

TOWN OF UXBRIDGE
BOARD OF SELECTMEN'S MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
MONDAY, MARCH 12, 2018 – 6:30PM

MAP 18118-40774

Received by
Uxbridge
Town Clerk

Present: Chair/Justin Piccirillo, Vice Chair/Jeffrey Shaw, Selectmen Jennifer Modica, Jim Hogan and Peter Baghdasarian. Also Present: Town Manager, Angie Ellison

Meeting is recorded.

6:30 p.m. Call to Order and Pledge of Allegiance.

ANNOUNCEMENTS

Volunteers are needed for the following committees: Affordable Housing Committee, Cable Advisory Committee, Council on Aging, Cultural Council, Housing Authority, Library Trustees, Open Space Committee, Parade Committee, Town Common Committee, Zoning Board of Appeals, Capital Planning Committee, Conservation Commission, and *Water / Sewer Advisory Committee*. Anyone interested should complete a Talent Bank Form and return to the Clerk's office

Nomination papers available at the Clerk's Office for the Board of Health, Board of Selectmen, Edward C. Thayer Fund Trustees, Finance Committee, Housing Authority, Library Trustees, Trustees of Soldiers' Memorials – Veteran Seat, School Committee

Mr. Hogan announced that the Drama Department performance is this weekend and anyone interested, can reach out to the high school for ticket information.

Mr. Hogan thanked the DPW, Fire, Police, and National Grid for their response during the recent storm.

CITIZENS' FORUM

The following citizen's spoke:

Peter Demers – Fire Department is seeking call volunteer firefighters. Anyone interested should stop by the fire department.

Lance Anderson – commented on the crack seal on Glendale Street, offered feedback regarding warehouses in industrial zone, and inquired about the proposed Historical District warrant article.

Alfred Gibson – Massachusetts Cannabis Control Commission (CCC) released final draft of the regulations. Thanked the board for their efforts. Spoke about trying to locate space within industrial zone to cultivate cannabis.

Discussion took place about the two articles the Board is sponsoring at the May Annual Town Meeting. 1) The 3% excise tax on the sale of recreational marijuana and 2) The marijuana zoning article to create an Industrial B zone that will confine marijuana to this zone only. Both articles would require a 2/3's majority vote. The Board stated

that if the zoning article fails at the May Town Meeting, this would allow the town to have open zoning on marijuana – there would be no restrictions other than what the state provides for default.

Caroline Frankel - Will be applying for a retail marijuana license in the Industrial B zone on Douglas Street. As part of the application requirement with the state, a host agreement needs to be executed with the town. She is seeking direction and process for community host agreement. The Board will need to discuss a general policy for marijuana facilities. **MOTION: Mr. Hogan made a motion to have the Town Manager draft a Board policy relative to the community host agreement for marijuana businesses. Seconded by Mr. Shaw. The motion passed 4-0-1.** (Mr. Baghdasarian abstained)

Travis Ann Do Rosario – Provided the Board with an update on the Dog Park project. After two years of fundraising, The Dog Park Committee is moving forward with the project. The project will be going out to bid with an April 11th tentative bid opening date. The Dog Park will be located on a 3 acre parcel at 320 Sutton Street. The area will have 2 large areas for dogs. Plans can be seen on the Uxbridge Dog Park Facebook page. As a follow-up to a comment in the audience about the Historic District expansion warrant article, the next Historic District Commission meeting will be on Wednesday, March 14th at 5:30 p.m. in the lower town hall. If anyone has any questions prior, please don't hesitate to reach out to Travis.

GIFT ACCEPTANCE

Chief Burke spoke about 5 gift acceptances for a total \$170 for the animal control for the recent puppies taken in. **MOTION: Mr. Hogan made a motion to accept the generous donations for the Animal Control Gift Fund. Seconded by Mr. Baghdasarian. The motion passed 5-0-0.**

PROPOSED ABUTTERS LIST FEE INCREASE

Joan Navarro, Assessor's Office presented to the Board. Ms. Navarro informed the Board that the list is used for Planning, Conservation, Selectmen, and Zoning to notify abutters. The Assessor's Office received 190 requests in 2017. The current fee is \$18 and Ms. Navarro is seeking a \$2 fee increase to \$20. **MOTION: Mr. Hogan made a motion to increase the fee for the abutters list in the Assessor's Office of \$18 to a \$20 flat fee. Seconded by Mr. Shaw. The motion passed 5-0-0.**

SET LOCATION FOR SPRING ANNUAL TOWN MEETING

The Board discussed the location of the upcoming Spring Annual Town Meeting that will be held on **Tuesday, May 8, 2018 at 7:00 p.m.** The Board discussed having the meeting at Valley Chapel, 14 Hunter Road, Uxbridge. **MOTION: Mr. Hogan made a motion that the Board set the location of the Spring Annual Town Meeting at Valley Chapel's Auditorium with their blessing. Seconded by Mr. Shaw. The motion passed 5-0-0.**

