



**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MA
MONDAY, FEBRUARY 14, 2022 6:30 P.M.**

POSTED BY TOWN CLERK
2022 FEB 24 PM 5:03

This meeting was held in-person & via Zoom.

Present: Chairman Brian Butler, Vice Chairman Jeffrey Shaw, Clerk Stephan Mandile, Members Peter DeMers and John Wise
Also Present: Town Manager Steve Sette, Admin. Assistant Alexandra Clauss

- 1) CALL TO ORDER – Butler called the meeting to order at 6:30 PM. The Pledge of Allegiance was recited.
- 2) ANNOUNCEMENTS
 - a) Volunteers needed: Capital Planning Committee; Historical Commission; Parade Committee; Stormwater Committee; Town Common Committee: Anyone interested, please fill out a talent bank form to submit online or to the Town Manager or Clerk's Office. A 10-day posting is required before a member can be appointed to a Board or Committee.
 - b) Uxcellent News:
 - i. Wise regarding: Welcome back BOS Member Mandile; Happy Valentine's Day; COVID testing: thank you Bruce and Board of Health (Sette provided further background); thank you Representatives McKenna and Soter for being present at Uxbridge High February 9th to highlight the achievements of Uxbridge student inductees to various Honor Societies and to congratulate the various achievements of the Spartan sports teams; thank you to the Jumbo Donuts customer who gave \$150 to pay it forward; thank you and kudos DPW for plowing and filling potholes – supply chain shortages noted, with emphasis on reporting through See-Click-Fix App
 - ii. Butler regarding: the passing of beloved Uxbridge residents: Veteran Johnny D. Brown, a proud Mescalero Apache tribe member and Cub Scout leader and James W. Zacoboulas, a former member of the Uxbridge Finance Committee – both were active citizens in Town and will be greatly missed!
- 3) CITIZENS' FORUM – no one wished to speak
- 4) BUSINESS
 - a) Blackstone Heritage Corridor: Bikeway Update & Letter of Support

Richard Moore, Chair of the Blackstone Valley Heritage Corridor, and Bob Contursi, Bikeway Committee Chair, provided the Board of Selectmen with an update on their progress with the Bikeway project and are looking for a letter of support for the 2022 Trails Grant Application they're applying for, as submitted to the Board.

MOTION: DeMers

SECOND: Mandile

VOTE: that the Board of Selectmen provide a letter of support for the 2022 Trails Grant Application by the Blackstone Valley Heritage Corridor for the bike path continuation. All in favor. The motion carried 5-0-0. DeMers-YES, Wise-YES, Mandile-YES, Shaw-YES, Butler-YES

- b) Blackstone Watershed Collaborative – PASS OVER until BOS Meeting: 2/28/2022
- c) MVP2 Grant – present recommendations, outcomes

Dr. Joann Lindenmayer presented the MVP Grant recommendations and expected outcomes for this proposal year. Hillary King assisted Lindenmayer via Zoom in answering questions on this Grant application and process. This Grant was stated to end on June 30, 2022 with funding announced in the Spring.

MOTION: Wise **SECOND:** Shaw

VOTE: that the Board of Selectmen appoint Selectmen Peter DeMers to the MVP Program application process for FY23 with John Wise as an alternate. All in favor. The motion carried 5-0-0.

DeMers-YES, Wise-YES, Mandile-YES, Shaw-YES, Butler-YES

d) Non-Criminal Disposition

Town Manager Sette reviewed the background information and discussion ensued among the Board of Selectmen regarding the adoption of non-criminal disposition enforcement by the Uxbridge Police Department in certain situations. This would need an approval at Town Meeting, but would allow the Police department to issue a ticket/citation in situations other than Chapter 90 violations that they have approval for in M.G.L. now. Further discussion ensued on the current limitations of the Police Department, current by-laws or sections of such affected by this, and adopting very specific parameters for Non-Criminal Disposition to be used in the future. This Business item will continue at the next regularly scheduled Board of Selectmen meeting; **no vote.**

e) 275 Douglas Street – WR30390391 Grant of License

The Board reviewed the previously approved NGRID pole petition: Douglas Street-New Pole 69-50 & Pole Relocations 47-50, 48, 49, 50, to approve this Grant of License. If you recall from past NGRID work, when an easement was required, the Town approved a license in the interim until the easement is approved by Town Meeting; Grant of Easement will be required and added to the Spring Annual Town Meeting.

MOTION: Mandile **SECOND:** Shaw

VOTE: that the Board of Selectmen grant license WR30390391 to National Grid for work to be done in the Town of Uxbridge with an article to be placed on a future Town Meeting warrant for a permanent easement to be granted. All in favor. The motion carried 5-0-0.

DeMers-YES, Wise-YES, Mandile-YES, Shaw-YES, Butler-YES

f) Local Housing Authority – Town Appointed Tenant Board Member Seat

A recent change to M.G.L. has determined the make-up of the Local Housing Authority Board of Directors. The change stated specific requirements appointees should meet; in this case, the member should be receiving a state and federal subsidy to serve. The appointee to the seat is Elizabeth Clark and after the Board reviewed the Town Appointed Tenant Board Member Seat packet, they appointed Liz Clark via Zoom.

