nouria Energy Ventures 1 LLC, 30 Lackey Dam Road

**MOTION: Mr. Plasko move that the Board of Selectmen open the Public Hearing regarding amending of the existing license for Nouria Energy Ventures 1, LLC, 30 Lackey Dam Road. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

Jonathan Sheppard, representing Nouria Energy present. Application for the expansion of the existing refueling facility. Nouria is looking to replace the existing two tanks with four tanks - expanding capacity to 30,000 gallons regular unleaded, 10,000 gallons super unleaded, 15 gallons diesel fluid, 4,000 gallons diesel exhaust fluid. No one from the public wished to speak.

**MOTION: Mr. Shaw move that the Board of Selectmen close the Public Hearing regarding amending the existing license for Nouria Energy Ventures 1 LLC, 30 Lackey Dam Rd. Seconded by Mr. Plasko. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

**MOTION: Mr. Plasko move that the Board of Selectmen approve amending the existing license for Nouria Energy Ventures 1 LLC, 30 Lackey Dam Rd. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

d) Board/Committee Appointments:

- Cultural Council – David Van Zandt (exp: 6/30/2024)

**MOTION: Mr. Plasko move that the Board of Selectmen appoint David Van Zandt to the Cultural Council for a term to expire on 6/30/24. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

- Uxbridge High School Scholarship Committee – Kara Guy (exp: 6/30/2024)

**MOTION: Mr. Plasko move that the Board of Selectmen appoint Kara Guy to the Uxbridge High School Scholarship Committee, for a term to expire on 6/30/24. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

e) Local Initiative Program – Refinance Request: 47 Summerfield Drive

Mr. Sette noted that this is a request from the resident at 47 Summerfield Drive to refinance a mortgage, since this unit is considered an affordable unit, Board of Selectmen approval is needed.

**MOTION: Mr. Plasko move that the Board of Selectmen approve the request to refinance the mortgage at 47 Summerfield Drive and that the unit remain an affordable unit. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

f) Acceptance of parcel of land from Campanelli, LLC for conservation use: Douglas Street, 2.44 acres, Parcel ID: 022.0-4854-0000.0

Campanelli Corp, LLC. is offering to give the Town a parcel of land to add to its conservation land; it is land that is part of the Campanelli Business Park that they have no need for. There is no cost to the Town to accept this land. Mr. Shaw noted that this is a plot of land that Campanelli will donate to the town. Mr. Shaw mentioned that the Conservation Commission has discussed this but has not come to a vote, members would like the opportunity to walk the land prior to accepting. Rob DeMarco from Campanelli was present and discussed the timing of the donation and mentioned there was a need to transfer title of the land by the second week of June to avoid a transfer delay of the property. Mr. DeMarco requested a vote tonight based upon a condition agreement and approval by the Conservation Commission. Mr. Shaw mentioned he would be fine with that as long as the condition would also include that the property is free and clear of hazardous materials and waste.

**MOTION: Mr. Shaw move that the Town of Uxbridge accept the parcel of land as conservation land for the Town of Uxbridge under the condition that there be a site walk conducted by the members of the Conservation Commission and that the parcel be deemed free of any hazardous or unwanted materials. Seconded by Mr. Plasko. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

g) Sign Tucker Hill Mylars

Tucker Hill Road was accepted as a town road at the recent Town Meeting. The Board of Selectmen now need to sign the official plans accepting the road.

**MOTION: Mr. Plasko move that the Select Board approve the request to sign the mylars for Tucker Hill Road. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

h) Town Manager Review - discussion & vote

The Town Manager's contract calls for an annual performance review at the end of the fiscal year to determine the salary for the following year. Mr. Butler discussed the document used, it was broken down into 10 categories, the scale for each category is 1-5 (1 being poor, 2 below average, 3 average, 4 above average, 5 excellent). Mr. Butler reviewed the categories and average scores from the Board of Selectmen:

| <u>CATEGORY</u>   | <u>SCORE</u> |
|---|--------------|
| 1. individual characteristics                               | 5.0          |
| 2. professional skills and status                           | 5.0          |
| 3. relations with the elected members of the governing body | 4.7          |
| 4. policy execution   | 4.8          |
| 5. reporting  | 4.5          |
| 6. citizen relations  | 4.7          |
| 7. staffing   | 4.3          |
| 8. supervisor   | 4.2          |
| 9. fiscal management  | 4.8          |
| 10. community   | 4.6          |

