



**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
MONDAY, NOVEMBER 26, 2018 – 6:30PM**

Received by
Uxbridge
Town Clerk

Meeting is recorded.

Present: Jennifer Modica/Chair, Susan Franz/Vice Chair, Brian Plasko/Clerk, Jeffrey Shaw/Selectman

Also Present: Angeline Ellison/Town Manager

1. CALL TO ORDER 6:30 pm

2. ANNOUNCEMENTS

- ***Volunteers needed***

Cultural Council volunteers needed - 3 empty seats, anyone interested please contact the Town Manager's Office.

- First Night will be held on Saturday, 12/1. Parade starts at 4:30 pm. Fireworks at 7:15 pm.

- ***Uxcellent News***

- Conservation Committee Donation - Andrew Gorman, Chair of Commission present. Eagle Scout project - trail marker at Pout Pound funds exceeded project in the amount of \$436.

MOTION: Ms. Franz move to accept the \$436 from the Eagle Project to benefit the Conservation Committee. Seconded by Mr. Plasko. The motion carried 4-0-0.

3. CITIZENS' FORUM

The following citizens spoke:

- Patrick Hannon: town financial problems, real estate assessments, missing Finance Committee and BOH meeting minutes, social media comments by Ms. Franz.

4. BUSINESS

1) Uxbridge Hazard Mitigation Plan

Peter Peloquin, CMRPC presented to the Board. Plan required by Federal Disaster Act of 2000. Town eligible for FEMA grants, helps town make good use of resources, current plan expired. Plan mitigates damages from natural hazards before they happen. Board discussed accuracy of map. CMRPC to reach out to DEP. CMRPC to update maps and forward to Ms. Ellison to distribute to Board. Board will forward any questions/comments to Ms. Ellison. Public is invited to take Hazard Mitigation Public Survey on Uxbridge website.

2) Warrant for Special Town Election – December 4, 2018

MOTION: Mr. Shaw move to endorse the warrant for the special town election on December 4, 2018. Seconded by Mr. Plasko. The motion carried 4-0-0. Polls open 7am-8pm at McCloskey School on December 4th.

3) Regionalization Discussion

Ms. Modica reached out to Town Counsel to discuss role of Town Manager and Board on regionalization. Board discussed dispatch and areas that regionalization could benefit the town. Additional research will be needed and will revisit discussion in January with a focus on Fire.

MOTION: Ms. Franz made a motion to collect proposals for potential regionalization in

the areas of Fire and DPW and at the Town Manager's discretion, in other areas of importance, to be presented back to the Board at the January Meeting. Seconded by Mr. Shaw. The motion passed 3-0-1 (Ms. Modica abstained).

4) Ratification of FY2019 Tax Rate

When the Assessor did the recap forms, the database wasn't closed out and Patriot Properties kept adding properties making it off by \$24,000, the tax rate increased by 1¢. Ms. Modica noted there that was an update to the excessive levy it went from \$377K to \$204K. **MOTION: Ms. Franz move to accept the 2019 Classification Tax Allocation Sheet as amended. Seconded by Mr. Plasko. The motion carried 4-0-0.**

5) **Committee/Board Appointments:** Cultural Council

The Cultural Council is in great need for volunteers. Anyone interested should fill out a talent bank form and drop off at the Town Manager's office. **MOTION: Ms. Modica made a motion to appoint Angela McCarty to the Cultural Council. Seconded by Ms. Franz, The motion passed 4-0-0.**

Donation:

Fire Department: \$500 donation from Ms. Kozak who had a dog at the Aldrich Street Kennels when the fire hit. **MOTION: Ms. Franz move that the Board accept the \$500 donation from Ms. Kozak on behalf of the Fire Department. Seconded by Ms. Modica. The motion carried 4-0-0.** The Board thanked Ms. Kozak for her generosity.

6) Goldthwaite Trust Fund Disbursement

The Board received a request from Senior Center Director for a client in need of financial help. **MOTION: Ms. Franz authorized \$600 from the Goldthwaite Fund to use as outlined. Seconded by Mr. Plasko. The motion carried 4-0-0.**

5. TOWN MANAGER UPDATE

- At the 11/13/18 meeting, the impact fee for the Community Host Agreement for Grass Appeal was approved at 1.25% should have been for adult use at 1.75%.
- Thanked Police and Fire Departments for handling the recent fire in town.
- Town Hall and McCloskey without heat this morning.
- Department of Local Services meeting on Monday, 12/3 at the Senior Center at 5:30 pm. This is a public meeting.

6. MEMBER ISSUES

- Brian Plasko: Town Charter - BOS needed to vote upon Acting Town Manager when the Town Manager was on vacation. Town Manager to notify Board when out of office.
- Jennifer Modica: Wanted to remind the Board that they act as a single body and Board can't individually go and make decisions for the Board as individuals. If any Board member needs to deal with any department head or employee, work through the Town Manager. Spoke with Town Counsel regarding regionalization. During BOS Executive Session Meeting on 12/17, will ask Town Counsel to give presentation on the Charter on the rules of the Selectmen. Ms. Ellison will reach out to MMA to come in to do a Board 3 hour training working in January or February.
- Susan Franz: Courtney Keegan, Douglas School & Business Operations Manager and Jean Loveitt, Finance Director in Douglas, both residents of Uxbridge concerned about financial issues in Uxbridge looking to get more information and offering to assist us. Board discussed search committees, current interim team, lack of qualified candidates, interim team on board to clean up. Ms. Ellison discussed her hiring position on the Town Accountant and Treasurer, DLS, and funding issues for these positions. Ms.

Franz noted that the BOS has the responsibility of the finances of the town and she noted if the current plan isn't going to work, the Board will need to take action.

- Mr. Shaw: Concern about posting of jobs and non-hiring. Mr. Shaw inquired about the Town Manager's plan to hire the Accountant and Treasurer.
- Ms. Modica: Asked the Board to bring questions to the meeting on Monday with DLS. Ms. Modica noted that the interim Treasurer stated that this isn't what they expected - no documentation, no cash book. Ms. Modica noted it is in the works and the Board will hear from DLS on Monday.

7. MEETING MINUTES

November 8, 2018 Executive Session Meeting Minutes

Mr. Plasko will update and minutes will be approved during next Executive Session.

November 8, 2018 Meeting Minutes

MOTION: Ms. Franz move to approve the meeting minutes of Thursday, November 8, 2018.

Seconded by Mr. Plasko. The motion carried 4-0-0.

September 17, 2018 Water & Sewer Commissioners Meeting Minutes

Passover - minutes to be revised.

October 22, 2018 Meeting Minutes

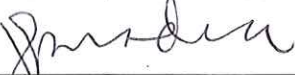
MOTION: Ms. Modica made a motion to approve the meeting minutes of Monday, October 22, 2018.

Seconded by Ms. Franz. The motion carried 4-0-0.


8. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: 12/17/18

Minutes respectfully submitted by Ellen Welch.


November 26, 2018 Minutes approved by the Board of Selectmen:



Jennifer Modica, Chair



Susan Franz, Vice Chair



Brian Plasko, Clerk



Jeffrey Shaw, Selectman

Date Approved: 12/20/18