MOTION: Shaw **SECOND:** Mandile

VOTE: that the Board of Selectmen appoint Elizabeth Clark to the open Board seat for the Local Housing Authority. All in favor. The motion carried 5-0-0. DeMers-YES, Wise-YES, Mandile-YES, Shaw-YES, Butler-YES

g) Donations: Police Dept. – \$300.00 for the K9 Program from The Green Room

MOTION: Wise **SECOND:** Shaw

VOTE: that the Board of Selectmen accept the \$300.00 from the Green Room to the Uxbridge Police Department K9 Program with thanks. All in favor. The motion carried 5-0-0.

DeMers-YES, Wise-YES, Mandile-YES, Shaw-YES, Butler-YES

h) 1st Reading: BOS Annual Report

As clerk of the Board of Selectmen, Mandile prepared and presented the Annual Report. Changes and corrections will be submitted to the Administrative Assistant prior to the Second Reading on February 28, 2022. **No Vote.**

i) 2022 Objectives Discussion

The Board of Selectmen recently approved the goals of the Town Manager and now want to consider their own set of goals or objectives. Discussion ensued on goals and objectives being per fiscal year versus calendar year; maintaining the buildings and facilities of Uxbridge; Town wide Calendar encompassing all Town meetings and activities; robocalling with parameters on use and frequency; and, next steps: Member DeMers has compiled a list the Board members will pick two (2) objectives from and review at the next regularly scheduled meeting. Two (2) main, important points discussed: that the goals of the Board of Selectmen align with that of the Town Manager and that the objectives/ goals chosen would be featured at the top of the Board Agenda as focal points.

j) BOS Policy Review

The Board of Selectmen made a commitment to review their policies and update them accordingly; enclosed in the Board packet was a complete list of the Board policies. Discussion ensued among the Board on: rescinding unneeded policies; adopting, deleting, or revising any policies currently utilizing M.G.L.; reactive versus proactive policy wording and policies; and, uploading all policies to Town website in PDF format. The Board has categorized all listed policies into 4 basic frameworks and plans to review and execute changes according to the following: HR, DPW, IT, and Communications; the Board is to discuss all HR related policies February 28, 2022.

5) TOWN MANAGER UPDATE – Sette regarding:

- a) Independent Department Budgets underway – Budget Discussions to begin 2/23 – 3/2
 - i) Budget increases are from salaries and the need to be competitive within job market
- b) New Website Design Soon, to include Town wide event and activity Calendar
- c) Review of Robocalling regarding Town notifications
- d) Surprise Snow “dusting” with DPW previously low on sand/salt; Uxbridge roads taken care of!
- e) Supply Chain Problems: low on sand, salt, etc.; however, Uxbridge DPW is currently stocked

6) MEMBER ISSUES & COMMENTS

- a) Mandile regarding: Thanks to his fellow Board members and Uxbridge; leave of absence and return; running for re-election; Uxbridge being a welcoming and inviting Town for individuals and businesses
- b) Shaw regarding: Conservation Commission meetings and complications using Zoom
- c) Wise regarding: Friends of the Cannon – still needs about \$8,000 to restore the WWII Cannon (with just over \$15,000 already donated!!!)
- d) DeMers regarding: meet & greet with new Town Accountant and Treasurer/Collector; executive sessions to discuss litigation with Town Counsel

7) MEETING MINUTES

January 24, 2022 Minutes

MOTION: DeMers

SECOND: Wise

VOTE: to accept the minutes of Monday, January 24, 2022 as written. The motion carried 4-0-1.

DeMers-YES, Wise-YES, Shaw-YES, Butler-YES, Mandile-ABSTAIN

8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: **FEBRUARY 28, 2022 starting with the Water & Sewer Commissioners meeting at 4 PM and transitioning to the regularly scheduled Board of Selectmen meeting at 6:30 PM.**


MOTION: Wise

SECOND: Shaw

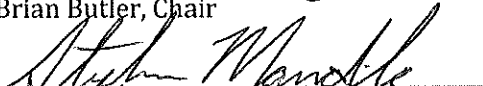
VOTE: to adjourn this February 14, 2022 meeting at 10:01 PM. All in favor. The motion carried 5-0-0.

DeMers-YES, Wise-YES, Mandile-YES, Shaw-YES, Butler-YES


Minutes respectfully submitted by Alexandra Clauss
February 14, 2022 minutes approved by the Board of Selectmen:



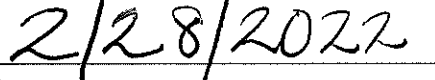
Brian Butler, Chair



Stephen Mandile, Clerk




John Wise, Selectman



Date



Jeffrey Shaw, Vice Chair



Peter DeMers, Selectman

List of Documents and Other Exhibits Used

Agenda Notes

Blackstone Heritage Corridor Packet

MVP2 Grant PowerPoint

Email Correspondence: Benn Sherman & Jennifer Killion, 275 Douglas Street – Grant of License

275 Douglas Street – WR30390391 Grant of License Packet

Local Housing Authority Packet

Email Correspondence: Marc Montminy, Police Department 1/24/2022

BOS Annual Report

BOS Policies Index

Minutes Dated January 24, 2022