Mr. Butler noted that Mr. Sette has done an excellent job especially with the pandemic. Mr. Sette is a tremendous asset to the Town and has done a fantastic job. Well deserved - thank you for everything that you have done. The Board had a discussion regarding the increase based upon Mr. Sette's performance review and agreed the increase should be a total of 4%.

**MOTION: Mr. Shaw move that the Board of Selectmen recommend a total 4% increase (1% increase part of his annual salary increase and 3% based upon his performance review). Seconded by Mr. Plasko. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.**

Update from Representative Soter:

Representative Soter made the Board aware that there is \$25,000 for Uxbridge in the house budget for a McCloskey multi-use facility design fee. Representative Soter mentioned that it is just waiting for it to go thru the Senate and the Governor's desk. Representative Soter noted that residents should be proud of what

McCloskey School stands for - WWII Memorial. Most recently, used as a vaccination site that got so many vaccinated. Thank you to the Board and Mr. Sette for making the vaccination clinic such a great accomplishment.

5) TOWN MANAGER UPDATE

- Thank you to the Board of Selectmen for the Town Manager Review. Feedback is appreciated and there is still room to grow and Mr. Sette looks forward to continuing to make that happen over the next year. His performance is a reflection upon his entire team in town – thank you to all team members.
- Budget is set, confirmed at Town Meeting.
- Thank you to Mr. Plasko for his service and his help early on.
- Correction to a comment that was made recently in the public regarding the senior center parking lot costing \$500K to complete. The project actually was appropriated \$300K (Elder Affairs Grant \$25K, Chapter 90 money \$210K, and Town Meeting appropriated \$75K). The cost thus far on the project has been \$238,742.56. Looking at using remaining money for a car port to house the Senior Center vans.
- Election Day – Tuesday, May 25<sup>th</sup>
- Vaccination Clinic has been going to some of the schools and out to the public to do vaccinations. The clinic at McCloskey will be winding down soon.
- Town Hall will be open to the public on 6/1. Live meetings may begin sometime in June.

6) MEMBER ISSUES & COMMENTS

- Mr. Plasko - Thank you to all the community members for the well wishes. Best of luck to the two new Board of Selectmen candidates.

7) MEETING MINUTES

April 27, 2021

**MOTION:** Mr. Plasko move that the Board of Selectmen approve the meeting minutes of April 27, 2021 as presented. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. Motion carried 3-0-0.

May 4, 2021

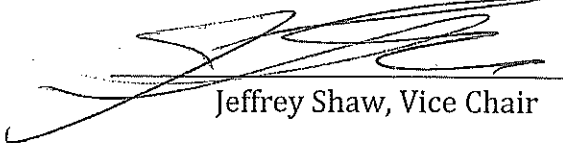
**MOTION:** Mr. Plasko move that the Board of Selectmen approve the meeting minutes of May 4, 2021 as presented. Seconded by Mr. Shaw. Roll Call Vote: Plasko YES, Shaw YES, Butler YES. Motion carried 3-0-0.

- 8) ADJOURNMENT: **MOTION:** Mr. Plasko move that the Board of Selectmen adjourn the meeting. Seconded by Mr. Shaw. Roll Call vote: Plasko YES, Shaw YES, Butler YES. The motion carried 3-0-0.

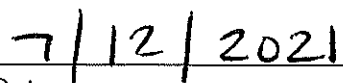
Minutes respectfully submitted by Ellen Welch

May 24, 2021 minutes approved by the Board of Selectmen:

  
\_\_\_\_\_  
Brian Butler, Chair

  
\_\_\_\_\_  
Jeffrey Shaw, Vice Chair

\_\_\_\_\_  
Brian Plasko, Clerk

  
\_\_\_\_\_  
Date