

**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
MONDAY, OCTOBER 22, 2018 – 6:30PM**

Received by
Uxbridge
Town Clerk

DEC 4 '18 PM 2:33

Meeting is recorded.

Present: Jennifer Modica/Chair, Susan Franz/Vice Chair, Brian Plasko/Clerk, Jeffrey Shaw/Selectman
Also Present: Angeline Ellison/Town Manager.

1) CALL TO ORDER

2) ANNOUNCEMENTS

- a. *Volunteers needed*-please see the Clerk's Office or Town Manager's office for a list of openings.
- b. *Fall Annual Town Meeting*-at Valley Chapel, 14 Hunter Rd. on October 23rd at 7:00 p.m.
- c. Absentee Ballots for the November 6, 2018 General Election are available in the Town Clerk's Office during normal business hours.
- d. Early voting for the November 6, 2018 General Election will be held from October 22 – November 1, 2018 during normal business hours at Town Hall. Early voting hours will also be held on Saturday, October 27, 2018 from 8am-12pm at Town Hall.
- e. Uxcellent News
 - Proclamation given to William Albin for service and dedication to Historic Commission & Uxbridge Fire.

3) CITIZENS' FORUM

The following citizens spoke:

- Brian Butler-staff turnover

Ms. Modica read a memo dated January 29, 2018 from David Colton, Interim Town Manager, regarding the state of affairs in Uxbridge.

4) BUSINESS

- a. CMRPC presentation with the MVP process
Andrew Loew & Eli Goldman of CMRPC gave a presentation on the municipal vulnerability process. Issues and plans relating to climate change.
- b. Quarry update: Fred Dodd, International Zoological
Fred Dodd spoke about preserving the town owned quarry. Abutter, Sean Matthews, would like to keep the property as is. Town needs to investigate access from Kristen Way. Legal right of way from Hartford Ave. Town Manager will provide Board with additional information. The Board suggested that Mr. Dodd and the abutters sit down to discuss project. Board will work on a site visit.
- c. Appointment of Interim Town Accountant
The Town Manager mentioned the 2016 audit was finished and 2017 and 2018 are not complete. Unable to locate files on server. Ms. Ellison stated that the Assistant Town Accountant turned in her resignation today. Ms. Ellison interviewed 3 candidates for the Interim Town Accountant position. Ms. Ellison is moving forward with Kinseft Accounting who will be here two days a week. Ms. Franz noted that she had reached out to the Town Manager and BOS Chair regarding personnel concerns. **MOTION: Ms. Franz made a motion to ask town counsel to prepare**

and complete post employment interviews with everyone that has left within the past 12 months and anyone who leaves within the next 6 weeks to be completed within 60 days. Seconded by Mr. Plasko. The motion carried 4-0-0. Ms. Ellison stated that town counsel is working on getting financial information from prior town accountant, Justin Cole.

Appointment Interim Town Accountant Services. Weekly charge of \$1500/2 days with extra hours @ \$130/hour. Lisa Kelly, Kinsharf Accounting will make sure we are in compliance with state regulations and complete recap. **MOTION: Ms. Modica made a motion to appoint Lisa Kelly of Kinsharf Accounting as the Uxbridge Interim Town Accountant effective Thursday, October 24, 2018. Seconded by Mr. Shaw.** Discussion: The Board had a discussion on other accountant options, postings on MMA, job descriptions. **The motion carried 4-0-0.**

