

**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
MONDAY, JANUARY 28, 2019 6:30PM**

Received by
Uxbridge
Town Clerk

Present: Brian Butler/Chairman, Jeffrey Shaw/Vice Chair, Brian Plasko/Clerk
Also Present: Angeline Ellison/Town Manager
Not Present: Jennifer Modica/Selectman, Susan Franz/Selectman

1. CALL TO ORDER

2. ANNOUNCEMENTS

- Volunteers needed, please see Town Manager's office for a list of openings.
- Special Town Meeting: February 5th at Valley Chapel at 7:00 p.m.

Uxcellent News

- Thank you to Dave Moriarty for taking a group of retired teachers to the Blanchard project.

3. CITIZENS' FORUM

- Michael Potaski spoke about the reduced water/sewer bills. Higher users pay more. Concerned some users may start to use less and that may cause a danger to the enterprise funds.
- Pete Pendergast informed public that Members of Solomons Temple Lodge/Masonic Building Association of Uxbridge will hold a rededication ceremony on June 1st – it will mark the bi-centennial of the building. Looking to have Court Street blocked off. Public invited. Mr. Pendergast will forward Ms. Ellison the information and she will forward to Public Safety Committee for review.

4. BUSINESS

a) Board/Committee Appointments:

Cultural Council: Gail Boutiette expires 6/2022, Jeff Cloutier expires 6/2022

MOTION: Mr. Shaw move to appoint Gail Boutiette to the Cultural Council. Seconded by Mr. Plasko. The motion carried 3-0-0.

MOTION: Mr. Shaw move to appoint Jeff Cloutier to the Cultural Council. Seconded by Mr. Plasko. The motion carried 3-0-0.

Mr. Butler thanked Ms. Boutiette and Mr. Cloutier for volunteering as this will allow to Town to receive state grants.

b) Licenses:

- 1) Approve Change of Officers/Directors: Polish American Social and Civic Corp, 217 Mendon Street.

MOTION: Mr. Shaw move to accept the change of officers/directors for the Polish American Social and Civic Corp. Seconded by Mr. Plasko. The motion carried 3-0-0.

- 2) Precious Metals Dealer License: G2 Sports Cards & Memorabilia, 3 West Hartford Ave.

Antonio Fraga owner of G2 Sports Cards & Memorabilia present. Mr. Butler asked the owner questions regarding license and business in 2018. Chief Montminy provided an update on the precious metal business transactions in 2018. The Police Department has no problem with G2 renewing their license. **MOTION: Mr. Shaw made a motion that the Board**

grant the Precious Metal Dealers License to Mr. Antonio Fraga for 3 West Hartford Avenue. Seconded by Mr. Plasko. The motion carried 3-0-0.

c) Board of Selectmen Annual Report

Ms. Ellison noted that Ms. Modica had placed this item on the agenda asking to see what the Board was going to do relative to the Annual Report. Last year, the Chair had completed it and in previous years, the BOS Clerk completed it. Mr. Shaw stated it is a summary of what the Board has done during the year. **MOTION: Mr. Shaw made a motion to have Mr. Plasko, BOS Clerk work in collaboration with the Board of Selectmen Assistant to present the Board of Selectmen's annual report. Seconded by Mr. Plasko. The motion carried 3-0-0.**

d) Surplus Property Policy – 1st reading

Mr. Butler noted that consistent with MGL, any surplus property under \$10,000, the Town has to establish a policy for disbursement of any goods (chairs, desk, computers). Mr. Butler asked that the Board consider approving the first reading on a conditional basis and that on the second reading, that the Board consult Counsel with regard to an addition of having the Board of Selectmen review disbursements as well. Mr. Butler noted that this currently falls under the guidance/purview of the Town Manager and with the amount of historical pieces and sentimental value, the Board of Selectmen be involved. **MOTION: Mr. Shaw move to approve the first reading and prior to second reading, the Board receive Town Counsel's opinion. Seconded by Mr. Shaw. The motion carried 3-0-0.**

5. TOWN MANAGER UPDATE

a) Donations

COA:

