

Town of Uxbridge, Massachusetts Finance Committee Meeting Minutes

Meeting Date:

July 28, 2022

Place:

Hybrid at Board of Selectmen Office
and remote via Zoom

REC'D UXB TOWN CLERK
2022 NOV 14 PM 3:35

Attendance: Present or Absent

Jennifer Kurzon, Chair (JK)	P
Jim Hogan, Vice Chair (JH)	P
Susan Franz, Clerk (SF)	P
Peter Aranow (PA)	P
Richard Michel (RM)	P
Art Poisson (AP)	P
Bob White (BW)	P

Call to Order:

- 1) Introduction of new and current Finance Committee members.
- 2) Discussion of preparations for review Town Meeting Warrant Articles, including:
 - Visits to major town facilities such as Sewer Treatment Plant, Water Dept, Fire, Police Dept, Library, Council on Aging, Highway Dept. etc.
 - Suggest members introduce themselves to the Town Manager.
 - The committee members should gain context of the goals of the Town's budgetary priorities as set by the Town Manager and the Board of Selectmen.
 - Develop an understanding on major upcoming proposals such as the disposition of McCloskey and plans to go to market on the Town's rising health insurance costs.
 - Request documents for FinCom review including:
 - BoS Goals
 - Town Manager priorities
 - Detail on critical issues and notice of increase on Health Care
 - Most recent audit

3) Reorganization of Finance Committee Officers.

Motion:

Nomination of Jim Hogan for Chair of Finance Committee

1st JH | 2nd JK | Vote: 6-0-1 Yea: JK, SF, PA, RM, AP, BW

Motion:

Nomination of Susan Franz for Vice-Chair of Finance Committee

1st JK | 2nd JH | Vote: 6-0-1 Yea: JK, JH, PA, RM, AP, BW

Motion:

Nomination of Jennifer Kurzon for Clerk of Finance Committee

1st JK | 2nd PA | Vote: 7-0-0 Yea: JK, JH, SF, PA, RM, AP, BW

4) Meeting Minutes

Motion:

Approval of Meeting Minutes of March 29, 2022, as written.

1st JH | 2nd JK | Vote 4-0-3 Yea: JK, JH, SF, RM,

Motion:

Approval of Meeting Minutes of April 6, 2022 as amended to add P. Hannon as present.

1st SF | 2nd JH | Vote 4-0-3 Yea: JK, JH, SF, RM

Motion:

Approval of Meeting Minutes of April 7, 2022, as amended to add P. Hannon as present.

1st SF | 2nd JH | Vote 4-0-3 Yea: JK, JH, SF, RM

Motion:

Approval of Meeting Minutes of April 12, 2022, as amended to show P. Hannon as not present.

1st SF | 2nd JK | Vote 4-0-3 Yea: JK, JH, SF, RM

Motion:

Approval of Meeting Minutes of April 13, 2022, as written.

1st SF | 2nd JK | Vote 4-0-3 Yea: JK, JH, SF, RM

Motion:

Approval of Meeting Minutes of April 14, 2022, as written.

1st SF | 2nd JK | Vote 4-0-3 Yea: JK, JH, SF, RM, PA, AP, BW

Motion:

Approval of Meeting Minutes of April 19, 2022, as amended to show P. Hannon not present.

1st JH | 2nd | Vote 3-0-4 Yea: JK, JH, RM

Motion:

Approval of Meeting Minutes of April 21, 2022, as written.

1st SF | 2nd JH | Vote 4-0-3 Yea: JK, JH, SF, RM

Motion:

Approval of Meeting Minutes of April 25, 2022, as written.

1st JH | 2nd JK | Vote 4-0-3 , Yea: JK, JH, SF, RM

Motion:

Motion to bring back minutes for April 19, 2022 to reapprove, as amended, and to include our new members, as recommended by counsel, due to a lack of quorum of the date.

1st JH | 2nd JK | Vote 5-0-2 Yea: JK, JH, SF, RM

5) New Business for upcoming meetings

- Obtaining goals for the budget from the Town Manager and BoS and other requested documents.
- Review of infrastructure.
- Invite the Town Manager and a member of the Finance Dept. to an upcoming meeting to review goals.
- Update on year-end-close process and free-cash certification.
- Reminder that the state ethics course is online and should be completed and the certificate mailed to the Town Clerk.
- Reminder to not "Reply All" to emails that are circulated to all members to avoid Open Meeting Law violations.
- There is an exception for emails regarding meeting planning.
- Division of Local Services has a good library of training videos.
- Other resources are available including the MMA Finance Committee Handbook, the Town Charter, Bylaws, and Zoning Bylaws.
- Be sure to get a town email.
- Recommend that we schedule out a few months to help members reserve time in their schedules.

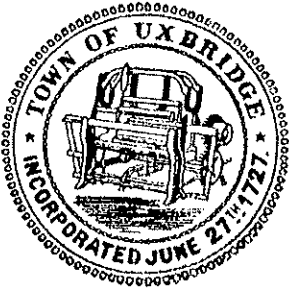
Motion to Adjourn:

1st JH | 2nd SF | Vote: 7-0-0

All votes taken by Roll Call

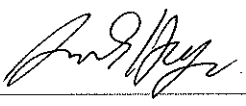

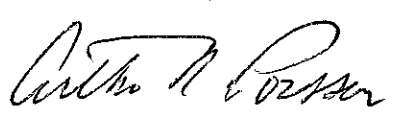
Video replay of meeting available at:

<https://www.uxbridgetv.org/video/2022-07-29/finance-committee-07282022>



Finance Committee Approval Sheet

Meeting Date: July 28, 2022
Place: Hybrid at Board of Selectmen Office
and Remote via Zoom

Name	Signature	Date
Jennifer Kurzon		
Jim Hogan		11/9/22
Susan Franz		
Richard Michel		11/9/22
Peter Aranow		
Art Poisson		11/9/22
Bob White		

Vote to approve meeting minutes of July 28, 2022 was taken by
roll call vote on _____, 2022.

Motion: To approve Meeting Minutes of July 28, 2022

First: _____ | Second: _____ | Vote: _____

Roll Call Vote, Yea: _____