- d. BOS Financial Policy Review: 1st reading (*taken out of order after 4 e. Virginia Blanchard Scholarship discussion*) changes include stabilization fund set at 5% right now at 5.43%. Ms. Modica will bring projections to the next meeting. All gifts and donations greater than \$300 should be brought in front of the Board of Selectmen for acceptance. All other donations \$50-\$299, can be brought forth to the Board for acknowledgment. Donations will be announced at the next meeting after they are received by the Town Manager's office and put in the meeting minutes. No vote taken.
- e. Virginia Blanchard Scholarship discussion (*taken out of order after 4 f. Network to Freedom/Underground Railway National Park Service*) Ms. Modica contacted Jen Robertson at the high school who handles all the scholarships. Mr. Potaski spoke about the Virginia Blanchard project. Mr. Potaski recommended John Weiss from the Virginia Blanchard Memorial Housing Association to sit on the committee. The Town Manager will setup a task force. Anyone interested should submit a talent bank form. **MOTION: Ms. Franz move that the Board authorize the Town Manager to post for 10 days to appoint a committee to determine perimeters of the Virginia Blanchard Scholarship and how Board would like to award it to be completed by January 30th. Seconded by Mr. Plasko. The motion carried 4-0-0.**
- f. "Network to Freedom / Underground Railway National Park Service letter of support request (*taken out of order 4. c. Interim Town Accountant*) Mike Potaski noted that he has been working Peter Emerick in gathering data for accreditation/certification and Susan Franz pulled the presentation together. National Park Service is asking communities to research and recognize their connections with the Underground Railroad. Uxbridge has very significant connections. Peter Emerick reviewed the presentation. Ms. Modica asked that the Historic Commission to provide a formal vote to the Board. **MOTION: Ms. Franz made a motion for the Board to provide a letter of support for the National Park Service Underground Railroad "Network to Freedom" application under the direction of the Historical Commission provisional on a vote of acceptance from that committee. The motion passed 4-0-0.**
- g. McCloskey School update (*taken out of order after 4 d. BOS Financial Policy Review*) The School Committee has relinquished control of the school. The School Committee voted to have one member of the committee, one BOS member, School Superintendent, Town Manager, School Business Manager, and Accountant to get together to look at the logistics of transferring McCloskey over to the town. **MOTION: Mr. Shaw made a motion to appoint Ms. Franz as the BOS member to the McCloskey School Transfer Committee. Seconded by Mr. Plasko. The motion carried 4-0-0**

h. Veteran's Day Speaker

MOTION: Ms. Modica made a motion to appoint Mr. Plasko as the Veteran's Day speaker. Seconded by Mr. Shaw. The motion carried 4-0-0.

5) TOWN MANAGER UPDATE

a. Good Energy Aggregate update

Town Counsel reviewed the agreement. This will start the process to get the municipal energy aggregate out to the community allowing a group discount on electricity. Residents will be made aware of the program and residents can opt-out if they wish. **MOTION: Ms. Franz made a motion to authorize the Town Manager to sign the contract for Good Energy LP consulting services as presented. Seconded by Mr. Shaw. The motion carried 4-0-0.**

6) MEMBER ISSUES

- Mr. Plasko asked the Chair how the email will be handled that was received today. Ms. Modica noted that the email has been taken care of and the Board will get an update.
- Ms. Franz concerned about moral of staff and would like to work as a group to get it under control. Ms. Modica stated that she is working with the Town Manager.

7) MEETING MINUTES

Tuesday, October 2, 2018

MOTION: Mr. Shaw made a motion to accept the meeting minutes of Tuesday, October 2, 2018. Seconded by Ms. Franz. The motion carried 4-0-0.

Tuesday, October 9, 2018

MOTION: Mr. Shaw made a motion to accept the minutes of Tuesday, October 9, 2018. Seconded by Mr. Plasko. The motion carried 4-0-0.

Monday, October 15, 2018

MOTION: Mr. Shaw made a motion to accept the minutes of Monday, October 15, 2018. Seconded by Ms. Franz. The motion carried 3-0-1 (Mr. Plasko abstained)

Ms. Modica noted a few scrivener's errors that have been changed in the warrant.

8) ADJOURNMENT:

MOTION: Ms. Franz move to adjourn the meeting. Seconded by Mr. Shaw. The motion carried 4-0-0.

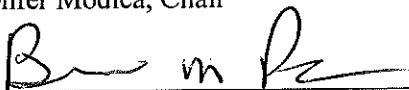
The next meeting is Tuesday, November 13, 2018.


Minutes respectfully submitted by Ellen Welch.

October 22, 2018 Minutes approved by the Board of Selectmen:


Jennifer Modica, Chair


Susan Franz, Vice Chair


Brian Plasko, Clerk


Jeffrey Shaw, Selectman

Date Approved: 11/26/18