

**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN MEETING MINUTES  
BOARD OF SELECTMEN MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MASS  
MONDAY, APRIL 9, 2018 – 6:30PM**

Received by  
Uxbridge  
Town Clerk

Present: Chair/Justin Piccirillo, Vice Chair/Jeffrey Shaw, Jim Hogan and Peter Baghdasarian.  
Not present: Selectmen Jennifer Modica Also Present: Town Manager, Angie Ellison

Meeting is recorded.

1. CALL TO ORDER 6:30 p.m.

2. ANNOUNCEMENTS

- a) **Spring Annual Town Meeting:** Tuesday, May 8<sup>th</sup> and Wednesday, May 9<sup>th</sup>, starting at 7:00PM, located at Valley Chapel, 14 Hunter Road.
- b) **Local Elections:** Polls open May 22<sup>nd</sup> at McCloskey Middle School, 62 Capron St. Please see Town Clerk's office for Voter Registrations.
- c) **Volunteers needed:** Affordable Housing Committee, Cable Advisory Committee, Council on Aging, Cultural Council, Housing Authority, Library Trustees, Open Space Committee, Parade Committee, Town Common Committee, Zoning Board of Appeals, Capital Planning Committee, Conservation Commission, and *Water / Sewer Advisory Committee*

3. CITIZENS' FORUM

The following citizens spoke:

- Marion Baker - spoke about the Historic District Commission

4. TOWN MANAGER UPDATE

- a. Departmental Updates: Town Clerk, Library  
Town Clerk – Kelly Dumas. At the end of the first portion of the census, 2,400 registered voters that hadn't returned their censuses, received 1,430 dog registrations, leaving 1200-1300 dog licenses remaining, department is back to full staffing, preparing for upcoming town meeting and town elections.

Library update will occur at next meeting.

- b. Employee Search Update
  - Chief of Police
  - COA Director
  - Town Accountant/Budget Director
  - Economic Development/Planner

Several applications have been received for all positions. Municipal Resources, Inc. (MRI) will be used for the Chief of Police search to complete an assessment, take 46 applicants and narrow down list, complete background checks, compile a questionnaire, conduct phone interviews, cost for service \$5,500. Ms. Ellison asked the Board to use monies that were set aside for the Town Manager search that were part of the budget but never used. The Board had a discussion on the Budget Director responsibilities.

**MOTION:** Mr. Hogan made a motion that the Board authorize the Town Manager to use \$5,500 from the budget that was set aside for the Town Manager search that wasn't used to be used for the

Police Chief search. Seconded by Mr. Shaw. The motion carried 3-1-0. (Mr. Baghdasarian opposed.)

5. ACTION ITEMS

- a. Public Hearing: National Grid & Verizon Joint Pole Hearing for Hartford Avenue West, *continued from 3/26/18*

We have received a request to withdraw the application for the joint pole. **MOTION: Mr. Hogan made a motion that the Board close the public hearing as National Grid has withdrawn their application for joint pole. Seconded by Mr. Baghdasarian. The motion carried 4-0-0.**

- b. Marijuana Licensing Policy – Reading #2

The Board reviewed the previously submitted Draft 1 and a sample of a Host Community Agreement policy. The Board discussed the policy. Philip Silverman, attorney for Xiphias Wellness, spoke about the state's security plan requirements. **MOTION: Mr. Hogan made a motion to accept the Board of Selectmen Policy for licensing of marijuana establishments and medical marijuana treatment centers. Seconded by Mr. Shaw. The motion carried 3-1-0. (Mr. Baghdasarian opposed)**

- c. Fees for marijuana facilities

The Board discussed costs associated with the licensing fee. The state has an annual license fee. The Board discussed the \$25K Host Community Agreement fee and if the applicant were to enter into a Host Community Agreement with us, the licensing fee would be deducted from the HCA fee. The Board will need to do additional research on what local requirements are needed for licensing. **MOTION: Mr. Hogan made a motion to set the new application fee for marijuana establishment/facility to \$250 that will be deducted from the Host Community Agreement payment under Section 2, Part D if a Host Community Agreement is executed and the renewal fee as \$100. Seconded by Mr. Shaw. The motion carried 3-1-0. (Mr. Baghdasarian opposed.)**

- d. Request from Xiphias Wellness, Inc. for consideration: (1) medical marijuana treatment center, (2) marijuana cultivation / manufacture, (3) marijuana retail. Executive session may be called to discuss security personnel, devices, or strategies with respect thereto.

