

**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
21 S. MAIN STREET  
LOWER TOWN HALL UXBRIDGE, MA  
MONDAY, AUGUST 23, 2021 6:30 P.M.**

REC'D UXB TOWN CLERK  
2021 SEP 16 PM4:38

This meeting was held in-person & via Zoom.

**Present:** Chairman Brian Butler, Vice Chairman Jeffrey Shaw, Clerk Stephen Mandile, Members: Peter DeMers and John Wise

**Also Present:** Town Manager Steve Sette and Administrative Assistant Alex Clauss

- 1) CALL TO ORDER – Butler called the meeting to order at 6:31 PM. The Pledge of Allegiance was recited.
- 2) ANNOUNCEMENTS
  - a) Volunteers needed – Historic Cemetery Committee
  - b) Uxcellent News – Mandile updated everyone on the following:
    1. Last Thursday: Uxbridge Public Schools, Spartans Athletic Department, 2021 Fall Sports Night for Varsity and Jr. Varsity – Have a safe and successful season
    2. August 31<sup>st</sup> – International Overdose Awareness Day – visit online for listings of local observance events to attend, show support, and break the stigma of addiction
    3. Uxbridge Senior Center – Beverly Palmer's 100<sup>th</sup> Birthday Celebration – Friday, August 27<sup>th</sup>
    4. Sunday, September 5<sup>th</sup>: Uniquely Uxbridge Day – Town Common: 9am - 2pm, with planned events from Pout Pond Recreation Committee at 3 PM, and Sidewalk Sales with special events in conjunction with Mendon Street Kitchen and Uxbridge First Holiday Night
    5. Uxbridge Unleashed Concert Series: Thursday Nights at the Dog Park, FREE, 5:30 - 8 PM, open to ALL residents. Please visit the Uxbridge Dog Park Facebook page to find seating and parking info!
- 3) CITIZENS' FORUM – Comments during Citizens' Forum should be 3-minutes to allot time for everyone's concerns – should this be insufficient time to express yourself, please reach out to the Town Manager, Town Clerk, or whichever Department you're interested in speaking to – links to reach individual's directly can be found on the Town website.
- 4) BUSINESS
  - a) Discussion and Vote: Solar Pilot Agreements – 70 & 72 Depot Street

Sette introduced O'Brien, Town Assessor, present to discuss the Solar Pilot Agreements; in the Assessing field for 12 years now, O'Brien briefed the Board on his expertise in the field and the many benefits of these agreements. Discussion ensued as the Board asked many questions of O'Brien. Exhibit A, B, and D were noted as the only changes within the document – no verbiage or tables within the document changed; effective date stated to be the beginning of the 20-year time clock on agreement. New change as of the May legislation in regards to Pilot Agreements: pilots no longer need to go to Town Meeting – the executive body of Town can now approve.

Currently in Uxbridge, vacant land is valued at about \$8000 an acre – a number derivative of all sales in the Town, as established by the real estate consultant, Patriot Properties. Massachusetts Association of Assessing Officers (MAAO) and Department of Local Services (DLS) offer training courses on Pilot Agreements should anyone be interested in further education on the subject.

**MOTION:** Wise      **SECOND:** Mandile

**VOTE:** that the Board of Selectmen sign the PILOT Agreements for 70 & 72 Depot Street as presented by the Principal Assessor. All in favor. The motion carried 5-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw- AYE, Butler- AYE*

- b) Vote: Local Initiative Program (LIP): Notice of Intent to Sell – 70 Andrews Drive

Sette provided the letter from the Attorney of the Estate of 70 Andrews Drive for this request.

**MOTION:** Shaw      **SECOND:** Mandile

**VOTE:** that the Board of Selectmen approve the request from Crystal M. Rainville the estate of the former resident of 70 Andrews Drive to sell the unit at this address and that the unit remain an affordable unit, not to be sold for more than \$194,498. All in favor. The motion carried 5-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw- AYE, Butler- AYE*

- c) Discussion and Vote: Central Massachusetts Regional Planning Commission (CMRPC) Delegate and Alternate FY22 Appointments

Brief discussion ensued to decide the Central Massachusetts Regional Planning Commission Delegate and Alternate for FY22.

**MOTION:** Mandile      **SECOND:** Shaw

**VOTE:** that the Board of Selectmen appoint Vice Chair Jeffrey Shaw as the representative of the Uxbridge Board of Selectmen to the Central Massachusetts Regional Planning Commission and further move to appoint Board of Selectmen Member John Wise as the alternate delegate for a term to expire June 30, 2022. All in favor. The motion carried 5-0-0.

