

**Fire Station Building Committee
Meeting Minutes
Thursday January 26, 2017**

Present: Chairman Mike Vezina, Vice Chair Jim Hogan, Chief Jeff Lourie, Benn Sherman, Harry Romasco(remote), Todd Bangma, Chief Bill Kessler, Town Manager David Genereux, Jeff Shaw - Donham & Sweeney, Paul Cudmore – PMA Consultants

Absent: Tom Dion

It being 5:03 pm, the meeting being properly posted, duly called and a quorum being present, the meeting was called to order by the Chair.

1. Executive session for contract negotiations

I Chief Lourie move to go into executive session for the purpose of contract modification negotiations, and upon completion of the executive session to return to the regular meeting session for further business. seconded by Mr Hogan The motion carried unanimously 6-0-0 by Roll call vote (Vezina- YAY, Hogan-YAY , Chief Lourie - YAY, Sherman-YAY, Romasco - YAY ,Bangma- YAY)

Meeting recessed for executive session at 5:04pm

Meeting resumed at 5:20pm

2. Citizens comments

Mr Piccirillo requested a detailed review is done of the proposed camera system for the new fire station. Conversation followed advising that any savings realized from changes to the fire station project would not go to the operating budget for the town but go toward reduction of the final debt amount for the project.

3. Acceptance of minutes

I Chief Lourie move to accept the meeting minutes from 11/16/16 as written. Seconded by Mr Sherman The motion carried 4-0-2 by Roll call vote (Vezina- YAY, Hogan-YAY , Chief Lourie - YAY, Sherman-YAY, Romasco - abstain ,Bangma- abstain)

4. Project Update

- Mason mobilized to site to construct training tower
- Plumber installed all underground piping for admin section
- Plumber installed roof rain-leaders (drain pipe) for the admin sections and apparatus bays
- Electrician installed underground conduits in admin area.
- Site contractor connected the sanitary lines and installed the oil separator tank
- Eversource installed the Gas line to the building
- Drywall sub. Is installing roof blocking and exterior sheathing.
- Interior stud work on going in living area/admin area.

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- Change Order update
 - A formal change request 16R-1 received to amend the contract and change the 2 completion dates.
 - The request moves the contracted end dates as follows.
 - Fire station is complete and ready for move in from April 28 2017 to June 9 2017.(42 day extension)
 - Project completion (Punch lists complete, new Muni. lot complete) from June 28, 2017 to August 9, 2017 (42 day extension)
 - The reasoning for the request were the following delays
 - Nation Grid having to replace the poles on south main street and raise the electrical wires.
 - GC Delay involving the retaining wall construction
 - GC Delay around sewer line relocation.
 - There are additional costs for the 3 main companies involved in the construction project. Associated around this 42 day extension
 - Donham and Sweeney has offered to forgo their fees for those 42 days.
 - 5 star construction has offered to forgo their fees for those 42 days.
 - PMA consultants (the OPM) has reduced their fee from \$30k to \$20k
 - o 5 star has agreed to pick up \$2,500 of the PMA Fee
 - o Donham and Sweeney has agreed to pick up \$7,500 of the PMA fee.
 - o Total Fee for 42 day delay paid by project budget will be \$10k

I Chief Lourie move that the Committee:

- **Approve change request 16R1.1 for a 42 day extension of the Five Star Building Corp contractual completion dates at no additional fee due to Five Star, moving the substantial completion date to June 9, 2017 and the final completion date to August 9, 2017, and authorize the Town Manager to sign the Change Order for this change request.**
- **Authorize the Town Manager to sign an agreement with Donham & Sweeney Architects for a 42 day extension to their contract with the Town at no additional fee.**
- **Authorize the Town Manager to sign an agreement with PMA Consultants, Inc., for a 42 day extension to their contract with the Town at an additional fee of \$20,000, and to sign agreements with Donham & Sweeney Architects for a fee credit of \$7,500, and with Five Star Building Corp for a fee credit of \$2,500.**

Seconded by Mr Sherman. The motion carried unanimously 6-0-0 by Roll call vote (Vezina- YAY, Hogan-YAY , Chief Lourie - YAY, Sherman-YAY, Romasco - YAY ,Bangma- YAY)

5. Budget update

	Budget Summary
General contractor	\$ 5,286,000

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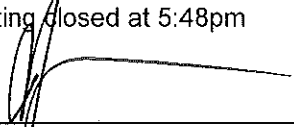
Approved change orders	\$	125,031
pending change orders	\$	(1,500)
owner contingency	\$	1,158,455
Construction Contingency	\$	689,209

6. Any Other business

none.

7. Motion by Chief Lourie to adjourn the meeting seconded by Mr Hogan The motion carried unanimously 6-0-0 unanimously 6-0-0 by Roll call vote (Vezina- YAY, Hogan-YAY , Chief Lourie - YAY, Sherman-YAY, Romasco - YAY ,Bangma- YAY)

Meeting closed at 5:48pm



Mike Vezina, Chairman




Jim Hogan, Vice Chair



Benn Sherman

Harry Romasco

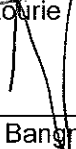
Date



Tom Dion



Jeff Lourie



Todd Bangma