



TOWN OF UXBRIDGE  
**DEPARTMENT OF PUBLIC WORKS**

147 HECLA STREET  
UXBRIDGE, MASSACHUSETTS 01569-1326  
508-278-8616 ♦ Fax 508-278-3179

**Benn S. Sherman, P.E.**  
**Director**

**NOTICE**

**POSTED:** 04/16/2024

**NOTICE:** Full-Time, Monday-Friday 7:00 a.m. - 3:00 p.m. (Regular Hours)

**CLASSIFICATION:** DPW Mechanic (Wastewater)

**GRADE:** N/A

**DEPARTMENT:** Public Works-Wastewater Division

**REQUIREMENTS:** Per Attached Job Description

**WAGE:** \$29.09/hour to \$32.85/hour (DOQ)

**AVAILABLE:** Immediately

**APPOINTING AUTHORITY:** Town Manager

All interested, qualified candidates should submit a letter of interest, along with a resume, and the names of three professional references to Human Resources, Town of Uxbridge, 21 South Main Street, Uxbridge, MA 01569 or email same to [HR@uxbridge-ma.gov](mailto:HR@uxbridge-ma.gov). Review of resumes will commence immediately, and will continue until a suitable candidate is determined.

Posted: Town Hall, Library, Fire Department, DPW, Council on Aging, Police Station

This position must be posted for five (5) business days in-house per Article XI of the AFSCME Contract. However, applications will be received until position is filled.

*The Town of Uxbridge is an Equal Opportunity Employer*

**TOWN OF UXBRIDGE**  
**DPW MECHANIC (WASTEWATER)**

**DEFINITION**

Under the direct supervision of the Chief Operator and Wastewater Superintendent, performs a range of skilled and semi-skilled work in the maintenance, rebuilding, and repair of Wastewater Division apparatus and equipment including mechanical and electrical equipment, as well as other related work, as assigned and in direct relation to the operation and maintenance of the wastewater facility.

**ESSENTIAL FUNCTIONS**

*The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

- Responsible for the maintenance of all Wastewater Division vehicles and equipment;
- Repairs and maintains wastewater treatment systems, collection systems, pumping stations, and all related facilities and equipment;
- Assists Wastewater Superintendent in maintaining documents, daily procurement of supplies and materials, as well as maintenance on all equipment;
- Inspects, tests, troubleshoots, repairs, and maintains all types of department vehicles and light and heavy equipment such as dump trucks, plows, front end loader buckets, cars, and other Wastewater Division equipment;
- Performs basic auto body work, spray paints, and refinishes Wastewater Division apparatus and performs related welding and metal work;
- Removes and replaces transmissions, rear axles, front axles, brake systems of all Wastewater Division and municipal apparatus, removes and replaces all major chassis and related components;
- Has ability in decision making of all major components to be repaired in-house or subcontracted to outside vendor;
- Performs diagnosis and repair of complex hydraulic power systems of trucks and for winches on Wastewater Division equipment, complex electrical systems, and has basic knowledge of large alternators, computer controlled systems, anti-skid brake systems, traction systems, automatic transmissions, and control systems;
- Provides instruction and training to Wastewater Division employees in the proper use of and care of specialized equipment and apparatus, as required;
- Performs skilled repair and maintenance of motor equipment and conducts decision making of engine overhaul and repair on diesel and gasoline engines of all sizes, inspecting and trouble-shooting gasoline and diesel internal combustion engine-powered vehicles and other engine-powered equipment;
- Operates and maintains preventive maintenance records with Wastewater Superintendent;

- Performs similar or related work, as required, or as situation dictates.

## **SUPERVISION RECEIVED**

Under direct supervision, where clear, detailed and specific instructions govern the work or are explained with each assignment. The employee works as instructed and consults with the Superintendent as needed on all matters not specifically covered in the guidelines or instructions.

## **JUDGMENT AND COMPLEXITY**

The work involves numerous standardized practices, procedures, or general instructions that govern the work and requires additional interpretation. Judgment is needed to locate, select and apply the most pertinent practice, procedure, regulation or guideline.

## **NATURE AND PURPOSE OF CONTACTS**

Relationships are primarily with co-workers incidental to the purpose of the work involving giving and receiving factual information about the work. Ordinary courtesy and tact are required. Contacts with the public may be required on an occasional basis.

## **EDUCATION AND EXPERIENCE**

High school diploma, equivalent, or a significant level of expertise in automotive and equipment repair and one to three years of related experience; or any equivalent combination of education, training, certification, and experience.

Class B Commercial Driver's License with air brake and tanker endorsements, Class 1B and 3A Hoisting Licenses, and Grade 2 Wastewater Treatment License required. Class 2A and 4E Hoisting License preferred, but not required.

## **KNOWLEDGE, ABILITY, AND SKILLS**

Knowledge: Knowledge of the principles, procedures, methods, and techniques involved in the repair and maintenance of gasoline- and diesel-powered motor vehicles and equipment. Working knowledge of welding, body work and refinishing and computer enabled devices. Thorough knowledge of the repair of electrical and hydraulic systems. Thorough knowledge of safe repair practices. Knowledge of principles and practices of wastewater treatment, operation, maintenance and repair. Knowledge of municipal wastewater treatment facilities, systems, and equipment.

Ability: Significant mechanical abilities are required to repair and maintain a variety of motorized equipment. Ability to operate light and heavy motor equipment. Ability to use standard and special motor mechanic's tools. Ability to perform welding and brazing operations. Ability to follow detailed written instruction/repair manuals.

Skill: Skill in the use and care of tools employed in automotive repair. Skill in operating above mentioned equipment. Interpersonal skills to effectively interact with other municipal employees and a variety of outside repair/service vendors. Ability to troubleshoot electrical and mechanical problems and determine appropriate, cost-effective solutions for vehicles and equipment.

## **WORK ENVIRONMENT**

The nature of duties may involve continuous presence of unpleasant or irritating elements, such as considerable noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Work may be continually performed outdoors, regardless of weather conditions. Will be required to be in a duty rotation. The on-call rotation consists of a 7-day 24-hour coverage period. May be under prolonged pressure during emergency situations.

## **PHYSICAL, MOTOR, AND VISUAL SKILLS**

### **Physical Skills**

Work requires moderate intermittent physical strength and effort daily, such as, lifting heavy objects, carrying the object(s) and stacking them or placing them in a vehicle or storage area. In addition, pulling, pushing, standing or walking for the full work day may also be involved. A great deal of physical effort must be exerted at this level.

### **Motor Skills**

Duties involve assignments requiring application of hand and eye coordination with finger dexterity and motor coordination.

### **Visual Skills**

Visual demands require routinely reading documents for general understanding and analytical purposes.