

**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
TUESDAY, OCTOBER 9, 2018 – 6:30PM**

Received by
Uxbridge
Town Clerk

Present: Susan Franz/Vice Chair, Brian Plasko/Clerk, Jeffrey Shaw/Selectman
Remote participation: Jennifer Modica/Chair. Also Present: Angeline Ellison/Town Manager.

1) CALL TO ORDER

2) ANNOUNCEMENTS

- a) Volunteers needed - see Clerk's Office or Town Manager's office for a list of openings.
- b) Fall Annual Town Meeting – Will be held at Valley Chapel, 14 Hunter Rd. at 7pm on October 23rd.
- c) Absentee Ballots for the November 6, 2018 General Election are available in the Town Clerk's Office during normal business hours.
- d) Early voting for the November 6, 2018 General Election will be held from October 22, 2018 – November 1, 2018 during normal business hours at Town Hall. Early voting hours will also be held on Saturday, October 27, 2018 from 8am-12pm at Town Hall.
- e) Uxcellent News
 - Mark Blair, Emergency Response Director was awarded a \$3,000 grant to provide five GIS mapping licenses to the town.
 - Congratulations to our local photographers who contributed to the Blackstone Heritage Corridor Annual Calendar. The final photos will be revealed on October 19th.
 - Congratulations to Captain Todd Bagma on his retirement, 34 years with Uxbridge Police Department.
 - Congratulations to Peter Demers, promoted to Fire Lieutenant.
 - Congratulations to Lisa Bernard, Senior Center Director and Mike Gallerani, our Economic Development Coordinator for jointly getting a grant to improve the safety and accessibility of the Senior Center doorways and entrances.
 - Downtown Trick or Treat Event: October 24th 5:30-7pm Town Hall and Downtown businesses will be hosting the event.

3) CITIZENS' FORUM

- John Foley – extend water line/Millville well contamination; detention ponds corner Lee/Glenn St.

4) BUSINESS

a. Donations:

- Fire: \$100 anonymous donation – donation will go in the fire department general donations account to be used towards a project that will help the fire department perform its mission.

MOTION: Mr. Plasko move that the Board accept the \$100 anonymous donation for the Fire Department with gratitude. Seconded by Mr. Shaw. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES).

Police:

- \$50.00 donation in memory of the late Chief John Emerick from Retired Police Chief John Creighton and his wife Patricia.
- Michael and Patricia Branowicki donated \$40.00 in memory of Police Chief John Emerick.
- Harry and Sheryl Romasco donated \$50.00 in memory of Police Chief John Emerick.

MOTION: Mr. Plasko move that the Board accept the previously mentioned donations totaling \$140 to the Police Department with gratitude. Seconded by Mr. Shaw. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

b. Endorse State Election Warrant

Ms. Franz reviewed the warrant. **MOTION: Mr. Shaw made a motion that the Board endorse the State Election Warrant. Seconded by Mr. Plasko. No discussion. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)**

c. Use of Town Counsel Draft Policy - 2nd reading

Town Counsel reviewed the policy. **MOTION Ms. Modica move to accept, in the second reading, the proposed Town Counsel Use Policy. Seconded by Mr. Shaw. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)**

d. BOS Energy Audit approval

Part of the Green Community designation. Ms. Ellison stated that the audit was completed when McCloskey was still open and Blanchard was under town control - use percentages will be readjusted for this and shifting some of the energy costs to other buildings. The Board reviewed the report, Audit is an energy based report typically electricity. Ms. Ellison stated that the town is not 100% tied to spending the grant money on what is in the proposal. This is a baseline standard, not a commitment. Ms. Ellison noted adjustments to the audit: 1) removing Blanchard and McCloskey 2) with McCloskey closing, shifting some of the energy costs to other buildings 3) more specific details on policies, safe driver initiative, vehicle maintenance. **MOTION: Ms. Franz made a motion that the Board accept the Energy Reduction Plan with the proposed changes. Seconded by Mr. Plasko. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)**

e. Capital Planning Committee presentation – Passover

f. Veterans Day Proclamation

Mr. Plasko read the proclamation. **MOTION: Ms. Modica move to endorse the Veterans Day Proclamation. Seconded by Mr. Shaw. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)**

g. Vote Fall Annual Town Meeting recommendations

The Board reviewed the articles and voted recommendations.

