



**TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
MONDAY, APRIL 23, 2018 – 6:30PM**

REV 15/18-04/23/18

Received by
Uxbridge
Town Clerk

Present: Chair/Clerk Justin Piccirillo, Vice Chair/Jeffrey Shaw, Selectmen Jim Hogan, Selectmen Jennifer Modica, Selectmen Peter Baghdasarian. Also present: Angie Ellison

Meeting is recorded.

1. CALL TO ORDER

2. ANNOUNCEMENTS

- a) Volunteers needed: Affordable Housing Committee, Cable Advisory Committee, Council on Aging, Cultural Council, Housing Authority, Library Trustees, Open Space Committee, Parade Committee, Town Common Committee, Zoning Board of Appeals, Capital Planning Committee, Conservation Commission, and *Water / Sewer Advisory Committee*
- b) Spring Annual Town Meeting: Tuesday, May 8th and Wednesday, May 9th, starting at 7:00 PM located at Valley Chapel, 14 Hunter Road.
- c) Local Elections: Polls open May 22nd at McCloskey Middle School, 62 Capron Street. Please see Town Clerk's office for Voter Registrations. Absentee ballots for local elections at the Town Clerk's office.

3. CITIZENS' FORUM

- Barry Desruisseaux: Thanked Board for working with businesses to generate revenue.
- Kimberly Gibson: Gibby's Garden - Marijuana Host Community agreement. Community Outreach Meeting on 5/3.
- Peter Demers: discussed Spring Town Meeting and Warrant.
- Lance Anderson: Offered support for Ciampanelli Development and Interim Police Chief.
- Chris Grant: Running for Board of Selectmen.

4. TOWN MANAGER UPDATE

- a. Departmental Updates – *Library (taken out of order after 5. Action Items a. Gift Acceptances)*
Summer reading Kickoff Carnival June 28th @ 1pm. Preparing to have skylight replaced and walkway paved. Library parking is also available behind the Cove Building.
- b. Employee Search Update
 - i. Police Chief: Public comments welcome. Discussion and/or actions related thereto *(after 4. Town Manager Update a. Library)*
The following citizens spoke and offered support for Interim Chief Burke
 - Patrick Hannon
 - Barry Desruisseaux
 - Melissa Harshaw
 - Todd Broder
 - Lance Anderson
- c. Staffing and Search Committees
Ms. Ellison updated the Board on the search committees and open positions.

Residents interested in sitting on search committees should reach out to the Town Manager.

Police Chief Search - MRI has been contracted to perform Chief of Police search. Working on preliminary interviews with candidates to narrow down search. Seeking a few residents to serve on search committee. MRI will present search committee with 3-6 candidates.

MOTION: Mr. Shaw made a motion that the Board advise the Town Manager to freeze the money to be used for the Police Chief search to end the search with that firm and any funds remaining, be used for the search for a Finance Director/Town Accountant and appoint Tim Burke as Chief of Police. Seconded by Mr. Hogan. The motion passed 5-0-0.

COA Search - looking for one resident to sit on COA Director search committee.

Economic Development Planner/Coordinator – needed for grant opportunities, looking for one resident to sit on search committee.

Accountant/Budget Director – reviewed previously received resumes, plan to have candidates come in for interviews.

- d. Evergreen Farms Update (*heard after 4. c. Staffing and Search Committee*)
Stephen Mandile, Security Director and Ben Smith, CEO - Evergreen Farms presented. First Veteran's Medical Marijuana cultivation dispensary for medical and recreational use.

5. ACTION ITEMS

(*taken out of order after Citizens' Forum*)

a. Gift Acceptances

- i. Chief Burke: \$250 donation for Animal Control Donations account

MOTION: Mr. Hogan move that the Board accept the generous \$250 donation from the Furno family. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.

- ii. Library Director, Deb Hinkle: \$2500 donation for Public Library

Unibank donation to assist library achieving an exceptional reading program. **MOTION: Mr. Hogan move that the town accept the generous donation from Unibank of \$2500. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.**

- b. Request form Xiphias Wellness, Inc. for consideration: (1) medical marijuana treatment center (2) marijuana retail (*taken out of order after 4 d. Evergreen Farms Update.*)

Representatives from Xiphias Wellness would like to expand request to dispense for medical and adult use. One host agreement for cultivation and one for dispensing. Xiphias to draft host agreements. Chief Kessler & Chief Burke both meet with Xiphias and felt comfortable with security plans.

The Board had a discussion on the BOS's original marijuana policy.

MOTION: Mr. Hogan move that the Board of Selectmen withdraw, for further review, the Policy for Licensing of Marijuana Establishments and Medical Marijuana Treatment Centers. Seconded by Mr. Piccirillo. The motion carried 5-0-0.