- \$250 from Deep Roots, Inc.
- \$100 from The Uxbridge Lions Club
- \$50 from Anne Jacque in memory of Bob McKinnon

LIBRARY:

- \$50 donation from Beverly Fior

b) Appointment of Acting Town Manager

In the Town Manager's absence February 16-22, per the Charter, Ms. Ellison would like to recommend that Chief Montminy be appointed Acting Town Manager. **MOTION: Mr. Shaw move to accept the recommendation to appoint Chief Montminy as Acting Town Manager from February 16-22, 2019 as written in the memo of January 28th by Ms. Ellison. Seconded by Mr. Plasko. The motion carried 3-0-0.**

c) February 25 BOS Agenda Items

Due to staff coverage, Ms. Ellison noted that the posting would need to occur no later than 2/14 for the meeting on the 25th. Please submit all agenda items by 2/14.

d) Marathon Tristte Endurance Relay Run, August 4, 2019

Will run from Pratt Dam in Lincoln, RI to Mortenson Riverfront Plaza in Hartford, CT. The marathon will go thru Uxbridge. The organizers will run it by the Public Safety Committee. Board Members should direct any questions or concerns to the Public Safety Committee.

e) Human Resources component to Harpers payroll system.

Ms. Ellison in trying to streamline and meet some of the requirements from the State, Uxbridge does not comply with some of the regulations. Ms. Ellison will enlist Harpers to help draft some of the policies and procedures that need to be in place to meet the standard HR components of the Town. The cost is \$20 per month.

- f) Application of Commonwealth Corp.
Economic Development Planner working with the School Committee. School Department applied for a Commonwealth Corp. It is anticipated that the Town will get two people to work with the School and the Economic Development Planner in that process. This Greenhouse Project will assist students who don't plan to go to college or enter into a trade. Ms. Ellison will get additional details including duration and get back to the Board.
- g) Mendon Street Kitchen
BYOB starting February 1st. In absence of a policy, Mendon Street Kitchen will let the BOS know when the events are happening. ABCC regulations allow businesses to BYOB because it is not a license piece of the statute. Some communities do have a policy. Ms. Ellison will add this policy to a future meeting.

6. MEMBER ISSUES

Mr. Plasko: office coverage during the week of February 18th. Ms. Ellison mentioned phones will be forwarded to the Town Clerk's office. Ms. Ellison will finalize plan and forward to Board so they are aware.

7. MEETING MINUTES

December 3, 2018

Meeting minutes approved at previous meeting. Ms. Ellison mentioned signature page needed to be updated and signed. **MOTION: Mr. Shaw move to accept the meeting minutes as defined for Monday, December 3, 2018. Seconded by Mr. Plasko. The motion carried 3-0-0.**

December 17, 2018

MOTION: Mr. Plasko move to accept the meeting minutes as delineated for Monday, December 17, 2018. Seconded by Mr. Shaw. The motion carried 3-0-0.

December 20, 2018

MOTION: Mr. Plasko move to accept the meeting minutes as written for Thursday, December 20, 2018. Seconded by Mr. Shaw. The motion carried 3-0-0.

January 2, 2019

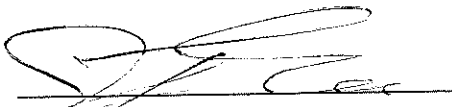
MOTION: Mr. Shaw move to accept the meeting minutes as defined for Wednesday, January 2, 2019. Seconded by Mr. Plasko. The motion carried 3-0-0.

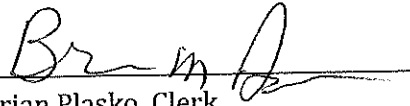
8. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: February 11, 2019
MOTION: Mr. Shaw move to adjourn. Seconded by Mr. Plasko. The motion carried 3-0-0.

Minutes respectfully submitted by Ellen Welch.

January 28, 2019 Minutes approved by the Board of Selectmen:


Brian Butler, Chair


Jeffrey Shaw, Vice Chair


Brian Plasko, Clerk

Approved:
2/11/19