

TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
MONDAY, JULY 23, 2018 – 6:30PM

Received by
Uxbridge
Town Clerk

Meeting is recorded.

Present: Susan Franz/Vice Chair, Brian Plasko/Clerk, Jennifer Modica/Selectman
Also present: Angeline Ellison/Town Manager. Absent: Jeffrey Shaw/Selectman

1. CALL TO ORDER 6:30 p.m.

2. ANNOUNCEMENTS

- 1) **Congratulations to Uxbridge's Cal Ripken 10U** New England Regional Champions who are going to the Cal Ripken World Series.
- 2) **Volunteers needed (taken out of order after 5. Town Manager Update DPW)**
Please see the Clerk's Office or Town Manager's office for a list of openings.
- 3) **Fall Annual Town Meeting**
To be held at Valley Chapel, 14 Hunter Rd. on October 23rd. Warrant closes Friday, August 24th

Ms. Franz read a resignation letter from Mr. Piccirillo. Mr. Piccirillo submitted a letter prior to the meeting resigning from the Board of Selectmen and Planning Board effective immediately.

Primary Election – will be held on September 4th.

3. CITIZENS' FORUM

The following citizen's spoke:

- Marian Baker – support of interim Police Chief Burke.
- Jim Hogan – prior Chair and asked the Board to adhere to charter once reorg is done.

4. BUSINESS

1) **As Commissioners of the Water & Sewer Enterprises**

- a) Commentary for consultancy Bond & Tighe: Rates and fees, basis, and calculations
Benn Sherman stated that Bond & Tighe is waiting for comments/questions from the Board from the previous meeting. Questions should be submitted to the Town Manager and Mr. Sherman will schedule a meeting for further review.
- b) Request for consideration: Water and sewer connection fees at Virginia Blanchard Memorial Housing project
Harry Romasco introduced members of the housing project. Mr. Romasco updated the Board on the project. Project is impacted by sewer/water connection fees in the amount of \$66,000 for sewer connection and water connection fee of \$7,400. The project is about 60% complete and will house 25 units. Project members stated that the project ran into unexpected additional costs and has a \$90,000 deficit. Mr. Romasco provided the Board with a calculation sheet. Mr. Sherman stated that the process was put in place by the Board back in 2008. Fees go to further system development within divisions. Connection charges

are buy-ins to the systems. Mr. Romasco is asking the Board to consider a connection fee of \$24,000 in total. The Board will continue the discussion at a future meeting.

- 2) **Public Hearing:** Class II License (Motor Vehicle Sales) for Powertrain Component Rebuilders, 616 Douglas Street
Continue public hearing until next meeting, August 13th.
 - 3) Change of Manager – Alcoholic Beverages License – Quaker Deli and Convenience, 544 Quaker Highway
Quaker Deli present. The Board reviewed the application and materials. **MOTION: Ms. Modica made a motion to change the manager for Quaker Deli and Convenience, 544 Quaker Highway to Atulkumar Patel. Seconded by Mr. Plasko. The motion carried 3-0-0.**
 - 4) Common Victualler License – Change of Ownership – Uxbridge Mobil/Honey Farms, 1 North Main Street
The Board reviewed the license materials for Uxbridge Mobil/Honey Farms. **MOTION: Ms. Modica made a motion to issue a Common Victualler license for Uxbridge Mobil/Honey Farms, Nadeen Sattar. Seconded by Mr. Plasko. The motion carried 3-0-0.**
 - 5) Entertainment License & Common Victualler License - Administrative matter – VFW Post 1385, 13 Cross Road
The Board held off on the approval of these licenses until the next meeting for further explanation.
 - 6) Appointments *(taken out of order after Citizens' Forum)*
 - a) Historic District Commission (1 seat)
Applicants: Rachel Palin, Michael Cove, Christopher Delarda
Chris Delarda and Mike Cove present and spoke about their interest in the committee.
MOTION: Ms. Modica made a motion to appointment Mike Cove as a full member of the Historic District Commission. Seconded by Mr. Plasko. Discussion. The Board discussed the alternate openings and will post the alternate openings. The motion carried 3-0-0.
 - b) Recreation Committee (2 seats)
Applicants: Lauren Bouchard, Rob Martellio
MOTION: Ms. Modica move to appoint Lauren Bouchard to the Recreation Committee. Seconded by Mr. Plasko. The motion carried 3-0-0.
MOTION: Ms. Modica made a motion to appoint Rob Martellio to the Recreation Committee. Seconded by Mr. Plasko. The motion carried 3-0-0.
 - 7) Discussion relating to Fall Annual Town Meeting warrant articles *(taken out of order after 4. Business 5.)*
The Board discussed the marijuana policy and change in zoning bylaws. The Board discussed having town counsel at upcoming meetings.
 - 8) Review draft response and respond to Open Meeting Law Complaint dated July 11, 2018 filed by Susan Spencer, or any actions related thereto
The Board reviewed the response submitted by town counsel. **MOTION: Mr. Plasko move to accept the letter as written. Seconded by Ms. Franz. The motion carried 2-0-1. (Ms. Modica abstained.)**
5. TOWN MANAGER UPDATE
- 1) Departmental Updates: Department of Public Works, Fire / EMS, Police *(taken out of order after 2. Announcements 1)*
Police: Chief Burke updated the Board. Youth Academy started and the program joined forces with Northbridge, met with energy conservation company. PD switched over exterior lighting with LED's on 7/3 should provide significant savings on electrical bills, building cleaned annually, Ryan Mastromatteo will be starting police academy next week and will graduate in about 6 months, K-9

