

TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
MONDAY, JUNE 11, 2018 - 6:30PM

REL 10/18/18 4:33 PM

Received by
Uxbridge
Town Clerk

Meeting is recorded.

Present: Justin Piccirillo/Chair, Susan Franz/Vice, Brian Plasko/Clerk, Jennifer Modica/Selectmen, Jeffrey Shaw/Selectmen. Also present: Angeline Ellison/Town Manager

1. CALL TO ORDER 6:30 p.m.
2. EXECUTIVE SESSION (taken after 6. Business b. Gift Acceptances)

MOTION: Mr. Shaw move to have the Board review several matters and to continue to open session immediately following. Seconded by Ms. Franz. The motion carried 5-0-0 by roll call vote (Franz-aye, Plasko-aye, Shaw-aye, Modica-aye and Piccirillo-aye).

- a. To consider ongoing strategy from Special Counsel relative to the following litigation matter of Richardson North Corporation, et al. vs Mark Wickstrom, Member of the Uxbridge Zoning Board of Appeals, et al.; Case # 17 MISC 000271
- b. To consider litigation strategy relative to the following litigation matter: Uxbridge Pro Storage v. Solar Roof Systems. *The Town of Uxbridge is not party to this litigation, but it's potential is demonstrably likely. Open meeting discussion on this matter may have a detrimental effect on the litigating position of the Town.*
- c. To discuss discipline or dismissal of a public officer; employee, staff member or individual – Town Manager
- d. To conduct strategy sessions in preparation for negotiations with nonunion personnel or contract negotiations with nonunion personnel – Town Manager

The Board entered into Executive Session at 6:38 p.m. and returned to open session at 7:17 p.m.

3. ANNOUNCEMENTS

- a. The following volunteers are needed: Affordable Housing Committee, Cable Advisory Committee, Cultural Council, Housing Authority, Library Trustees, Open Space Committee, Parade Committee, Town Common Committee, Zoning Board of Appeals, Capital Planning Committee, and Conservation Commission.

CITIZEN'S FORUM -- no one came forward

4. BUSINESS

- a. Public Hearing: Joint Pole Hearing – Hartford Avenue West
Michael Fraser, National Grid present to discuss redesign of pole. **MOTION:** Mr. Shaw made a motion to close the public hearing for National Grid's pole hearing request. Seconded by Mr. Plasko. The motion carried 5-0-0.

MOTION: Ms. Franz move to approve the request from National Grid for a new pole 83-50 approximately 55 feet north of Pole 84. Seconded by Mr. Plasko. The motion carried 5-0-0.

- b. Gift Acceptances – Library Director, Deb Hinkle: \$1,000 donation for Public Library (*taken out of order, after Call to Order*)

Ms. Hinkle updated the Board on a donation from Ms. Dolan.

MOTION: Ms. Franz move to accept the generous gift from the estate of Ms. Dolan. Seconded by Mr. Shaw. The motion carried 5-0-0.

- c. Establishment of Virginia Blanchard Memorial Scholarship fund (from proceeds of Blanchard School)

Harry Romasco, Virginia Blanchard Memorial Housing group present to request the Board establish a scholarship fund. **MOTION: Mr. Shaw move the Board establish a scholarship entitled “The Virginia Blanchard Memorial Scholarship”, per Chapter 60, Section 3c of M.G.L. Seconded by Mr. Plasko. The motion carried 5-0-0.**

MOTION: Ms. Franz move to deposit the current amount of \$100,160.71 in said account. Seconded by Mr. Shaw. The motion carried 5-0-0.

The Board will come back at a later date to work out the details to define a committee. Ms. Modica suggested speaking with Barbara Emerick in the School Department.

- d. Request from Denver Naturals for consideration of Host Community Agreement: marijuana establishment – marijuana product manufacturer

The Chairman noted that the business is actually Blackstone Valley Naturals LLC. Rob Knapik, counsel to Blackstone Valley Naturals as well as principals from Blackstone Valley Naturals present. Request the Board consider entering into a host community agreement to apply for a license to operate a marijuana establishment. Business will be a micro-business allowed to cultivate and manufacture to extract oils and resins and other concentrates that will be sold to other marijuana establishments. The establishment will be located at 660 Douglas Road. Chief Burke met with Blackstone Valley Naturals earlier in the day and noted that the security plan was adequate and noted that Chief Kessler will need to review as butane is used in the process. This business will be cultivation and manufacturing. The fee for cultivation is 1.25%. The Chair noted that the town's zoning bylaw limits the town to 3 types of businesses per category. Ms. Franz discussed imposing an additional fee on wholesale and requested that the Board explore the fee with counsel. The Board held a discussion on the overall process establishments should follow when they would like to enter into a host community agreement.

MOTION: Mr. Shaw move to have the Town Manager enter into a host community agreement with Blackstone Valley Naturals LLC on the Board's behalf with a community impact fee of 1.75% on gross sales and to make such agreement contingent upon a satisfactory review of security and fire protocol and review of

town counsel with respect to wholesale agreements. Seconded by Mr. Plasko. The motion carried 5-0-0.