DISCUSS AND SET LOCATIONS FOR THE CALENDAR-YEAR 2018 ELECTIONS

Upcoming elections are: Local Town Election - May 22nd, Primary Election - September 4th, and General Election - November 6th. The Chair spoke with Superintendent Carney regarding the use of the High School and the McCloskey gym. Future election locations will be addressed at a later date with the new Superintendent. **MOTION: Mr. Hogan made a motion that the Board set the location of the Local Election on May 22nd at the McCloskey School. Seconded by Mr. Shaw. The motion passed 5-0-0.**

REVISED MUNICIPAL FACILITIES/MEETING ROOM USE POLICY

The following updates were discussed to the policy:

Page 1 Conditions: should say meeting must end by 10:00 pm Monday-Friday

Page 2 Clean-up: should say secure the building, after the meeting including closing and locking all doors and windows, turning out all lights, and turning down heat to 58°.

No vote taken. Will require a second reading.

DEPARTMENTAL UPDATES

Fire

Fire Station update: move-in complete, working on the parking lot, town hall steps/walkway, crosswalk, and punch list. Ribbon cutting/open house scheduled for May 12. General contractor paying liquidated damages to cover additional costs due to delays in project thru end of December. \$349K has been applied to project. Chief is anticipating returning back to the town \$1M. Architect working on a mini design for the side of the town hall that is now exposed including fixing up windows and dressing it up.

60 fire calls, 138 EMS patient contacts - 120 transported to hospital, 82 paramedic level during the month of February. Significant building fire on River Road. 4 recruits graduating in June and one recruit starting in July for the On-Call Recruiting Program. Currently, in the kindergarten classes and going into Grade 3 classes promoting Safe Education. Increase of staff coverage due to the expected snow tomorrow.

Police

Great effort and collaboration by DPW, Fire, Senior Center, Police, and National Grid with the recent storms.

Staff Update: 2 shortages due to family leave and 2 upcoming due to military leave.

Dispatch: The Police dispatches for Police, Fire, and EMS with one dispatcher on. Special thanks to Chief Kessler during the recent storms for additional fire coverage to assist in dispatch through the storms.

Server Room Project: room taken down and new room up and running.

Radio Project: moving forward, weather has been a factor for outside work.

Animal Control Officer: Came to an agreement with Blackstone - Uxbridge provides a vehicle and Blackstone the kennel - win/win. Recent partnership with Paw Perfect, who took over the adoption process for the 12 St. Bernard puppies in Douglas.

DPW

Waste water treatment plant well underway and all aspects of construction going well. Thank you to Jim Legg for contributions. Funding \$4.3M expended thus far, able to get reimbursements quick; started the reapplication MPDS permit expires May 31, 2019 and submitting the renewal of that permit by December 2018; applied for MassDEP for Gap Funding; West River Pump Station on hold during the winter but plan to have a contractor onsite to begin excavation work by end of the month; Bid opening set for Friday for Burdett interceptor.

Water Division: Holdup on the meter program currently evaluating technologies working with vendors; two projects for design – water reconnection back over to the West River and hoping for sufficient money left over for East Hartford Ave. water main.

Highway: Finalizing bid documents this week and in the coming weeks, we'll have bid openings for FY18 and FY19 monies; NPDS storm water permit is still on horizon for 7/1 to help us achieve compliance; Rte. 122 construction project pushed to FY19; projects out to bid: center of town signals and water and sewer rate analysis. Contractor on board for the water/sewer analysis should be complete in about 6 weeks; SeeClickFix Service requests have been coming in with 52 service requests thus far - 49 pot hole related.

TOWN MANAGER UPDATES

SOLICITATION BYLAW FEE STRUCTURE

During the last meeting, the Board discussed adding a fee structure. There was a fee incorporated already in the solicitation by-law previously submitted. There was a \$200 application fee/processing of the application and a \$100 CORI check fee. Ms. Ellison changed the \$200 application fee and processing of the application to \$100 and kept the \$100 CORI check fee.

ACO AGREEMENT:

Formalized an Animal Control Officer Agreement with Blackstone. Biggest change to the agreement included adding a 90 day notice if one of the municipalities wanted to rescind.

BUSINESS DEVELOPMENT DISCUSSIONS

Ms. Ellison updated the Board on various visits/conversations with companies looking to relocate to Uxbridge. TIFFS has been brought up most recently. With anticipated bylaw changes and Uxbridge's single tax rate, many businesses see an advantage to coming to Uxbridge.

POLICE CHIEF SEARCH COMMITTEE

Ms. Ellison asked for a member of the Board to sit on the Committee. Mr. Hogan expressed interest.

