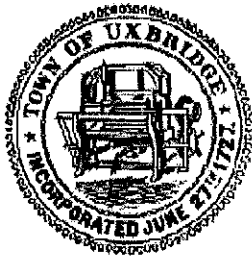


# Town of Uxbridge, Massachusetts

## Finance Committee Meeting Minutes



REC'D UMB TOWN CLERK  
2023 NOV 21 AM 10:11

Meeting/ Date: Tuesday, September 19, 2023

Place: Town Hall BOS Meeting Room and  
Remote Via Zoom

Attendance: Present or Absent

Jim Hogan (JH) - Chair	P	Richard Michel (RM)	P	Art Poisson (AP)	P
Claudia Cataldo (CC) – Vice Chair	P	Bob White (BW)	P	David Moriarty (DM) (joined during Article 2 discussion)	P
Deb Stark (DS) - Clerk	P				

Call to Order: 6:00 pm

**MOTION:** Claudia Cataldo moved a motion to open the public hearing for the Fall Town meeting. AP seconded the motion.

By Roll call vote: CC; RM; AP; DS; BW; JH

The Committee voted 6-0 in favor of the motion. **The motion passed.**

### 1. Public Hearing- Fall Annual Town Meeting Tuesday October 24<sup>th</sup> 2023- Warrant Articles

#### a. Article 9: Fire Department – Medical Supplies Increase

Chief Dion gave a presentation and spoke to the article. The article requests an increase to the fire department medical supplies line item by \$45K.

#### b. Article 1: Bills of Prior Years

Mr. Sette spoke to the article and explained the items on the bills. CC expressed concerns that some of the late bills were known contractual expenses. JH expressed concern about both the number and the amount of the outstanding bills. Mr. Ginthwain spoke and explained some of the situations he has uncovered during his time that have contributed to the article. He explained that these situations have also contributed to the need for other articles he is sponsoring. RM asked Mr. Ginthwain what steps are being taken to ensure the procedures are in place that would prevent these situations in the future. CC suggested that the town consider contacting DOR to do a financial study of the town.

**c. Article 3: Stabilization Transfer**

Mr. Ginthwain said that he did not believe free cash will be certified prior to fall town meeting and that this article will be passed over. His preliminary numbers predict that there will be about \$4M in free cash when it is eventually certified.

**d. Article 2: Funding of FY 2023 Governmental Function Deficits**

Mr. Ginthwain provided a breakdown of what was appropriated for the functions for FY23, what was spent, and the deficit. CC question as to how bills are being paid by accounts that do not have the money to cover them. Mr. Sette and Mr. Ginthwain gave explanations and breakdowns of various instances that have contributed to the situation. CC felt it was important that departments are reviewing budgets on a monthly basis. Mr. Sette discussed some challenges the town has with insurance costs as well as areas he is exploring to better manage it.

*MOTION: Claudia Cataldo made a motion to continue the public hearing to Thursday, September 21<sup>st</sup> at 6:00 PM. RM seconded the motion.*

*By Roll call vote: Yes: CC; RM; DM; SP; DS; BW; JH. The Committee voted 7-0 in favor of the motion. The motion passed.*

**2. Review and Acting upon Outstanding Meeting Minutes**

No minutes to approve

**3. Discuss break down of articles for commentary review**

RM said he was concerned about preparing commentaries prior to the Finance Committee making its recommendations because it would be important to hear the points made by Committee members during the recommendation discussions. The agenda item was tabled.

**4. Discuss meeting on 9/27 to start voting recommendations**

Committee agreed to start recommendations at the 9/27 meeting for the articles that had been presented up to that point. Draft commentaries on those recommendations could then be developed. Committee discussed ideas on what they felt the commentaries should entail.

Committee will participate in a workshop with the school department and School Committee on 9/28/23 at Taft.

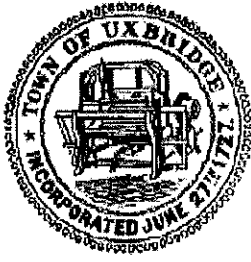
**5. New business to be set for discussion at next Fincom Meeting**

DS asked to revisit fincom liaisons options. DM asked to learn about the status of the town's fixed assets. JH would like to talk about increasing the reserve fund for the next fiscal year.

*MOTION: Richard Michel motioned to adjourn. CC seconded the motion.*

*By roll call vote: YES: CC RM DM AP DS BW JH. The Committee voted 7-0 in favor of the motion. The motion passed.*

The meeting adjourned at 7:45PM.



## Finance Committee Approval Sheet

Meeting Date: 11/16/2023

Place: Town Hall/Remote

Name	Signature	Date
Jim Hogan, Chair	<i>Jim Hogan</i>	11/16/23
Claudia Cataldo, Vice Chair	<i>Claudia M Cataldo</i>	11/16/23
Deb Stark, Clerk		
Bob White		
Art Poisson	<i>Art Poisson</i>	11/16/23
Richard Michel	<i>Richard Michel</i>	11/16/23
David Moriarty	<i>David Moriarty</i>	11/16/23

