

**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
THURSDAY, DECEMBER 20, 2018 – 6:00PM**

Received by
Uxbridge
Clerk

Present: Brian Butler/Chairman, Jeffrey Shaw/Vice Chair, Brian Plasko/Clerk, Jennifer Modica/Selectman, Susan Franz/Selectman. Also Present: Angeline Ellison/Town Manager

1. CALL TO ORDER

2. BUSINESS

a) Set Special Town Meeting Date

Ms. Ellison stated that the Board had requested additional information, which was provided. Ms. Ellison asked the Board to set the date for Special Town Meeting for January 22nd and if that date is not feasible, January 29th. Ms. Ellison reminded everyone that the financial plan has been committed to DLS and credit rating agencies. While the October expense report was received, Ms. Franz noted that it was almost two months old. In her opinion, we do need the time to get a solid vote, if we do not get the vote, it will be a disaster for the Town financially. Ms. Franz believes we will be in deficit by the end of this month and that we will continue to a significant amount in the next two months. She believes that to get a date of January 29th or early February, that would serve our need to get to a consensus, we would require a reserve fund transfer. We would not be able to pay the bills otherwise in her opinion. Ms. Ellison asked what bills Ms. Franz was referencing. Ms. Franz noted that the Finance Department will be out of cash by the 22nd but she does not have the latest expense report. Ms. Ellison did not see the deficiencies. Ms. Franz noted that "The Town is spending \$36,000 a month depending upon if the audits have been expensed or not. It goes to \$43,000 in February when the budgeting comes online. Currently, there is \$16,000 remaining per the forecast that leaves \$20,000 in deficit by the end of this month. This is an estimate because November's expense report has not been provided. Based upon what has been provided, we are very close to being out of cash." Ms. Ellison stated that this is the reason for the Special Town Meeting to transfer funds." Ms. Franz said, "we should be talking to our vendors to make sure there is money to get paid." We need to build this consensus". Ms. Franz does not know it can be done without a reserve fund transfer. Also, Ms. Franz does not think there has been an effort to collaborate with Department Heads. The Interim costs are expense lines not salary lines and everything has been pulled from salary lines. The Department Heads mentioned that we still have the 53G funds from last spring's revolving account. Ms. Modica mentioned that the Town could not touch those funds. Ms. Modica stated that those monies are supposed to pay for engineering costs and if there is any money left over, the firms should be reimbursed. Ms. Franz stated as part of the budget planning and the request we are making of the Town, Ms. Franz's suggestion would be to examine the expense lines across the rest of the budget and if we need to, make a transfer at Town Meeting. Ms. Ellison expressed concern to not touch the municipal budget now as there is still six months to go on the operating budget. It is not fiscally sound to move expense items off the existing budget to pay for this issue. This is a one-time issue. Ms. Ellison stated that we have six months to go before another budget and it would be detrimental and create another crisis if we had to find money. Based on the adjustments, because we asked the Accountant to expedite the fees, we are looking at \$145K. Mr. Butler voiced his concern with the January 22nd date. The Board talked about FinCom's due diligence and posting requirements. Ms. Modica commented on pulling money from other places and reminded Ms. Franz that the meeting that occurred between her, Ms. Modica, Ms. Ellison, and Ms. Kelly. Ms. Kelly highly recommended not touching the budget and moving the money from stabilization. Ms. Modica would be in favor of the 29th to give FinCom more

time. Ms. Ellison reviewed the timeline provided by Mr. Maharay. Mr. Shaw stated that the Town will be more supportive of it with FinCom's endorsement. The Board reviewed the calendar. The Board discussed February 5th. Ms. Franz asked for an updated expense report for November. **MOTION: Ms. Franz move to set February 5th as the Special Town Meeting date. Seconded by Mr. Plasko. The motion carried 5-0-0.**

- b) Special Town Meeting – set open/closing date for inclusion of articles.
The Board discussed dates and times. The opening date would be 12/20/18 with a closing date of 1/3/19 at 5:00 p.m. **MOTION: Mr. Shaw made a motion to set 12/20/18 as the opening for the Special Town Meeting Warrant and 1/3/19 as the closing date for the Special Town Meeting to be held February 5, 2019. Seconded by Mr. Plasko. The motion carried 5-0-0.**
- c) One Day Liquor License – St. Mary's, 77 Mendon St, Uxbridge
The Board reviewed the materials. Dave Moriarty present on behalf of St. Mary's. Ms. Modica noted that beer/wine must be purchased thru a distributor. **MOTION: Mr. Butler made a motion to approve a one-day liquor license on January 12th for St. Mary's. Seconded by Mr. Shaw. The motion carried 5-0-0.**

3. MEETING MINUTES

Thursday, December 6, 2018

MOTION: Ms. Franz move to accept the meeting minutes of December 6, 2018. Seconded by Mr. Shaw. The motion carried 5-0-0.

Monday, November 26, 2018

MOTION: Ms. Franz move to accept the meeting minutes of November 26, 2018. Seconded by Mr. Plasko. The motion carried 4-0-1 (Mr. Butler abstained)

Tuesday, November 13, 2018

MOTION: Ms. Modica move to accept the meeting minutes of Tuesday, November 13, 2018. Seconded by Mr. Plasko. The motion carried 4-0-1 (Mr. Butler abstained)

Monday, September 17, 2018

MOTION: Mr. Shaw move to accept the meeting minutes as written for September 17, 2018. Seconded by Mr. Plasko. The motion carried 4-0-1 (Mr. Butler abstained)

MOTION: Mr. Shaw move to go into Executive Session. Pursuant to MGL. c. 30A, §21(a)1. Discussion of the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual, Board of Selectmen and Individual Selectmen as well as adjourn following the Executive Session. Seconded by Ms. Franz. The motion carried 5-0-0 by roll call vote (Franz-YES, Plasko-YES, Shaw-YES, Modica-YES, Butler-YES)

4. EXECUTIVE SESSION

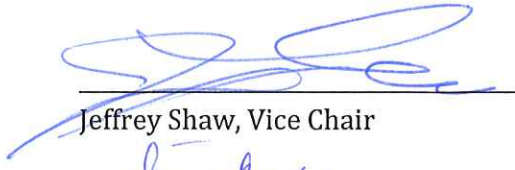
- a) Pursuant to MGL. c. 30A, §21(a)1. Discussion of the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual, Board of Selectmen and Individual Selectmen.

Minutes respectfully submitted by Ellen Welch.

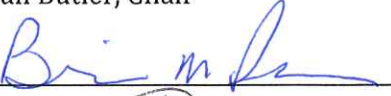
December 20, 2018 Minutes approved by the Board of Selectmen:



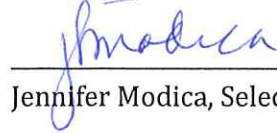
Brian Butler, Chair



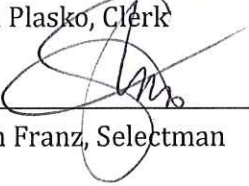
Jeffrey Shaw, Vice Chair



Brian Plasko, Clerk



Jennifer Modica, Selectman



Susan Franz, Selectman

Date Approved: 1/28/19