MOTION: Mr. Piccirillo made a motion to have Mr. Hogan represent the Board on the Police Chief Search Committee. Seconded by Mr. Shaw. Motion carried 5-0-0.

NORTH UXBRIDGE FIRE STATION

Mr. Piccirillo discussed putting the North Uxbridge Fire Station up for sale. Ms. Ellison is aware of the property and will need to gather additional information.

ESTABLISH TOWN MANAGER GOALS AND OBJECTIVES

The Board and Ms. Ellison discussed 90 day and long-term goals. Long-term goals were discussed including staffing vacancies, creating a HR position/department FY20, professional development/staff longevity, staff evaluation process.

The Board discussed and agreed to 90 Day Goals:

90 Day Goals:

1. Acclimate to Uxbridge - meet staff, boards, committees and vested constituencies.
2. Determine the needs for systems relating to continuity and accountability of staff and working relationship with Board of Selectmen members
3. Complete FY19 Budget
4. Finish Warrant for Spring Annual Town Meeting

MOTION: Mr. Hogan made a motion to set 90 day goals to be reviewed prior to May 14, 2018. Seconded by Mr. Shaw. The motion carried 4-0-1. (Mr. Baghdasarian abstained)

WATER/SEWER COMMISSIONERS DISCUSSION ON EAST STREET/KEMPTON ROAD

Mr. Sherman spoke about the contamination that occurred in the 90's on Kempton Road - Millville side that affected Uxbridge. Two residents in that area decided at the time not to tie into town water and currently one of those residents has elevated water readings in their private well. The DEP has been involved for many years and has been completing water samples in that area most recently. DEP is looking for relieve from the town on the current moratorium so that 452 East Street can tie into the town's water supply due to health and safety issues with their private well water. Dr. Tapscott, Board of Health advised residents in that area to have their water tested if DEP hasn't done testing. DEP will be holding an informative meeting for residents on April 4th at 6:00 p.m. at the Senior Center for those interested in hearing from DEP. **MOTION: Mr. Hogan made a motion that the Board approve a water connection due to public safety and health reasons at 452 East Street. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.**

WARRANT ARTICLE REVIEW

Ms. Ellison supplied the Board with a draft of the articles received. Mr. Hogan noted that historically the warrant articles were put in order of budget, policy, and citizen's petition. The Board had a discussion on the number of warrant articles and reserving two nights to include May 8th and 9th. Ms. Ellison asked the Board to provide feedback to her via email on the warrant.

MEMBER ISSUES

Mr. Hogan:

- Move the Meeting Minutes prior to Adjournment
- Department Updates should follow Citizen's Forum

MINUTES

Meeting Minutes of February 26, 2018

Amendments to include Page 2 – 1) Discontinuation of unimproved public way MOTION should say seconded by AND 2) Board Member Participation in Economic Development Conversation with Campanelli Project MOTION should say seconded by. **MOTION: Mr. Hogan made a motion to accept Meeting Minutes of February 26, 2018 as amended. Seconded by Mr. Shaw. The motion carried 5-0-0.**

Correction - Executive Session Minutes of December 28, 2017

The Chair informed the Board that Mr. Baghdasarian left the meeting early and the motion wasn't updated to reflect his departure in the Executive Session Minutes.

MOTION: Mr. Hogan made a motion to approve the corrected Executive Session Meeting Minutes and release the corrected Executive Session Meeting Minutes for Thursday, December 28, 2017. Seconded by Mr. Shaw. The motion carried (5-0-0).

Release of October 30, 2017 Executive Session Meeting Minutes

The Chair reviewed the minutes. Minutes were previously approved.

MOTION: Mr. Shaw made a motion to release the Executive Session Meeting Minutes of October 30, 2017. Seconded by Ms. Modica. The motion passed 4-0-1 (Mr. Hogan abstained).

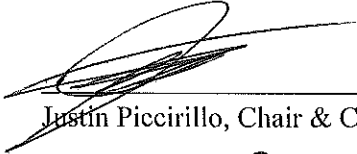
There being no other business.

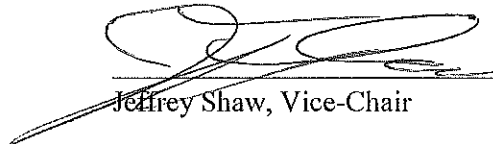
ADJOURNMENT

**MOTION: Mr. Shaw made a motion to adjourn. Seconded by Mr. Baghdasarian.
The motion carried 5-0-0.**

Minutes respectfully submitted by Ellen Welch.

March 12, 2018 Minutes approved by the Board of Selectmen:


Justin Piccirillo, Chair & Clerk


Jeffrey Shaw, Vice-Chair


James Hogan, Selectman

Jennifer Modica, Selectman

Peter Baghdasarian, Selectman

Date Approved: 3/26/18