and SWAT have been called out several times, looking at speed concerns, adjusting to vacation schedules and ramping up for school.

Chief Kessler left the meeting for a fire call and will be rescheduled for a future meeting.

DPW: Benn Sherman provided the Board with an update including hiring civil engineer - Paul Hutnak, DPW teamed up with representatives from National Grid for an energy audit. National Grid looking to do lightening upgrades and other equipment upgrades waiting to receive report, storm water permit effective 7/1 working on notice of intent, Wastewater Treatment Plant - ongoing very active, encouraged Board to visit, Pump Station - working with contractor and engineers to resolve some sub-surface conflicts, Water - ongoing design work for West River Crossing and East Hartford Avenue, Highway - lot of chapter 90 work, overlay work and signal work. No movement from MassDEP on soils issue, working with consultant to complete in the one year commitment.

- 2) Selectmen's Handbook - website link
Drafted by the Massachusetts Municipal Association, will be posted on the town's website. Ms. Ellison talked about setting up future workshops.
- 3) Update on Municipal Aggregation
Sent out the municipal aggregate service agreement to town counsel. At a future date, public hearing will be setup. Several towns are already doing this, this is a cost savings to electrical customers estimated at around 10%.
- 4) Input on Northbridge's Natural Hazard Mitigation Plan
Northbridge is looking for response from abutters. Anyone interested can complete survey on Northbridge's website. Ms. Ellison updated the Board on Uxbridge's Hazard Mitigation Plan. Uxbridge will need a plan so that the town can receive NEMA OR FEMA grants and funds, next meeting August 13th.
- 5) Year-end transfers
Ms. Ellison stated that we are in the process of pulling together YE transfers and some of this will be put on the warrant.
- 6) MVP Contract & Taskforce
The town is in the process of signing. The town will need to focus on our Hazard Mitigation Plan. Ms. Franz discussed having an additional meeting to discuss finance components with grants.
- 7) Vote to authorize Town Counsel contract
MOTION: Ms. Franz move that the Board authorize the town counsel contract and to allow the Town Manager to sign the contract. Seconded by Mr. Plasko. Discussion. Ms. Modica inquired about the flat fee proposal and had concern about what items the town will be billed for. The Board will require clarification. **The motion carried 3-0-0.**
- 8) Update relating to Serendipity Alcoholic Beverages License, 515 Douglas Street
Ms. Ellison stated that the ABCC has requested a hearing with Serendipity.

Closed Caption Update. Ms. Ellison looked into the costs associated and the minimum fee is \$4,000 with an additional cost per person, per minute. Very expensive and many communities don't offer this service. Ms. Ellison stated that the town will continue to look at alternatives.

McCloskey Building. Ms. Ellison stated that there has been some discussion between the town, CMRPC, and the School Department. Discussion included viable options and proposal options on the usage of McCloskey. CMRPC will come up with a plan and present at a future meeting.

Zip Trip. Ms. Ellison reminded everyone this Friday the Zip Trip is coming to Uxbridge. Please come, great opportunity for the town.

6. MEMBER ISSUES

Ms. Franz asked for agenda items for the next meeting. Mr. Plasko would like to welcome the 10U Cal Ripken for the next meeting. Mr. Plasko encouraged the town to move forward.

7. MEETING MINUTES

Meeting minutes to be passed over.

8. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING 8/13/18


MOTION: Mr. Plasko moved to adjourn the meeting. Seconded by Ms. Modica. The motion carried 3-0-0.

Minutes respectfully submitted by Ellen Welch.

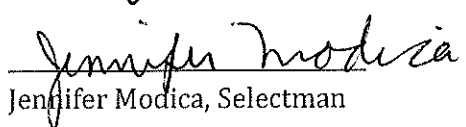
July 23, 2018 Minutes approved by the Board of Selectmen:



Susan Franz, Vice-Chair



Brian Plasko, Clerk



Jennifer Modica, Selectman

Date Approved: 10/9/18