Philip Silverman, attorney for Xiphias and David Brayton, CEO present. Board approved previous Host Agreement for a cultivation and processing only facility for medical marijuana operation with a Community Impact fee 1.25% of gross sales. Xiphias is asking for an expansion of operations. The Board will need to understand the dispensary impact on the community. The Board discussed the impact fees. **MOTION: Mr. Hogan made a motion to authorize the Town Manager, with the approval of town counsel, to enter into a Host Community Agreement for Xiphias Wellness for the purposes of adult use cultivation and processing facility at the Quaker Highway facility that has already been granted a Host Community Agreement for medical cultivation and processing at a rate of 1.25% and they will not be charged a second commencement fee. Seconded by Mr. Shaw. The motion carried 4-0-0.**

- e. Request from Caroline's Cannabis for consideration: marijuana retail. Executive session may be called to discuss security personnel, devices, or strategies with respect thereto.

Caroline Frankel discussed her proposed marijuana retail establishment. Property is located at 640 Douglas Street and is not within 750 feet of any school K-12 and is located in the proposed marijuana overlay district, updated the Board on safety/security plan, will be holding a community outreach meeting April 11<sup>th</sup> at 7pm, lower town hall for the community. Mr. Piccirillo would like Chief Burke to review the proposed layout of the building.

**MOTION: Mr. Hogan made a motion to authorize the Town Manager to enter into a Host Community Agreement with Caroline's Cannabis for a location of 640 Douglas Street for retail sales of adult use marijuana and associated items pending review of Police Chief. Seconded by Mr. Shaw. The motion carried 4-0-0.**

- f. Zoning Diagnostic update from CMRPC  
The Board discussed the diagnostic update. Mr. Baghdasarian discussed the town's zoning and general by-laws.

6. WARRANT ARTICLE REVIEW

Amend Article 17: Zoning Bylaws for Marijuana Establishments to remove original table, reword to say "replace with the following table", old table of use can be placed as an appendix. Board inquired about final budget numbers, Board discussed future meetings to approve articles.

7. MEMBER ISSUES

No member issues

8. MINUTES

- a. Approve Meeting Minutes of 3/26/18

**MOTION: Mr. Hogan made a motion to approve the meeting minutes of Monday, March 26, 2018. Seconded by Mr. Shaw. The motion carried 4-0-0.**

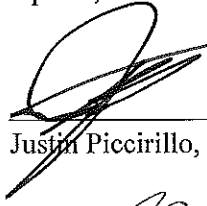
- b. Approve Meeting Minutes of 4/3/18 – passed over
- c. Approve Meeting Minutes of 4/5/18 – passed over

9. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN'S MEETING: 4/23/18

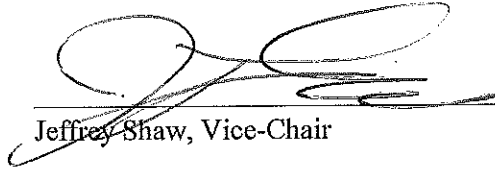
**MOTION: Mr. Hogan made a motion to adjourn. Seconded by Mr. Shaw. Motion carried 4-0-0.**

Minutes respectfully submitted by Ellen Welch.

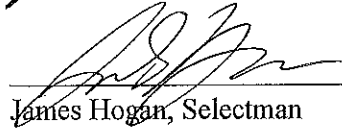
April 9, 2018 Minutes approved by the Board of Selectmen:



Justin Piccirillo, Chair & Clerk



Jeffrey Shaw, Vice-Chair



James Hogan, Selectman



Peter Baghdasarian, Selectman

Date Approved: 4/23/2018