- e. Request from Baked Bean LLC for consideration of Hot Community Agreement: marijuana establishment – marijuana product manufacturer

Dan Glisman, attorney for Baked Bean LLC and Rich Rione owner seeking a host community agreement for a marijuana manufacturing facility and transportation license. Solely manufacturing the product and turning it into concentrates and oils with a location of 504 Quaker Highway. Chief Burke meet with the applicant twice and had no concerns.

MOTION: Ms. Franz move to have the Town Manager, on the Board's behalf, enter into a host community agreement with Baked Bean LLC which would include a community impact fee of 1.75% of gross revenue of the facility in Uxbridge. Seconded by Mr. Shaw. The motion carried 5-0-0.

- f. Town Counsel appointment for FY19

The Board had received submittals from two firms for appointment. The Board reviewed and discussed both proposals. Ms. Ellison noted that there were other firms that handle municipal law. FY18 legal cost was \$125K. FY19 bills about \$100K. The Planning Board usage makes up about 75% of the fee. **MOTION: Ms. Franz move to appoint Mead, Talerman & Costa, LLC as town counsel for FY19 with Proposal #1 with the flat fee structure as provided. Seconded by Mr. Plasko. The motion carried 3-2-0 (Ms. Modica and Mr. Shaw voted no)**

5. TOWN MANAGER UPDATE

- a. Employee Search Update

Town Accountant/Budget Director verbal offer has been accepted. Jason Caravaggio will start July 9th. Negotiations with COA Director continue. Police Chief search should be wrapped within next three weeks. Economic Development Coordinator search has started and committee is working through applicants. Department Updates – Board would like to still continue to receive updates from staff on a rotating basis.

Wastewater Treatment Plant - Debt was supposed to go into effect FY20 but will now come into FY19. As Water Commissioners, Board will need to schedule a meeting to discuss loan coming in. The debt was included in this year's budget but the projection was going to come online in FY20. Loan of \$800K.

The Chair inquired about needing additional funding for training the Budget Director/Town Accountant. The Board discussed year end audits. The FY16 audit just completed. FY17 information was forwarded over the accounting firm, Melanson & Heath. A complete transition audit will be done.

The Board held a discussion regarding posting meeting material packets. The Chair would like the Board to temporarily consider redacting their previous vote so that the admin can try and understand what other communities are doing concerning posting meeting materials online.

MOTION: Mr. Plasko move that the Board rescind the vote relating to posting Board meeting packets. Seconded by Mr. Shaw. The motion carried 5-0-0.

Ms. Ellison asked the Board to consider keeping to a schedule to post the Board agendas.

6. MEMBER ISSUES

- The Board discussed Committee openings.
- Ms. Franz would like to look at a resilience review of the town – infrastructure, finances, and staffing to assess where we are and get feedback.
- Mr. Plasko - Veteran's Parkway speeding concerns

7. MINUTES

May 22, 2018 Meeting Minutes

MOTION: Mr. Piccirillo made a motion to approve the May 22, 2018 regular meeting minutes. Seconded by Mr. Shaw. The motion carried 3-0-2 (Ms. Franz and Mr. Plasko abstained).

May 22, 2018 Executive Session Meeting Minutes

No action or vote taken.

June 4, 2018 Meeting Minutes

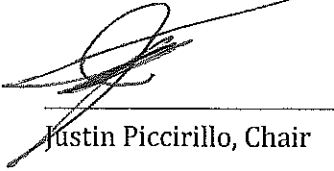
MOTION: Ms. Modica move to accept the meeting minutes of June 4, 2018. Seconded by Ms. Franz. The motion carried 5-0-0.

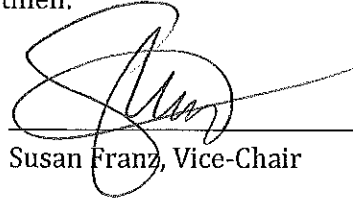
8. ADJOURNMENT

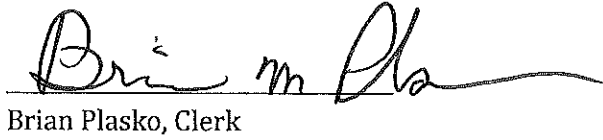
MOTION: Ms. Franz move to adjourn the meeting. Seconded by Mr. Shaw. The motion carried 5-0-0.

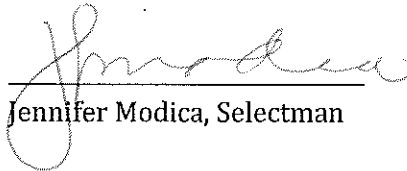
Minutes respectfully submitted by Ellen Welch.

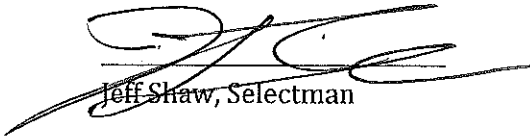
June 11, 2018 Minutes approved by the Board of Selectmen:


Justin Piccirillo, Chair


Susan Franz, Vice-Chair


Brian Plasko, Clerk


Jennifer Modica, Selectman


Jeff Shaw, Selectman

Date Approved: 7/9/18