MOTION: Mr. Hogan move that the Board authorize the Town Manager to work with Xiphias Wellness on a host community agreement for medical marijuana sales at 1.75% in town and 1.25% sales out of town and 3% for adult use/recreation for sales in town and 1.25% for sales of adult use/recreation for out of town. Seconded by Mr. Shaw. The motion carried 4-1-0. (Mr. Baghdasarian opposed.)

- c. Discuss and setup fee for marijuana facility licensing

The Board reviewed materials from the Cannabis Commission. The Board discussed licensing at the local level including procedures and fees. The Board discussed a \$250 initial licensing fee. Ms.

Ellison suggested that the Board do further research on the policy regarding marijuana licensing of cultivation, medical, recreational, and distribution. **MOTION: Ms. Modica made a motion that the Board charge any applicant for a marijuana facility a \$250 application fee which will be credited towards the payment on their community host agreement. Seconded by Mr. Hogan The motion carried 4-1-0. (Mr. Baghdasarian opposed.)**

Ms. Modica will reach out to Attorney Valerio Romano .

d. Change of Manager VFW

Greg Kessinger & Stacey Ellis, VFW present. Ms. Ellis will replace current manager who is retiring. **MOTION: Ms. Modica made a motion to approve the change of manager for Stacey Ellis as manager of the VFW. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.**

- e. One Day Liquor License: Uxbridge Limited Sports Partnership/DBA The Habitat for Soccer & Sports, Inc.
TIPPS or serve safe certified. **MOTION: Mr. Baghdasarian move that the Board grant a one-day liquor license to Uxbridge Limited Sports Partnership/DBA The Habitat for Soccer & Sports, Inc. that they are TIPPS certified. Seconded by Mr. Piccirillo. The motion carried 5-0-0.**

- f. Retirement Medical Benefits *(taken out of order after 6. Member Issues, Caroline's Cannabis)*
Discussion brought up during budget hearings relative to retirement medical benefits and costs associated with retirement and state regulations. A discussion ensued about the recommendations of stopping the funding for retiree medical benefits and have retirees obtain thru state. The Board discussed not having all the information at the time of the original votes. Cost is \$280K per year. **MOTION: Mr. Hogan move that the Board discontinue the Medicare reimbursement to any town retiree that has not turned 65 by June 30, 2018. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.**

Board needs to understand from the audit how many people were receiving reimbursement are no longer self-paying and how much those reimbursements will fall.

- g. Request for Selectman speaker for Memorial Day ceremony on 5/28.
Mr. Shaw volunteered.
- h. Annual Town Election – May 22, 2018: Warrant Posting
Mr. Hogan read the warrant. **MOTION: Mr. Hogan move that the Board approve the warrant for annual town election as read. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.**
- i. Discussion of Spring Annual Town Meeting warrant articles make recommendations, or take any actions related thereto

The Board discussed free cash certification - hoping to have by Thursday. Missing budget numbers will be complete by Monday.

The Board reviewed and discussed the following articles:

ARTICLE 4: INTER/INTRA DEPARTMENTAL TRANSFERS

Narrative needed for each item. Board will need to endorse warrant by Monday-7 days prior.
Board will reconvene on Thursday to review final draft Norfolk Agi is an additional student, remove WWI cannon and place under capital projects - Town Manager's budget.
Chart B. Stabilization -commentary needed for the \$150K removal of debris.

ARTICLE 6: REVOLVING FUND WARRANT ARTICLE

Bylaw addition. Town moderator needs to approve - just one line added to the bylaw. Board discussed an amendment. Correct language should be added to warrant as an amendment. Board of

Health must propose the amendment. 53G funds must be returned to the original applicants. The Town Manager will work with Board of Health and Town Counsel on the funds.

ARTICLE 7: TOWN BUDGET

Will review upon updated budget.

ARTICLE 8: WASTEWATER BUDGET

Will review upon updated budget.

ARTICLE 10: WATER ENTERPRISE BUDGET

Will review upon updated budget.

ARTICLE 12: CAPITAL PURCHASES

Remove #8. Needs clarification.

ARTICLE 19: OPENING AND CLOSING OF WARRANT ARTICLES

Revisit in Fall. Discuss in June for an August warrant closing.

ARTICLE 22: BYLAW AMENDMENT: EMPLOYEE SALARY LINE ITEM

Wording concerns union/non-union. Revisit in Fall.

ARTICLE 23: BYLAW AMENDMENT

Revisit in Fall.

High Street and BOH revolving account amendments and updated motions needs to be placed as an appendix.