*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw- AYE, Butler- AYE*

- d) Discussion and Vote: Sealer of Weights and Measures Fees

Sette clarified that Uxbridge had not previously established or adopted any weight or measure fees – the Board is to review and approve the proposed fees. Town of Uxbridge has been absorbing fees of each business until now and up until a scale of fees is approved. Brief discussion ensued and a decision was made to round all fees to nearest whole number – the Board voted to pass the agreed upon fees unanimously.

**MOTION:** Mandile      **SECOND:** Shaw

**VOTE:** that the Board of Selectmen approve the **Weights and Measures fees rounded up to the nearest whole number. All in favor. The motion carried 5-0-0.**

*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw- AYE, Butler- AYE*

- e) Discussion: Town Manager Goals and Objectives

Butler provided the Board with the previous evaluation criteria used to review the Town Manager. Sette provided the Board with background information from ICMA, International City/County Management Association. Sette stated ICMA University encourages you to think in terms of leading an organization, not just managing it – suggesting their document as another great reference for reviewing and establishing TM goals and objectives. Five (5) proposed dates and times over the next four (4) weeks to be provided by the Board to schedule a meeting for this discussion with Blissful Meadows suggested as meeting location.

**No motion needed.**

## 5) TOWN MANAGER UPDATE

- a) Uxbridge received \$2.1 million to be used over the next 3 years for infrastructure, water and sewer, broadband, etc. Planning should begin soon to do so effectively
- b) Hurricane Henri & Severe Weather Preparedness: First 72 hours are vital
- c) Tuesday, August 24<sup>th</sup> at 4 PM: Water & Sewer Meeting – DPW signage to Conference Room – using OWL and OPEN to public with guest speaker Marc Abrams at 4:30 PM
- d) Bernat Mill Mural – 30-year-old Mural carefully deconstructed by property owner to possibly be re-created at a later date. Mural said to be created by a Joe Delorey

6) MEMBER ISSUES & COMMENTS

- a) Wise: Brent of LW Tank Repair, 410 North Main Street, Quaker Meeting House Lanterns needed soldering – Brent donated his time and talent to repair and return them. Thank you, Brent, for all you do in and around Uxbridge!
- b) DeMers: requested information be provided from the recent Debt Refinancing – Sette expanded upon this, additionally stating an offer was made to our Accountant, she will stay and begin full-time August 30<sup>th</sup>
- c) Mandile: Boards and Committees all volunteer their time – no one is paid. With more Town meetings coming up, there's been word of threats to Board/Committee members – this is not okay! Anyone with questions, comments, concerns – please visit the website or call 508.278.8600

- 7) MEETING MINUTES – No meeting minutes for review; August 9<sup>th</sup> minutes to be finalized for next scheduled Board of Selectmen meeting: September 13, 2021.

ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: MONDAY, SEPTEMBER 13, 2021

**MOTION:** Wise

**SECOND:** Shaw


**VOTE: to adjourn this August 23, 2021 meeting at 8:40 PM. All in favor. The motion carried 5-0-0.**

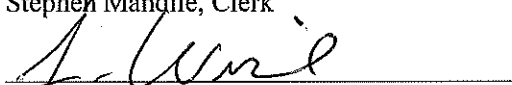
*DeMers-AYE, Wise-AYE, Mandile-AYE, Shaw- AYE, Butler- AYE*

Minutes respectfully submitted by Alexandra Clauss

August 23, 2021 minutes approved by the Board of Selectmen:

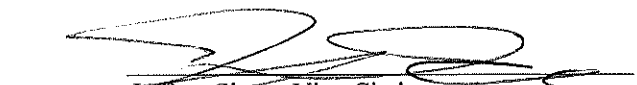
  
Brian Butler, Chair

  
Stephen Mandile, Clerk

  
John Wise, Selectman

Date

09/13/2021

  
Jeffrey Shaw, Vice Chair

  
Peter DeMers, Selectman

*List of Documents and Other Exhibits Used:*

*Agenda Notes*

*Email Correspondence: Uxcellent News*

*Recognition: Beverly Palmer*

*Proclamation: Constitution Week: September 17-23, 2021*

*Solar Pilot Agreements: 70 & 72 Depot Street*

*Local Initiative Program (LIP): 70 Andrews Drive*

*CMRPC: RE: Appointment of Delegates and Alternate to the Central Massachusetts Regional Planning Commission for Fiscal Year 2022*

*Correspondence: Director of Standards: June 1, 2021: Invoice No. 21-56*

*MGL: Part I, Title XV, Chapter 98, Section 56*

*Email Correspondence: Jay Talerman and Jane Zulkiewicz*

*Sealer of Weights and Measures Fee Survey*

*Uxbridge Weights and Measures*

*Weights & Measurers: Sealing Fees*

*Proposed Town of Uxbridge Weight & Measure Fees*

*Town Manager Evaluation Form*