Article 1, FY19 Inter/Intra Departmental Transfers

MOTION: Ms. Franz made a motion for favorable action for Article 1, Table A as presented in the warrant. Seconded by Ms. Modica. Discussion. The Board discussed the duties and job description for Item 1. The motion carried 2-2-0 by roll call vote: (Plasko-NO, Shaw-NO, Franz-YES, Modica-YES)

MOTION: Ms. Modica made a motion for favorable action for Article 1, Table B. Seconded by Mr. Shaw. Discussion: regarding maintenance fund, library, and van. Ms. Modica spoke with previous Town Manager and it was meant to be in the budget. Money is needed to do small projects. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

Article 2, Transfer to Capital Stabilization Fund

Recommend favorable action on Article 2. Ms. Modica stated with the stabilization account at \$2.6M and if Article 1-Table B passes, there would be nothing to transfer. At that point, it would be passed over. This article will be a standing item on every warrant. **MOTION: Mr. Shaw made a motion to recommend favorable action on Article 2. Seconded by Ms. Modica. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)**

Article 3, Bills of Prior Fiscal Year

MOTION: Mr. Shaw made a motion to recommend favorable action for Article 3. Seconded by Ms. Modica. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

Article 4, FY18 Appropriation Deficit of the Prior Year

Passover

Article 5, Amend the Zoning Bylaws for Marijuana Establishments and Medical Marijuana Treatment Centers

MOTION: Ms. Modica move for favorable action on Article 5. Seconded by Mr. Plasko. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

Article 6, Establish Marijuana Licensing Authority

MOTION: Mr. Shaw move for favorable action on Article 6. Seconded by Mr. Plasko.
Discussion – Ms. Ellison will add recommendations to the warrant. **The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)**

Article 7, Citizen's Petition – Street Acceptance: Walnut Grove Street

MOTION: Mr. Shaw move for favorable action on Article 7. Seconded by Ms. Modica.
Discussion – outstanding completion items. **The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)**

Article 8, Citizen's Petition – Adjustment to FY19 School Budget

MOTION: Mr. Shaw made a recommendation for unfavorable action on Article 8. Seconded by Mr. Plasko. Discussion – Ms. Franz discussed accounting principles, departments within town should be consistent and turn back any monies left over, Ms. Modica noted that state law allows for schools to pre-pay out of district for first 3 months gives stabilization to special ed for following year. **The motion carried 3-1-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-NO, Modica-YES)**

5) TOWN MANAGER UPDATE

Staffing Update:

- Ms. Ellison thanked Michael Gallerani for working with the COA Director in securing an ADA grant.
- Town Collector/Treasurer. Jeff Ugalde named Interim Collector/Treasurer will be here Tuesdays/ Thursdays started today.
- Town Accountant resignation and transition as well as outside audit.
- Municipal Aggregate - working with Good Energy once contract language has been finalized, they can file.
- Conservation Agent – interviews are setup for Oct. 17/18.
- BOH Admin – internal candidate, should be complete by end of week.

6) MEMBER ISSUES

- School Committee voted to turn McCloskey over to the town.
- Security camera in BOS meeting room.

7) MEETING MINUTES

July 23, 2018 Meeting Minutes

MOTION: Ms. Modica made a motion to approve the meeting minutes of Monday, July 23, 2018. Seconded by Mr. Plasko. The motion carried 3-0-1 by roll call vote: (Plasko-YES, Shaw-ABSTAIN, Franz-YES, Modica-YES)

August 13, 2018 Meeting Minutes

The Board discussed the CMRPC delegate discussion that occurred during the meeting. Ms. Franz noted that the meeting minutes should reflect that it was the Board's intent for the Town Manager to post for the position and the Board would review the talent bank forms and appoint a citizen. The Board discussed if the previously approved meeting minutes should be updated. Ms. Modica noted that the appointment has already been made and going forward, the Board will need to be clearer.

MOTION: Ms. Franz made a motion to retain the language as it is in the minutes currently. Seconded by Mr. Plasko. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

September 10, 2018 Meeting Minutes

MOTION: Ms. Modica made a motion to approve the meeting minutes for Monday, September 10, 2018. Seconded by Mr. Plasko. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

September 24, 2018 Meeting Minutes

MOTION: Ms. Modica move to approve the meeting minutes for Monday, September 24, 2018. Seconded by Mr. Plasko. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

September 27, 2018 Meeting Minutes

MOTION: Ms. Modica move to approve the meeting minutes for September 27, 2018. Seconded by Mr. Plasko. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

October 3, 2018 Meeting Minutes

MOTION: Mr. Plasko move that the Board accept the meeting minutes for October 3, 2018. Seconded by Ms. Modica. The motion carried 3-0-1 by roll call vote: (Plasko-YES, Shaw-ABSTAIN, Franz-YES, Modica-YES)

8) ADJOURNMENT

MOTION: Mr. Shaw move to adjourn the meeting. Seconded by Mr. Plasko. The motion carried 4-0-0 by roll call vote: (Plasko-YES, Shaw-YES, Franz-YES, Modica-YES)

Minutes respectfully submitted by Ellen Welch.


October 9, 2018 Minutes approved by the Board of Selectmen:



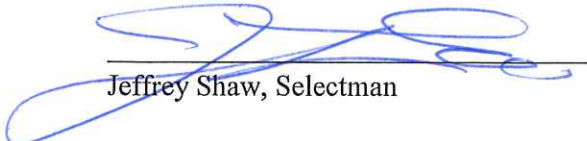
Jennifer Modica, Chair



Susan Franz, Vice Chair



Brian Plasko, Clerk



Jeffrey Shaw, Selectman

Date Approved: 10/22/18