

**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
BOARD OF SELECTMEN MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MASS  
MONDAY, JULY 9, 2018 – 6:30PM**

Received by  
Uxbridge  
Town Clerk

Meeting is recorded.

Present: Justin Piccirillo/Chair, Susan Franz/Vice, Brian Plasko/Clerk, Jennifer Modica/Selectmen, Jeffrey Shaw/Selectmen. Also present: Angeline Ellison/Town Manager

1. CALL TO ORDER 6:30 p.m.

2. ANNOUNCEMENTS

- a. Volunteers are needed - please see the Town Manager's office or Town Clerk's office for a list and talent bank form.
- b. Zip Trip will be coming to Uxbridge, Riverbend Farm grounds, July 27<sup>th</sup> - more information will be posted on the town's website and cable access.
- c. Ms. Modica thanked the Uxbridge July 4<sup>th</sup> Committee for an outstanding fireworks display and activities. Private nonprofit group fundraised all of the money to put this event on - thank you to Amy Briggs, Shawn Matthews, Travis Ann Do Rosario - great job. Shawn Matthews thanked DPW, Police, and Fire departments for all their help pulling this event off and a special thank you to Ms. Modica for helping out at the event cleanup.

3. CITIZENS' FORUM

The following citizen's spoke:

- Brian Butler – management, Board collaboration, hiring moratorium.
- Jane Keegan – lack of civility, Historic District Commission, July 4<sup>th</sup> fireworks display thank you.
- Steve Crouteau, Xiphlias Wellness looking for a letter of recommendation from Uxbridge
- Peter Baghdasarian – Town Manager, Town Charter

4. BUSINESS (taken out of order after 5. TOWN MANAGER UPDATE)

- a. Gift Acceptances – Uxbridge Community Gardens - passover
- b. **As Commissioners of the Water & Sewer Enterprises**
  - a. Update from consultant Bond & Tighe: Rates and fees, basis and calculations  
Benn Sherman, DPW along with representatives from Bond & Tighe present. Bond & Tighe gave the Board an in-depth presentation covering rate setting mythology, sewer rate impacts, sewer CIF's, residential increases, CIF rates being rolled into rates. Christian Carrier & Joe Marchand both spoke.
- c. Request for discussion or any related action: Clogged drainage pipping and structures located at North Main & Hazel Streets  
Mr. Sherman provided the Board with an update regarding the water main clog noting that the matter is being looked at and worked on in a timely fashion.

- d. Public Hearing: Class II License (Motor Vehicles Sales) for Powertrain Component Rebuilders, 616 Douglas Street *(taken out of order after 4. BUSINESS. a. Gift Acceptance)*  
Passover - awaiting additional information. **MOTION: Ms. Franz move to continue the public hearing to next meeting July 23, 2018. Seconded by Mr. Shaw. The motion carried 5-0-0.**
- e. Review draft response and respond to Open Meeting Law Compliant dated June 8, 2018 filed by Angeline Ellison, or any actions related thereto  
Town Counsel provided a draft response today including an additional comment based upon conversations with both Town Counsel and the Town Manager's Counsel. The Board reviewed the response. **MOTION: Ms. Franz move to authorize Town Counsel to respond with the amended response. Seconded by Mr. Plasko. The motion carried 4-1-0. (Ms. Modica opposed)**
- f. Municipal Vulnerability Preparedness (MVP) grant – discussions or any action related thereto  
Ms. Franz updated the Board on the MVP grant process noting that the state is likely to open grant cycle in September for the action grants where grants can go up to \$400K and can include projects giving a 3-1 match. Ms. Franz discussed forming and appointing a task force. Discussion was held. **MOTION: Mr. Piccirillo made a motion to appoint Susan Franz to represent the Board for the Municipal Vulnerability Preparedness program discussions and to be assigned to the MVP task force. Seconded by Mr. Shaw. Discussion held. The motion carried 4-0-1. (Ms. Franz abstained)**
- g. Discussion relating to Fall Annual Town Meeting warrant articles  
Ms. Franz provided a marijuana update – feedback from Town Counsel - had no problem on the language of the bylaw, suggested a licensing process in addition to the host community agreement. August 23<sup>rd</sup> warrant closes.
- h. Bylaw review committee  
The Board discussed and passed over on any action. Ms. Modica mentioned that the committee was setup for one year to work on zoning bylaws and now that planning and zoning are working on them, no need for bylaw review committee to continue and suggested revamping the bylaws in 2020.

