



## Town of Uxbridge, Massachusetts Finance Committee Meeting Minutes

Date: April 11, 2019

Place: Lower Town Hall Meeting Room

Attendance: Present or Absent

Peter DeMers - Chair	P	Evelyn Marchand	P	Derek Normandin	P
Joseph Eveler - Vice Chair	P	Derek Affonce	A	Eric Chamberland	P

Joint Meeting with the Board of Selectmen

Call to Order: 6:30 pm

Agenda:

Open Public Hearing

1. Town Budget - Police #210 [Marc Montminy]
  - a. 89% of the budget is salary related
  - b. 2% of budget increase based contractual rises
  - c. Police Administrative Assistant moved to confidential employee from the union,
    - i. Saw an increase of 45.2% in salary line which was offset by the decrease in the Stipends/ Pensionable
  - d. Discussed that our accounting practices are not aligned correctly, and the Chief of Police does not have insight into his expenditure until the end of the year when it is reconciled. Town Manager says this is past practices, working with the departments to resolve.
    - i. Looks like root cause is most likely related to the changing of line items over 3 years where accounting reporting changes were made each year
    - ii. Departments are working with Accounting to correct
    - iii. New process is that no invoice will be paid without a signature
  - e. Discussed concerns regarding building maintenance, there is a major crack that runs through the middle of the building and there is mold in other parts of the building.
  - f. Telecommunications costs have gone up to due to increase in cellular modems, however the Chief feels the government initiative First Net will cause this to go down
  - g. Discussed whether we should buy or lease cars. Chief feels buying them is cheaper. Talked that police vehicles at end of life are repurposed within the town
  - h. Discussed supplemental ask for an additional of 1.5 FTE for dispatch (\$70,000), feels we should have coverage to ensure we have one person who can take a call, and a second to take a second call or take a call from the field. Call volume has increased by 43.4% since 2005.
2. Town Budget - Fire #210 [Tom Dion]

- a. Saw a 2% contractual increase in salary based on union contracts
- b. Have 35 on call personnel, leverage them frequently
- c. Over 2,000 calls a year, roughly 30% fire and the rest for medical assistance
- d. Budgeted an additional 18k for electricity for the new building, electricity bill came in higher than expected. Interim Chief has been looking at the plans and is looking into why it is higher than expected.
- e. Discussed vehicle maintenance
  - i. We have an aging fleet, we have gone 25 years (though it is considered aggressive to have a vehicle over 15 years)
  - ii. We do have trucks that are hitting the 25-year mark and are driving increased vehicle maintenance costs
  - iii. Need to go to a certified mechanic based on the centrifuge pumps and other firefighting specific equipment
- f. Discussing building maintenance and that the fire station has a sink hole in the south lot. Warranty with builder is for one year, which ended in January. Looking to get a bid.
- g. Looking for a Ambulance replacement (A2), at a capital cost of \$300k. Ambulance is 6 years old, the box is 12 years old. State requirement is that you can only re-mount an Ambulance body box onto a new chassis. (See warrant.)
- h. Article 7: Establishment of Ambulance Receipts Reserved for Appropriation Account
  - i. Would be setting aside \$125k per year to build the fund to replace an ambulance every 3 years
- i. Article 5: Capital Purchases
  - i. \$80,000 is for cardiac monitors, current ones are 12 years old

Continue the public hearing to Tuesday, April 16th at 6:30 PM EST in the same room

3. Meeting minutes  
None

4. Old Business  
None

5. New Business  
None

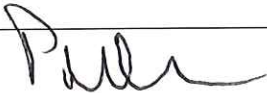


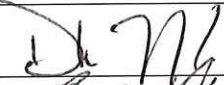
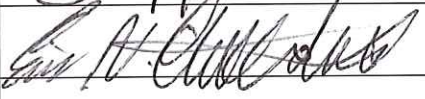



Motion	Adjourn 8:56 pm				
1st	EM	2nd	JE	Vote	5-0-0



## Finance Committee Approval Sheet

Date: April 11, 2019

Place: Lower Town Hall Meeting Room

Name	Signature	Date
Peter DeMers		5-14-19
Evelyn Marchand		
Derek Normandin		5.14-19
Eric Chamberland		05/14/2019
Derek Affonce		
Joseph Eveler		5/14/2019