ARTICLE 33: CITIZEN'S PETITION-ACCEPT BENTLEY DRIVE

Check with Benn on storm water controls.

ARTICLE 34: CITIZEN'S PETITION-AMEND QUAKER HIGHWAY

Petitioner hasn't spoken. No recommendation without bias. Administrative Assistant to reach out to petitioner to inform that they must make the motion at town meeting.

The Board made the following recommendations on the following articles:

ARTICLE 2: BILLS OF PRIOR FISCAL YEAR

No changes.

MOTION: Ms. Modica move that the Board recommend favorable action on Article 2. Seconded by Mr. Hogan. The motion carried 5-0-0.

ARTICLE 3: TRANSFER TO STABILIZATION

Pass over

ARTICLE 4: INTER/INTRA DEPARTMENTAL TRANSFERS

Wait for final commentary.

ARTICLE 5: FY18 SNOW AND ICE

MOTION: Mr. Hogan move that the Board recommend favorable action as amended for overrun on Article 5. Seconded by Ms. Modica. The motion carried 5-0-0.

ARTICLE 6: REVOLVING FUND

Wait for Board of Health.

ARTICLE 7: TOWN BUDGET

Hold off

ARTICLE 8: WASTEWATER BUDGET

Hold off

ARTICLE 10: WATER ENTERPRISE FUND

Hold off

ARTICLE 12: CAPITAL PURCHASES

Hold off

ARTICLE 19: OPENING AND CLOSING OF WARRANT

Pass over

ARTICLE 22: BYLAW AMENDMENT: EMPLOYEE SALARY

Pass over

ARTICLE 23: BYLAW AMENDMENT

Pass over

ARTICLE 34: CITIZEN'S PETITION AMEND QUAKER HIGHWAY

MOTION: Mr. Hogan move that the Board have no recommendation without bias on Article 34. Seconded by Mr. Piccirillo. The motion carried 5-0-0.

The Board discussed free cash certification. Discussion around hiring a Town Accountant and a discussion on hiring a firm. Ms. Ellison updated the Board on the direction of the Town Accountant. Board is looking for an estimate of free cash.

Mr. Demers commented on the warrant.

6. MEMBER ISSUES

- Chief Burke met with Caroline's Cannabis at their proposed location. Chief Burke reviewed the building and security interior and exterior and stated that the proposal is adequate for what they are proposing. The Town Manager will assist in moving forward. *(taken out of order after 5. e. One Day Liquor License)*
- Mr. Baghdasarian *(taken after Mr. Demers comments on the warrant)*
Front door unlocked, telephones, no Board of Selectmen option.
- Mr. Piccirillo commented on the Town Manager availability.
- Mr. Shaw inquired about the water study. The Board discussed a separate hearing for the water study and rates.

7. MINUTES

The Board reviewed the following minutes.

April 3, 2018

MOTION: Mr. Hogan move to approve the minutes as written for Tuesday, April 3, 2018. Seconded by Mr. Baghdasarian 4-0-1. (Ms. Modica abstained.)

April 5, 2018

MOTION: Ms. Modica made a motion to approve the meeting minutes of Thursday, April 5, 2018. Seconded by Mr. Hogan 4-0-1. (Mr. Baghdasarian abstained.)

April 9, 2018

MOTION: Mr. Hogan move to accept the meeting minutes of Monday, April 9, 2018 as written. Seconded by Mr. Shaw. The motion carried 4-0-1. (Ms. Modica abstained.)

April 10, 2018

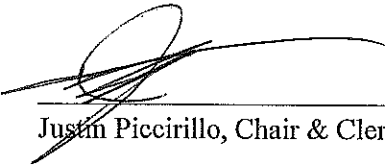
MOTION: Mr. Hogan move to accept the meeting minutes of April 10, 2018 as written. Seconded by Mr. Shaw. The motion carried 4-0-1. (Ms. Modica abstained)

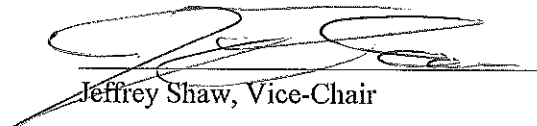
8. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN'S MEETING: 5/14/18

MOTION: Mr. Hogan move to adjourn the meeting. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.

Minutes respectfully submitted by Ellen Welch.

April 23, 2018 Minutes approved by the Board of Selectmen:


Justin Piccirillo, Chair & Clerk


Jeffrey Shaw, Vice-Chair


James Hogan, Selectman

Jennifer Modica, Selectman

Peter Baghdasarian, Selectman

Date Approved: 5/14/18