5. TOWN MANAGER UPDATE *(taken out of order after Citizen's forum)*

- a. Employee search update/on-boarding process *(5. a. was taken out of order after 4. Business. h. bylaw review committee).*  
The Town Manager provided an update on the two additional searches – Police Chief & Economic Development Coordinator. The Chair discussed stepping back on the hiring process for these two positions. Discussion occurred on the matter between the Board and Town Manager. **MOTION: Mr. Piccirillo made a motion that the Board suspend all hiring for the next three weeks and the Board will revisit the matter at that juncture. Seconded by Mr. Shaw. Discussion. The motion carried 3-2-0 (Ms. Modica & Ms. Franz opposed).** Discussion continued following the vote asking Town Counsel to review the vote.

b. New Staff

The Chair announced new hires and each spoke for a few minutes:

- i. Lisa Bernard, COA Director  
Jason Caravaggio, Town Accountant/Budget Director

c. Department Updates

- i. Town-wide building facilities – Scott Pashoian  
Mr. Pashoian's focus has been on school's urgent/critical issues, safety, water issues, heat, looking forward to working on the town buildings.
- ii. Information Technology – Patrick Mistler  
Took over town-wide 6 months ago, completed inventory/asset tagging, rolled out ticket system to town employees, worked at fire station, wastewater treatment and police departments, completed a town-wide equipment recycling program, in the process of shutting down McCloskey, in the process of getting proper IT credentials to take over all of police station IT.

6. MEMBER ISSUES

- Ms. Modica – inquired about the Green Communities status. The Town Manager provided an update.
- Mr. Shaw – Appointment to Historic District Commission at last meeting. The appointing authority did not post 10 days.

**MOTION:** Ms. Franz made a motion to rescind the appointment of Rachel Palin to the Uxbridge Historic District Commission. Seconded by Mr. Shaw. The motion carried 4-1-0. (Mr. Piccirillo opposed)

**MOTION:** Mr. Shaw made a motion to post the open position for the Uxbridge Historic District Commission for 10 days. Seconded by Ms. Franz. The motion carried 5-0-0.

7. MINUTES

Monday, June 11, 2018

**MOTION:** Ms. Modica made a motion to approve the meeting minutes of June 11, 2018. Seconded by Mr. Piccirillo. The motion carried 5-0-0.


8. ANY OTHER BUSINESS, which may lawfully come before the Board  
No business came before the Board.


9. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN'S MEETING 7/23/18

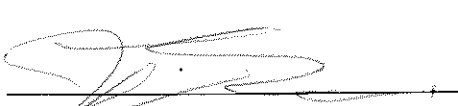
**MOTION:** Ms. Modica made a motion to adjourn the meeting. Seconded by Mr. Shaw. The motion passed 5-0-0.


Minutes respectfully submitted by Ellen Welch.

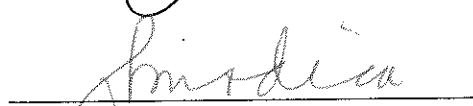
July 9, 2018 Minutes approved by the Board of Selectmen:

  
Justin Piccirillo, Chair

  
Brian Plasko, Clerk

  
Jeff Shaw, Selectman

  
Susan Franz, Vice-Chair

  
Jennifer Modica, Selectman

Date Approved: 13 Aug 2018